

NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY PLANNING COUNCIL

MEETING AGENDA June 4, 2020

Call-in Number: +1 (872) 240-3212

Access Code: 375-656-501

<https://www.gotomeet.me/NFRMPO/nfrmpo-june-planning-council-meeting>

For assistance during the meeting, please contact Alex Gordon-agordon@nfrmpo.org or 970.289.8279

Pledge of Allegiance

Public Comment- 2 Minutes each (accepted on items not on the Agenda) Anyone in the audience will be given time to speak to items on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the regular agenda. Members of the public will be given an opportunity to speak to all other items prior to Council action being taken.)

- 1) Acceptance of Meeting Agenda
- 2) Approval of Minutes-Lead Planning Agency for Air Quality/MPO- May 7, 2020 (Pg. 7)

Lead Planning Agency for Air Quality Agenda

COUNCIL REPORTS:

- | | <u>Est.
Time</u> |
|---|---|
| 3) Air Pollution Control Division (APCD) (Pg. 12)
Greenhouse Gas Roadmap | (Written)
John Putnam- Environmental Programs Director, CDPHE 6:05 |
| 4) Regional Air Quality Council (RAQC) (Pg. 14) | (Written) |

Metropolitan Planning Organization Agenda

REPORTS:

- | | <u>Est.
Time</u> |
|---|--|
| 5) Report of the Chair-
• COVID | Dave Clark-Council Chair- City of Loveland
Larimer County & Weld County (5 min.) 6:15 |
| 6) Executive Director Report
1) 2020 Goals Update 2) Americorp Vista | Suzette Mallette- MPO Executive Director (5 min.) 6:20 |
| 7) Finance (Pg. 16) | (Written)/Don McLeod- Committee Chair (5 min.) 6:25 |
| 8) TAC (Pg. 19) | (Written) |
| 9) Mobility (Pg. 20) | (Written) |

CONSENT ITEMS:

- | | <u>Est.
Time</u> |
|---|--|
| 10) CY2020 Q-1 Unaudited Financial Statements (Pg. 23) | Lisa Gagliardi- Accounting Manager (5 min.) 6:30 |
| 11) FY2020 UPWP Budget Amendment #3 Res. 2020-15 (Pg. 38) | Lisa Gagliardi (5 min.) 6:35 |
| 12) FY2020-2021 UPWP with FY2021 Budget Res. 2020-16 (Pg. 42) | Suzette Mallette (10 min.) 6:40 |

ACTION ITEMS:

- | | |
|--|--|
| 13) May 2020 TIP Amendment Res. 2020-17 (Pg. 47) | Medora Bornhoft- Transportation Planner II (5 min.) 6:50 |
|--|--|

PRESENTATIONS:

- | | |
|---|--|
| 14) Estimating the Impact of COVID-19 on Local Transportation Revenues (Pg. 57) | Medora Bornhoft (10 min.) 6:55 |
| 15) Transportation Commission Funding | Shoshana Lew
Heather Paddock (10 min.) 7:05 |

DISCUSSION ITEMS:

- | | |
|--|--|
| 16) Transportation Recovery Workgroup Update | Suzette Mallette (10 min.) 7:15 |
| 17) NFRMPO Boundary Focus Group | Jamie Grim- CDOT Local Government Liaison (10 min.) 7:25 |

COUNCIL REPORTS:

- | | |
|----------------------------|---|
| Transportation Commission | Kathleen Bracke- Transportation Commissioner 7:35 |
| CDOT R4 Update | Heather Paddock- CDOT R4 Transportation Director |
| I-25 Coalition | Dave Clark |
| STAC | (Written) |
| Host Council Member Report | Paul Rennemeyer- Town of Windsor- Mayor (5 min.) |

MEETING WRAP UP:

Next Month's Agenda Topic Suggestions

7:40

NEXT MPO COUNCIL MEETING: July 9, 2020- TBD



MPO Planning Council

City of Loveland

Dave Clark, Councilmember- Chair

Alternate- Steve Olson, Councilmember

Town of Severance

Donald McLeod, Mayor- Vice Chair

Alternate- Frank Baszler, Trustee

Larimer County

Tom Donnelly, Commissioner - Past Chair

Alternate- Steve Johnson- Commissioner

Town of Berthoud

William Karspeck, Mayor

Alternate-Maureen Dower, Mayor Pro Tem

Town of Eaton

Lanie Isbell, Mayor Pro Tem

Alternate- Glenn Ledall, Trustee

City of Evans

Mark Clark, Mayor Pro Tem

Alternate- Brian Rudy, Mayor

City of Fort Collins

Kristin Stephens, Mayor Pro Tem

Alternate- Wade Troxell, Mayor

Town of Garden City

Fil Archuleta, Mayor

Alternate-Alex Lopez, Councilmember

City of Greeley

Brett Payton, Councilmember

Alternate-John Gates, Mayor

Town of Johnstown

Troy Mellon, Councilmember

Town of LaSalle

Paula Cochran, Trustee

Alternate-

Town of Milliken

Elizabeth Austin, Mayor

Town of Timnath

Lisa Laake, Trustee

Weld County

Kevin Ross, Commissioner

Alternate- Steve Moreno, Commissioner

Town of Windsor

Paul Rennemeyer, Mayor

Alternate- Ken Bennett, Mayor Pro Tem

CDPHE- Air Pollution Control Division

Dena Wojtach, Manager, Planning & Policy Program

Colorado Transportation Commission

Kathleen Bracke, Commissioner

Alternate- Heather Paddock, Acting Region 4 Director



MPO MEETING PROCEDURAL INFORMATION

1. The order of the agenda will be maintained unless changed by the MPO Planning Council Chair (MPO Chair).
2. "Public Comment" is a time for citizens to address the Planning Council on matters that are not specifically on the agenda. Each citizen shall be limited to a total of two (2) minutes time for public comment, or at the discretion of the MPO Chair.
3. Before addressing the Planning Council, each individual must be recognized by the MPO Chair, come and stand before the Council and state their name and address for the record. (All proceedings are taped.)
4. For each Action item on the agenda, the order of business is as follows:
 - MPO Chair introduces the item; asks if formal presentation will be made by staff
 - Staff presentation (optional)
 - MPO Chair requests citizen comment on the item (two minute limit for each citizen)
 - Planning Council questions of staff on the item
 - Planning Council motion on the item
 - Planning Council discussion
 - Final Planning Council comments
 - Planning Council vote on the item
5. Public input on agenda items should be kept as brief as possible, and each citizen shall be limited to two (2) minutes time on each agenda item, subject to time constraints and the discretion of the MPO Chair.
6. During any discussion or presentation, no person may disturb the assembly by interrupting or by any action such as applause or comments. Any side conversations should be moved outside the meeting room. Courtesy shall be given to all speakers.
7. All remarks during the meeting should be germane to the immediate subject.

GLOSSARY

5303 & 5304	FTA program funding for multimodal transportation planning (jointly administered with FHWA) in metropolitan areas and States
5307	FTA program funding for public transportation in Urbanized Areas (i.e. with populations >50,000)
5309	FTA program funding for capital investments
5310	FTA program funding for enhanced mobility of seniors and individuals with disabilities
5311	FTA program funding for rural and small Urban Areas (Non-Urbanized Areas)
5326	FTA program funding to define “state of good repair” and set standards for measuring the condition of capital assets
5337	FTA program funding to maintain public transportation in a state of good repair
5339	FTA program funding for buses and bus facilities
3C	Continuing, Comprehensive, and Cooperative
7th Pot	CDOT’s Strategic Investment Program and projects—originally using S.B. 97-01 funds
AASHTO	American Association of State Highway & Transportation Officials
ACP	Access Control Plan
ADA	Americans with Disabilities Act of 1990
ADT	Average Daily Traffic (also see AWD)
AIS	Agenda Item Summary
AMPO	Association of Metropolitan Planning Organizations
APCD	Air Pollution Control Division (of Colorado Department of Public Health & Environment)
AQC	Congestion Mitigation & Air Quality Improvement Program funds (also CMAQ)
AQCC	Air Quality Control Commission (of Colorado)
AWD	Average Weekday Traffic (also see ADT)
CAAA	Clean Air Act Amendments of 1990 (federal)
CBE	Colorado Bridge Enterprise funds
CDOT	Colorado Department of Transportation
CDPHE	Colorado Department of Public Health and Environment
CMAQ	Congestion Mitigation and Air Quality (a FHWA funding program)
CMP	Congestion Management Process
CNG	Compressed Natural Gas
CO	Carbon Monoxide
CPG	Consolidated Planning Grant (combination of FHWA PL112 & FTA 5303 planning funds)
CFY	Calendar Fiscal Year
DOT	(United States) Department of Transportation
DRCOG	Denver Regional Council of Governments
DTD	CDOT Division of Transportation Development
DTR	CDOT Division of Transit & Rail
EIS	Environmental Impact Statement
EPA	Environmental Protection Agency
FAST ACT	Fixing America’s Surface Transportation Act (federal legislation, December 2015)
FASTER	Funding Advancements for Surface Transportation and Economic Recovery (Colorado’s S.B. 09-108)

GLOSSARY (cont'd)

FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FRA	Federal Railroad Administration
FY	Fiscal Year (October - September for federal funds; July to June for state funds; January to December for local funds)
FFY	Federal Fiscal Year
HOV	High Occupancy Vehicle
HPTE	High-Performance Transportation Enterprise (Colorado)
HTF	Highway Trust Fund (the primary federal funding source for surface transportation)
HUTF	Highway Users Tax Fund (the State's primary funding source for highways)
INFRA	Infrastructure for Rebuilding America
I&M or I/M	Inspection and Maintenance program (checking emissions of pollutants from vehicles)
ITS	Intelligent Transportation Systems
LRP or LRTP	Long Range Plan or Long Range Transportation Plan
MAP-21	Moving Ahead for Progress in the 21st Century (2012 federal transportation legislation)
MDT	Model Development Team
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MVEB	Motor Vehicle Emissions Budget
NAA	Non-Attainment Area (for certain air pollutants)
NAAQS	National Ambient Air Quality Standards
NEPA	National Environmental Policy Act
NFRT & AQPC	North Front Range Transportation & Air Quality Planning Council (also NFRMPO)
NFRMPO	North Front Range Metropolitan Planning Organization (also NFRT & AQPC)
NHS	National Highway System
NO_x	Nitrogen Oxide
OBD	On-Board Diagnostics (of a vehicle's engine efficiency and exhaust)
O₃	Ozone
PL112	Federal Planning (funds)
PPP (also P3)	Public Private Partnership
R4 or R-4	Region 4 of the Colorado Department of Transportation
RAQC	Regional Air Quality Council
RPP	Regional Priority Program (a funding program of the Colorado Transportation Commission)
RTP	Regional Transportation Plan
RTP (see TAP or TA)	Recreational Trails Funds - FHWA Environment funds
SH	State Highway
SIP	State Implementation Plan (air quality)
SOV	Single Occupant Vehicle

GLOSSARY (cont'd)

SPR	State Planning and Research (federal funds)
SRP	State Rail Plan
SRTS (see TAP and TA)	Safe Routes to School (a pre-MAP-21 FHWA funding program)
STAC	State Transportation Advisory Committee
STIP	Statewide Transportation Improvement Program
STU	Surface Transportation Metro (a FHWA funding program that is a subset of STP)
STP	Surface Transportation Program (a FHWA funding program)
STBG (previously STP-Metro)	Surface Transportation Block Grant (a FAST Act FHWA funding program)
TAC	Technical Advisory Committee (of the NFRMPO)
TA (previously TAP)	Transportation Alternatives program (a FHWA funding program)
TAZ	Transportation Analysis Zone (used in travel demand forecasting)
TC	Transportation Commission of Colorado
TDM	Transportation Demand Management
TIGER	Transportation Investment Generating Economic Recovery a competitive federal grant program
TIP	Transportation Improvement Program
Title VI	U.S. Civil Rights Act of 1964, prohibiting discrimination in connection with programs and activities receiving federal financial assistance
TMA	Transportation Management Area (federally-designated place >200,000 population)
TOD	Transit Oriented Development
TPR	Transportation Planning Region (state-designated)
TRAC	Transit & Rail Advisory Committee (for CDOT)
UPWP	Unified Planning Work Program
VMT	Vehicle Miles Traveled
VOC	Volatile Organic Compound

**Meeting Minutes of the
NORTH FRONT RANGE TRANSPORTATION &
AIR QUALITY PLANNING COUNCIL**

**May 7, 2020
Virtual Meeting**

Voting Members Present:

Dave Clark- CHAIR	-Loveland
William Karspeck	-Berthoud
Lanie Isbell	-Eaton
Mark Clark	-Evans
Kristin Stephens	-Fort Collins
Brett Payton	-Greeley
Troy Mellon	-Johnstown
Tom Donnelly	-Larimer County
Paula Cochran	-LaSalle
Elizabeth Austin	-Milliken
Don McLeod	-Severance
Lisa Laake	-Timnath
Kevin Ross	-Weld County
Paul Rennemeyer	-Windsor
Kathleen Bracke	-Transportation Commission

Voting Members Absent:

Fil Archuleta	-Garden City
Dena Wojtach	-CDPHE

MPO Staff:

Suzette Mallette, Executive Director; Renae Steffen, Administrative Director; Becky Karasko, Transportation Planning Director; Lisa Gagliardi, Accounting Manager; Alex Gordon, Mobility Coordinator/Transportation Planner II; and Medora Bornhoft, Transportation Planner II.

In Attendance:

Dawn Anderson, Karen Artell, Jeff Bailey, Allison Baxter, Dan Betts, Rich Christy, Chad Crager, Lexi Elio, Jim Eussen, Jamie Grim, Butch Hause, Joel Hemeseth, Wayne Herr, Myron Hora, Wayne Howard, Mark Jackson, Will Jones, Shoshana Lew, Jim McClusky, Mitch Nelson, Heather Paddock, Randy Ready, Karen Schneiders, Robin Stoneman, and James Usher.

Chair Clark called the MPO Council meeting to order at 6:02.

Public Comment:

There was no public comment.

Move to Approve Agenda:

Ross **moved** to approve the *May 7, 2020 Meeting Agenda as Submitted*. The motion was **seconded** and **passed** unanimously.

Move to Approve Minutes:

Ross **moved** to approve the *April 2, 2020 Council Meeting Minutes as submitted*. The motion was **seconded** and **passed** unanimously.

Lead Planning Agency for Air Quality Agenda

Chair Clark opened the Air Quality portion of the meeting.

Air Pollution Control Division (APCD)

A written report was provided.

Regional Air Quality Council (RAQC)

A written report was provided.

Metropolitan Planning Organization (MPO) Agenda

Chair Clark opened the MPO portion of the meeting.

Reports:

Report of the Chair:

Chair Clark announced Tom Donnelly would be the Past Chair for the Executive Committee in place of Kristie Melendez who was no longer on the Planning Council and Paul Rennemeyer, newly elected Mayor of Windsor was the new Council Representative for the Town of Windsor. He noted there were two vacancies on the Finance Committee and asked for volunteers. Don McLeod, Chair of the Finance Committee, announced Weld County **Commissioner** Ross was able to join the committee as the meeting day and time changed back to the third Thursday of each month at 9:00 a.m. in Windsor, in alignment with the Agenda Review Meeting, which meets later that same morning. Rennemeyer also agreed to join the Finance Committee.

Executive Director Report:

Director Mallette reported it was the time of year when Council Members are asked to sign the annual Conflict of Interest form which was included in the meeting handouts and will be emailed as an individual document. Signed forms may be emailed to SMallette@nfrmpo.org or RSteffen@nfrmpo.org.

FINANCE:

A written report was provided. Lisa Gagliardi, Accounting Manager, briefly reviewed the report with the Council.

TAC:

A written report was provided.

Mobility:

A written report was provided.

Q1 TIP Modifications:

A written report was provided.

Action Items:

Resolution Corrections:

Karasko explained there had been an error on Severance's WCR23/Great Western Trail Pedestrian Connection dollar amount on the following items at the April 2, 2020 Council meeting. Both resolutions were revised from "\$600" to "\$600K".

- a) Multimodal Options (MMOF) Fund -Call for Projects-Revised

Ross **moved** to *APPROVE REVISED RESOLUTION NO. 2020-12 ADOPTING THE 2019 MULTIMODAL OPTIONS FUND (MMOF) CALL FOR PROJECTS*. The motion was **seconded** and **passed** unanimously.

- b) March TIP Amendment-Revised

Stephens **moved** to *APPROVE REVISED RESOLUTION 2020-13 APPROVING THE MARCH 2020 AMENDMENT TO THE FY2020-2023 TIP*. The motion was **seconded** and **passed** unanimously.

FY2019 & FY2020 STBG Additional Funding Allocations

Bornhoft recapped the additional \$1.4M in funds from the latest CDOT reconciliation. She reviewed information on the two projects from the FY2016-2019 Call for Projects; Fort Collins US 287 Intersection Improvements, and Greeley's 10th Street Access Control Implementation Plan, that are eligible to receive the funding. D. Clark asked Bornhoft why these were the only two projects eligible to receive additional federal funding. She explained all other projects from the 2016-19 Call for Projects were fully funded and have been closed out.

Ross **moved** to *APPROVE RESOLUTION 2020-12 APPROVING ADDITIONAL ALLOCATIONS OF FY2019 & FY2020 SURFACE TRANSPORTATION BLOCK GRANT (STBG) FUNDS TO PROJECTS SELECTED IN THE 2014 CALL FOR PROJECTS*. The motion was **seconded** and **passed** unanimously.

FY2019 Audited Financials

Wayne Herr, CPA, CGMA, Partner, MCGee, Hearne & Paiz, LLP gave a presentation of the 2019 Audited Financials, which resulted in the best ranking possible "pass with no findings", or an "unmodified opinion". Director Mallette, Lisa Gagliardi, Accounting Manager and Merideth Kimsey, Accounting Clerk III, were highly praised for their efforts and excellence in preparing for and presenting the audit.

Karspeck **moved** to *ACCEPT THE 2019 AUDITED FINANCIAL STATEMENTS*. The motion was **seconded** and **passed** unanimously.

Presentation:

Transportation Recovery Workgroup & CDOT Budget

Shoshana Lew, CDOT Executive Director, gave a presentation on CDOT funding regarding Senate Bill 267- Regional Equity and Scenario Planning. She explained that approximately \$1.25B in SB 267 transportation funding was at risk over the next three years due to the COVID-19 pandemic. There is interest from members of the Transportation Commission to move outyear funding on North I-25 to Regions 1, 2 and 3. Lew stated they are not changing priorities as established in the long range transportation plan, but do want to sequence, or tier projects while considering potential cost cutting. She specified CDOT plans to stay true to the \$1.6B transportation plan funding and complete North I-25 and other projects, but it will be a matter of how much can be spent and when, with a focus on projects that yield capital and jobs, and help stimulate Colorado's economic recovery. She said CDOT intends to plan for a much smaller base program, which they will then build back up as funds become available.

Bracke commented on the importance of staying focused on the goals and the plan. The \$56M provided by the NFRMPO local communities remain committed and have been used to leverage federal funds in a systematic process. CDOT will continue to look for ways to obtain additional funding, such as low-interest loans and federal funds as well as considering scope reduction options. The TC Meeting will meet May 21st to review the proposed plan.

Donnelly and Ross expressed their concerns that if funds are moved out of the North I-25 project, they may never be returned and implored CDOT to advocate more strongly for Colorado's Transportation Funding.

There is a newly formed Transportation Recovery Workgroup, one of several groups, supplying information into the larger statewide effort titled the Governor's Council on Economic Stabilization and Growth (CESG). CDOT has a draft outline of the report and has asked MPO's for data and feedback. NFRMPO supplied data on the calculated decrease of local funds going to transportation. All pertinent information will be shared with the Council as it becomes available.

Discussion Items:

FY2020-2021 UPWP and FY 2021 Budget

Malette reviewed the Unified Planning Work Plan with the Council, highlighting some of the FY 2020-21 projects, including the first year of the Statewide Household Travel Survey, 2050 Land Use Allocation Model (LUAM), Active Transportation Plan (previously Non-Motorized Plan), North Front Range Premium Transit analysis (MMOF and VanGo™ reserves), and the Implementation of the One Call/One Click Center's first full year, contracted to begin October 1st. Gagliardi gave an overview of the FY 2021 UPWP Draft Budget, noting there will be a 2020 budget adjustment for the Transit Analysis which will be moved to 2021. She will be providing the Finance Committee with a Fare Analysis/Reserve Analysis later this year to determine what changes may need to be made to 2021 VanGo™ fares and whether any reserves will need to be used. It is anticipated CARES Act funding for the VanGo™ program will also be added to the current draft before it is finalized. The Council will be asked to adopt the budget at the June 4th Planning Council meeting.

NFRMPO Boundary Focus Group

Jamie Grim, CDOT Government Liaison, stated the guidebook for the MPO Boundary Process is now being done in-house. CDOT is approximately halfway through their portion and still expected to be done in June. The Scope of Work for the consultant portion is not complete but on track for completion this summer. Focus groups will be starting as soon as possible.

Council Reports:

Transportation Commission Report

Bracke said she was available to answer any questions, or share suggestions Council members have for CDOT staff regarding the Transportation funding plan discussed in the meeting, reminding them the TC Meeting would be held May 21st. Bracke also reported on the following:

- She is representing the TC on the Transportation Recovery Workgroup; Director Malette is also participating. Bracke will share updates and documents with the council as they become available.
- She is participating on the Scenic Byways Commission and receiving information on projects from around Colorado.

CDOT R4 Update

A Project Status Update was provided for May 2020. Paddock noted these months of significantly reduced traffic were a very opportune time for road construction during the day, citing the following examples of expedited progress:

- Demolition of the Prospect Road Bridge over I-25 is complete.
- Work at the US 34 Interchange is progressing well.
- Progress over the Big Thompson River also continues.
- There will be an I-25 traffic shift at the new Southbound Bridge in the next month.

CDOT plans to reduce the volume of daytime road construction and closures to coincide with the increase of traffic as Coloradoans return to work.

I-25 Coalition- D. Clark indicated the bulk of the I-25 discussion from the May 6th meeting had been covered in Director Lew's presentation. He had nothing additional to add.

US 34 Coalition- Coalition Chair, Troy Mellon reported they met earlier and reviewed the Spaghetti Junction project and funding deficit. They are encouraged by CDOT working to get as much design done as possible with currently available funds. The Coalition hopes to receive updated crash data from CDOT for US 34 between Loveland and Greeley within the next few months so they can begin their internal project prioritization and be ready for any upcoming calls for prioritized project lists. There was also a briefing on the progress of the I-25/US 34 Interchange as well as Greeley projects at US 34 at 34th, 35th, and 47th Avenues.

STAC Summary

No report was provided.

Host Council Member Report-

Mark Clark, Mayor Pro Tem, said he looked forward to the time Council could meet in Evans, and in person. He then reported on the following transportation projects:

- The City of Evans' Measure 2A passed in April. The 1% sales tax increase which goes into effect July 1st, will help get their transportation infrastructure rebuilt. Projects will include road pavement, expansion and widening roads, curb and gutter, sidewalk replacement, and other important maintenance needed. Due to COVID-19 there will be much less revenue generated than originally calculated, but there will still be a very positive impact to their community.
- Evans is working with CDOT on the approval of an Intergovernmental Agreement (IGA) for their 37th Street overlay project, which they hope to have mostly completed in time for the possibility of school starting again in the fall.

Meeting Wrap-Up:

Next Month's Agenda Topic Suggestions:

There were no suggestions.

The meeting was adjourned at approximately 8:02 p.m.

Meeting minutes submitted by: Renae Steffen, MPO Staff

Dedicated to protecting and improving the health and environment of the people of Colorado

Monthly Report from the Air Pollution Control Division to the North Front Range Transportation and Air Quality Planning Council June 4, 2020

Air Pollution Control Division (Division) Updates:

- The Division is currently exploring options to develop a publicly assessable and searchable oil and gas complaint filing and tracking tool and is seeking public input. The survey will remain open until **June 3** and is available at the following url: https://docs.google.com/forms/d/e/1FAIpQLScub43RrdqfcFKCP1RHvnZlpn8UTCed1_OutZhP2ybAqUal3g/viewform.
- The Division is considering revisions to Regulation Number 7 that would affect natural-gas fired reciprocating internal combustion engines, oil and gas pre-production operations, injection disposal well facilities, and oil and gas sector reporting. The 2020 Rulemaking Concept Document for Discussion Purposes is available at the following url: <https://drive.google.com/file/d/1NqJ5dgyuXKIZ6-EgNcINy4IB1r0o1-bk/view>.
- Due to concerns about and to decrease the possible susceptibility or exposure to COVID-19, the Oil and Gas Methane and Hydrocarbons Monitoring Forum was cancelled. To continue and inform the discussions about monitoring air quality around oil and gas facilities we have recorded the following presentations.
 - Solution development and solution testing: https://drive.google.com/file/d/1SfFzKsifo4fq9OJTYODIt_KvJ6cj2lew/view
 - Continuous monitoring 101: https://drive.google.com/file/d/17F3h84-GW2MhXMxRlhdf-H_OMp7B6sQM/view
 - Monitoring 101: https://drive.google.com/file/d/1HOD3dz_hMdRzUWNu_h069gE6_dT4kEjo/view
- A friendly reminder that the Division maintains various Air Quality Alert email lists, including Colorado Air Quality Health Advisory alerts and daily Front Range ozone forecasts. For additional information and to subscribe to an email list, please visit: https://www.colorado.gov/airquality/request_alerts.aspx.

May 21 & 22, 2020 Air Quality Control Commission (Commission) Meeting:

- The Commission unanimously approved new rules that will phase out the use of hydrofluorocarbons and improve the state's ability to accurately inventory greenhouse gas emissions. The approval came after two days of discussion and public comment and a lengthy stakeholder process which included utilities, industry trade groups,

local governments and environmental groups, as well as public meetings in Glenwood Springs and Denver. Phasing out hydrofluorocarbons will result in a cumulative reduction of 1.15 million metric tons of carbon dioxide equivalents by 2030. The emissions reporting rule will fill gaps in the federal reporting regime and provide the state with better data for greenhouse gas inventories. Higher-quality data will improve the state's climate projections and inform policy recommendations for reducing emissions. The rule will also make more granular data available to assist local communities with climate action planning and implementation.

- The Division requested a hearing date to present the Marginal SIP for the 2015 NAAQS for approval, including the inventory of actual emissions from all sources for calendar year 2017.
- The Commission approved revisions to Regulation Number 6, Part A New Source Performance Standards (NSPS) to incorporate by reference changes the EPA made to its NSPS and/or Emission Guidelines. This revision will maintain consistency between state and federal law.
- The Commission approved revisions to Regulation Number 8, Parts A and E (MACT Standards) to incorporate by reference changes the EPA made to its National Emission Standards for Hazardous Air Pollutants rules.
- Meeting materials for previous and future meetings are available at www.colorado.gov/pacific/cdphe/aqcc.

Upcoming Commission Meeting:

- In response to the COVID-19 pandemic, all Commission meetings, prehearing conferences, and status conferences will be held as remote meetings only. This will continue until further notice. Additional information and updates will be posted on www.colorado.gov/pacific/cdphe/aqcc.
- The June 17-18, 2020 Commission meeting includes the following agenda items:
 - The Commission and Division will identify and discuss items for including on the Long Term Calendar.
 - The Division will provide an update regarding implementation of the new oil and gas emissions inventory requirements adopted in December 2019.
 - The Regional Air Quality Council will provide a briefing regarding State Implementation Planning.
 - An overview of the 2020 legislative session and implications for the Commission.
 - The Division will request that the Commission set a hearing to address certain aspects of SB19-181 as well as co-benefits to Regional Haze, ozone, and RMNP nitrogen deposition by considering state-only revisions to Regulation Number 7 related to the control of emissions from natural gas-fired reciprocating internal combustion engines, oil and gas flowback tanks, and oil loadout at underground injection facilities. The Division will also request the Commission to consider ambient monitoring of emissions at oil and gas facilities.
 - The Commission will consider approving the emissions statement, 2017 baseline year emissions inventory and SIP compliance certifications to be submitted to the EPA, satisfying Marginal Nonattainment Area requirements for the 2015 Ozone National Ambient Air Quality Standard.



Date: May 22, 2020

From: Mike Silverstein
Executive Director

To: North Front Range Metropolitan Planning Organization

Subject: Monthly Briefing Memorandum

COVID-19 Response

Staff, Board Members, partners and stakeholders continue to conduct business this past month working remotely via technology. As we gradually return to more traditional work practices, we will continue to offer remote participation in meetings and telework accommodations.

Legislative Update

No new legislative activity occurred this past month directly impacting the RAQC and its work.

Ozone Planning

As the RAQC staff continues to develop the serious area ozone State Implementation Plan, modeling results for the 2020 attainment year, and projections to 2023, will become available in June. The RAQC will present the 2020 results in detail at a June 4 modeling forum (virtual) and again in summary form at the June 5 Board meeting (also virtual). The 2023 results are tentatively scheduled for presentation at the June 17 Control Strategy Committee meeting. Fingers crossed for good news!

RAQC staff are posting each completed SIP chapter (draft) and technical support information on the RAQC's website - we encourage comments and suggestions.

<https://ragc.org/sip/ozone-2008-8-hour-standard/>

Control Strategy Committee and Work Groups

The Committee met on May 20 and discussed the work plans for the three Work Groups - Employer-Based Trip Reduction Programs, Vehicle I/M and Fuels Formulations, and Clean Air Fund. The three Work Groups are focusing attention to voluntary measures for immediate implementation:

- enhanced outreach to employers to encourage employee/business vehicle trip reductions, highlighting teleworking;
- outreach to diesel vehicle fleets to encourage enhanced maintenance activities designed to reduce emissions; and
- effective fundraising approaches to sustain and expand the RAQC's outreach and incentive programs.

The Work Groups will later this year focus on legislative and mandatory approaches to achieve emissions reductions, including:

- developing a legislative fee proposal to support direct program implementation and innovative program;
- developing regulatory approaches to reduce vehicle emissions through inspection and maintenance (I/M) and fuels formulations; and
- developing regulatory approaches for mandatory employer-based trip reduction programs

Stakeholders and the public are invited to participate in Work Group activities, and all materials can be found at: <https://raqc.org/control-strategy-committee-information/>



FINANCE COMMITTEE REPORT

- Finance Committee met on May 21, 2020
- The Committee reviewed the 1st Quarter Financial Statements.
- The Finance Committee recommends Council accept the 1st Quarter Financial Statements
- The Committee reviewed the proposed UPWP 2020 Amendment 3.
 - The amendment will decrease the MPO budget by \$613,206
 - The amendment will increase the VanGo budget by \$238,999
- The Committee recommends Council approve the UPWP 2020 Amendment 3
- The Committee reviewed the UPWP 2021 Budget
- The Committee recommends Council approve the UPWP 2021 Budget

Meeting Minutes of the
Finance Committee of the North Front Range Transportation & Air Quality Planning Council

May 21, 2020
9:00 a.m.
GoToMeeting

Members Present

Don McLeod
Will Karspeck
Kevin Ross
Paul Rennemeyer

Staff Present

Suzette Mallette
Lisa Gagliardi
Merideth Kimsey

The meeting was called to order by Chair McLeod at 9:01 a.m.

Approval of Minutes

The minutes of the April 15, 2020 meeting were accepted.

1st Quarter Unaudited Financial Statements

The 1st Quarter Financial Statements were reviewed. The Statement of Net Position and Statement of Revenues, Expenditures & Changes in Fund Balance for the MPO were reviewed. While reviewing the Statement of Revenues, Expenditures & Changes in Fund Balance, staff noted large budget variances were flagged and explained in the accompany footnotes.

It was noted that STBG is lower then expected due to a delay in the contracting process. The MMOF funds are also delay due to the contracts not being issued by CDOT yet.

Mallette let the committee know that at this time the MPO does not expect any changes to expected payroll expenses due to COVID-19

The committee also reviewed the Statement of Net Assets and Statement of Revenue, Expenditures and Changes in Fund Balance for Vango™. Once again it was noted that explanations for large budget variances were included in the footnotes.

The Cash and Investment Institution Listing was reviewed noting a total of \$4,217,701 of investments. These are split \$461,212 to the MPO and \$3,709,862 to VanGo. It was noted \$2,175,611 of Vango™ funds remained after allocating required operating and capital reserves for the program as well as the funds reserved for MPO match.

The committee recommends Council accept the 1st Quarter Unaudited Financial Statements.

UPWP 2020 Budget Amendment 3

Gagliardi presented the proposed UPWP 2020 amendment three to the committee. It was noted that this amendment will decrease the MPO budget by \$613,206 and increase the VanGo budget by \$238,999.

The adjustment to the MPO budget is comprised of an increase in revenue and expenses for pass through grant revenue, decrease in revenue and expenses for projects that are being moved to 2021 due to delays in contracting and a lower amount of CPG rollover than was anticipated.

The adjustment to the VanGo budget is comprised of an increase in revenue due to exchanging CARES Act funding with Fort Collins, a decrease in revenue and fuel expenses due to COVID-19 and adding the transfer to the MPO for matching MMOF funds.

The committee recommends the Council accept the UPWP 2020 Budget Amendment Three.

UPWP 2021 Budget

The proposed UPWP 2021 Budget was presented to the committee at the last meeting and brought back for final approval and recommendation to the Council. Gagliardi noted that there were a few changes due to new funding resulting from exchanging CARES Act funds with Fort Collins. This increased the VanGo Budget to \$2,038,663.

The committee recommends the Council accept the UPWP 2021 Budget

The meeting was adjourned at 9:38 a.m.

**EXECUTIVE SUMMARY of the
TECHNICAL ADVISORY COMMITTEE (TAC)
North Front Range Transportation and Air Quality Planning Council
May 20, 2020**

APPROVAL OF THE APRIL 15, 2020 TAC MINUTES

Herrera moved to approve the April 15, 2020 TAC minutes. Buckman seconded the motion, which was approved unanimously.

CONSENT AGENDA

FY2020-2021 Unified Planning Work Program (UPWP) FY2021 Tasks – Oberschmidt moved to approve the Consent Agenda. Baxter seconded the motion, which was approved unanimously.

ACTION ITEMS

May 2020 TIP Amendment – Bornhoft identified the requests included in the May 2020 TIP Amendment for the FY2020-2023 Transportation Improvement Program (TIP). Klockeman moved to approve the May 2020 TIP Amendment. Buckman seconded the motion, which was approved unanimously.

PRESENTATIONS

Estimating the Impact of COVID-19 on Local Transportation Revenues – Bornhoft stated NFRMPO staff developed estimates of reductions in local revenue for non-transit transportation budgets due to the pandemic. The estimates were submitted to the Transportation Recovery Working Group, a statewide group established to accelerate economic recovery through transportation infrastructure. Bornhoft described the methodology and explained the projected impact ranges from a low of \$15M, which is 6 percent of local non-transit transportation budgets, to \$45M, which is 16 percent. Bornhoft also described three tools that could potentially help local communities complete transportation projects included in the TIP with delayed, lower, or no local match. The tools include the State Infrastructure Bank (SIB), toll credits, and tapered match. There are drawbacks to each tool and the latter two tools are relatively new to Colorado and do not yet have a formal application process. Local agencies concerned about meeting local match requirements should contact Karasko and Bornhoft to discuss next steps.

DISCUSSION

NFRMPO Vision Zero Policy – Karasko and Cunningham presented updates on the proposed Vision Zero Policy, including information on the two items raised during the April TAC meeting regarding behavioral causes of crashes and the unique challenges of rural crashes. Cunningham described the Vision Zero approach and presented draft policy statements. The Vision Zero Policy, if approved, would be incorporated into the next Regional Transportation Plan (RTP) and other planning efforts. TAC members discussed ways to improve the policy and requested the item return to TAC for discussion in June.

Larimer County Mobility Committee (LCMC)—MINUTES

May 21, 2020

1:32 p.m. – 2:34 p.m.

1. Call Meeting to Order, Welcome and Introductions

- Anna Russo, Chair, Transfort
- Jim Becker, PAFC
- Brooke Bettolo, Larimer County Dept. of Health, Built Environment
- Cari Brown, The Arc of Larimer County
- Jill Couch, Pro-31 Safe Senior Driving, LLC
- Megan Garbarino, Foothills Gateway
- Katie Guthrie, City of Loveland
- Katy Mason, LCOA
- Lorye McLeod, PAFC
- Garrett Mumma, Division of Voc Rehab
- Connie Nelson-Cleverley, SAINT
- Bridie Whaley, COLT
- Angela Woodall, Foothills Gateway

NFRMPO staff: Ryan Dusil, Alex Gordon

2. Review of Agenda

3. Public Comment (*2 minutes each*)

No public comment received.

4. Approval of March 19, 2020 Meeting Minutes

Russo moved to approve the meeting minutes. Mason seconded the motion, which was approved unanimously.

PRESENTATIONS

1) Active Transportation Plan

Ryan Dusil, Transportation Planner, presented the Active Transportation Plan (ATP) to the LCMC. The ATP will focus on human-powered and human-scaled transportation. Dusil expects the plan process to go through early 2021. Dusil provided background on the Regional Bike Plan and Non-Motorized Plan, the predecessors of the ATP. The ATP will include best practices and policy recommendations about emerging micromobility and segment-by-segment analysis of the Regional Active Transportation Corridors. LCMC members who want to provide more feedback can use the [Community Remarks](#) tool, email Dusil, or visit the project website. LCMC are welcome to join the Steering Committee, which will meet between two and four times to discuss the project. Additionally, please contact Dusil with any existing studies or plans that should be incorporated into the ATP.

Becker asked about the impact of Covid-19 and the possibility of popup alternatives to repurpose streets. Dusil responded the ATP will look at stress levels for riding on roads and will acknowledge the need to think beyond recreational trails. Dusil acknowledged the Walking Audit in Berthoud as part of the Walkability Action Institute action plan.

Brown mentioned sidewalks could be an issue and some of this has been addressed by Fort Collins ADA bus stop project. Places like County Club Road do not have sidewalks for pedestrians and cyclists



to use. Fort Collins has a matrix of sidewalk issues. Public perception of transit can be hard to get over for parents.

Russo asked about inclusion of older adults and individuals with disabilities in the Plan. She suggested the Senior Transportation Coalition/MAPG and Fort Collins Shift Your Ride Month. Dusil thanked her for her suggestions and stated he is trying to incorporate ADA Accessibility Guidelines (ADAG) and Public Right-of-Way Accessibility Guidelines (PROWAG) into the Plan. Mason stated the LCMC can help get more feedback from the older adult and disability populations. Mason noted the trails can be crowded, which may make it more difficult for slower walkers.

DISCUSSION ITEMS

- 1) **One Call/One Click Center update** – Gordon discussed updates to the program in a report to the Finance Committee. The NFRMPO is working with CDOT on a VISTA to start in June and is applying for additional funds to do work outside the NFRMPO boundary.
- 2) **CDOT Operating/Administration/Mobility Call for Projects** – Gordon reviewed the CDOT Call for Projects information. Interested groups can reach out to him for help with applications.

LCMC MEMBER REPORTS

- Transfort has started operating FLEX on a limited basis between Fort Collins and Boulder. Transit centers are still closed.
- COLT will start charging fares again on June 1st. COLT will continue operating the shuttle service supplementing FLEX.
- The Arc of Weld County staff is still working from home and is still accepting new clients virtually.
- SAINT is starting to provide more rides after restricting rides during the Stay-at-Home order, including to the hair salon. Volunteers are willing to provide rides. The Loveland scheduler is working from home, but the Fort Collins has started coming into the office.
- Division of Vocational Rehabilitation will start rotating some staff in the office on June 1st. No clients will be handled in person in June, but caseworkers are still doing case management.
- Couch continues to serve clients and is happy to see technology be used by families. Jill hopes people will use this time to consider the options of having older loved-ones continue driving.
- Becker is transitioning into a volunteer at PAFC now that Lorye has started at PAFC.
- Kelly is the new Compliance Specialist at Transfort, replacing Annabelle who was promoted. Some staff has started going back into the office.
- The Larimer County Office on Aging building is still not open to the public, but the main phone number continues to work. Consultations are continuing. Mason is not sure when the office will reopen but is excited at the prospect of change and new solutions for existing problems.
- PAFC has hired their new Executive Director who started this week. McLeod stated PAFC received a small grant from the Office on Aging to pilot how to use Zoom to connect with others and will provide classes for older isolated adults who will receive Kindle Fires. PAFC has a physical location at 649 Remington in Fort Collins and will do a virtual open house.
- Foothills Gateway promoted Woodall to Deputy Director of Services, so she is learning new OSHA-related compliance. Foothills Gateway has a new Transportation Manager, Megan Garbarino.



Foothills Gateway will be closed to the public through June 30 but is still providing limited transportation services. Foothills Gateway is following passenger distancing and cleaning procedures.

- Dusil noted an increase of 172 percent in weekday bicycle and pedestrian usage and more than 120 percent increase on weekends.
- City of Loveland is moving ahead with their Transportation Master Plan, with adoption expected in late fall. June is Walk and Bike Month in Loveland, which will include virtual event.

5. Final Public Comment (2 minutes each)

No public comment received.

6. Next Month's Agenda Topic Suggestions

COVID-19, Budget impacts

7. Next LCMC Meeting: Thursday, July 16, 2020

MEMORANDUM

To: NFRMPO Council

From: Lisa Gagliardi

Date: June 4, 2020

Re: **CONSENT ITEM-CY 2020 1st Quarter Unaudited Financial Statements**

The North Front Range Transportation and Air Quality Planning Council (NFRT&AQPC) Unaudited Financial Statements for the 1st Quarter of Calendar Year 2020 are attached for your review and acceptance. This includes financial statements for the Metropolitan Planning Organization (MPO) and the VanGo™ program (VanGo). (See notes below for basis of accounting and explanation of indirect costs.)

MPO Highlights-1st Quarter

The STBG contract was delayed by 3 months and staff will be booking more time to this contract in the 2nd and 3rd quarter to compensate.

MPO is a pass-through agency for grant for the Greeley Center for Independence van purchase. This was not budgeted and is accounted for in the FY 2020 UPWP Budget Revision 3.

CDOT Division of Transit and Rail are just starting work on the MMOF contracts which are the One Call/One Click project and the Premium Transit Analysis. They have been delayed due to contracts for the CARES Act. We are estimating some portion of the One Call/One Click will be budgeted and expended in FY 2020 with the majority moving into FY 2021 and all of the Premium Transit Analysis moved into FY 2021. These items are also part of the FY 2020 UPWP Budget Revision 3.

The Household Travel survey, \$200,000, is being moved to FY 2021. This is a joint statewide effort that is being coordinated through CDOT.

Detailed notes regarding budget variances are provided on the North Front Range MPO statements.

VanGo™ Highlights-3rd Quarter

CARES Act funds, through the City of Fort Collins funding distribution with sales tax funds, will provide approximately \$1.4m to the VanGo™ program to offset the loss of revenue. The payments from Fort Collins are broken into 3 installments and the first is expected in FY 2020. The regular exchange funds are anticipated later this year.

Vehicles replacement is expected before September 30, 2020 and the new wraps on the vehicles is continuing.



Detail notes regarding budget variances are provided on the VanGo™ statements.

Action

The Finance Committee recommends that the North Front Range Transportation & Air Quality Planning Council review and accept the 2020 1st Quarter Unaudited Financial Statements dated March 31, 2020.

Notes

Note 1:

The NFRMPO operates on an accrual basis of accounting for the for reporting financial records. Accrual basis of accounting means that revenues are recognized when earned and expenses when incurred.

Note 2:

The NFRMPO is reimbursed for indirect costs using a CDOT approved indirect cost rate. Indirect costs are those costs not readily identified with a specific project or organizational activity but incurred for the joint benefit to both projects and activities. Indirect costs include costs which are frequently referred to as overhead expenses (for example rent) and general administrative expenses (for example accounting department costs and office supplies). In approving annual indirect cost rates, CDOT uses expenditures based on the last audited financial statements, usually two years in arrears (for example, the 2020 indirect cost rate was calculated using the 2018 audited financial statement information). If the approved rate results in an overage or a shortfall compared to actual expenses, these amounts are added or subtracted from indirect costs the following year. The rate is calculated by dividing the indirect costs by direct payroll which includes salaries and benefits.

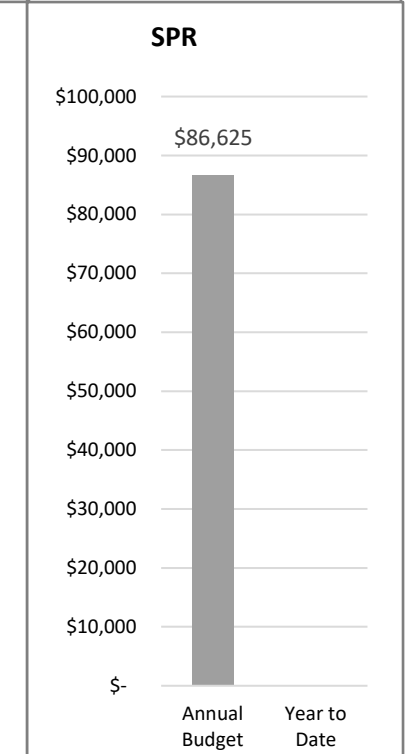
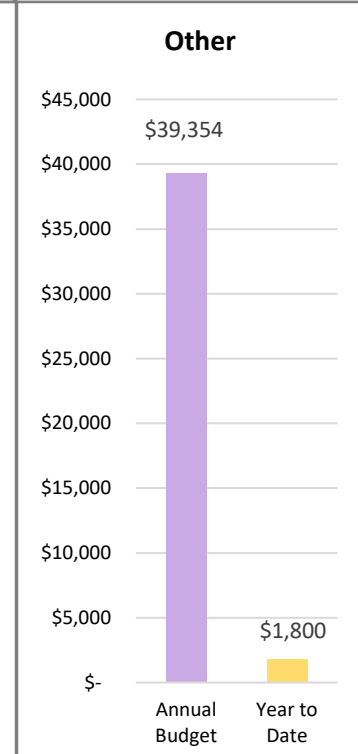
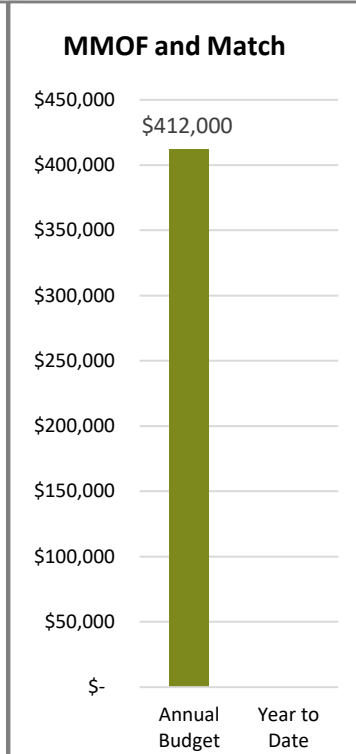
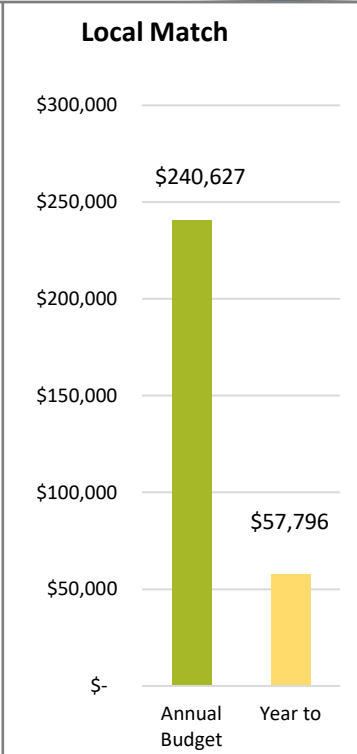
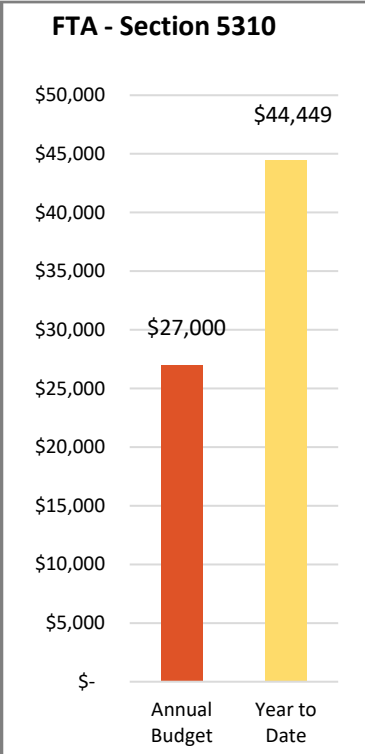
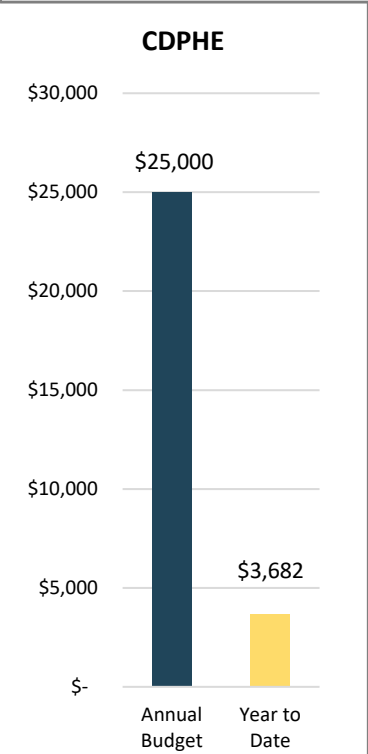
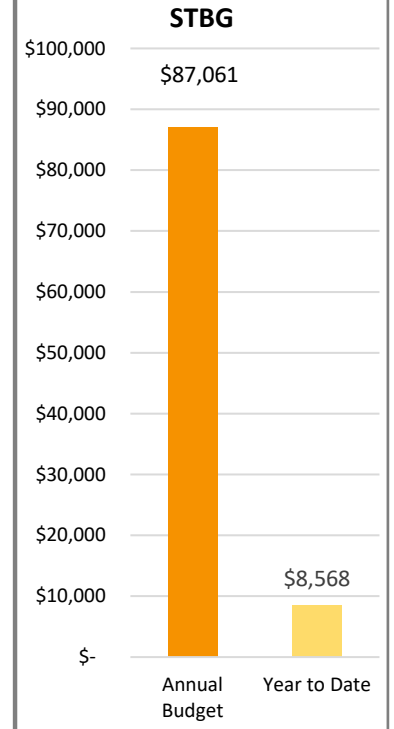
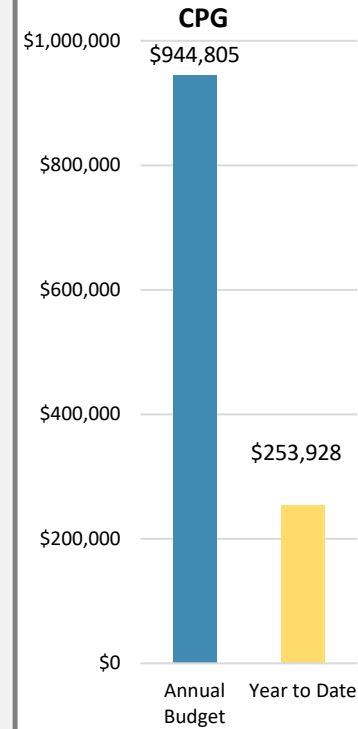
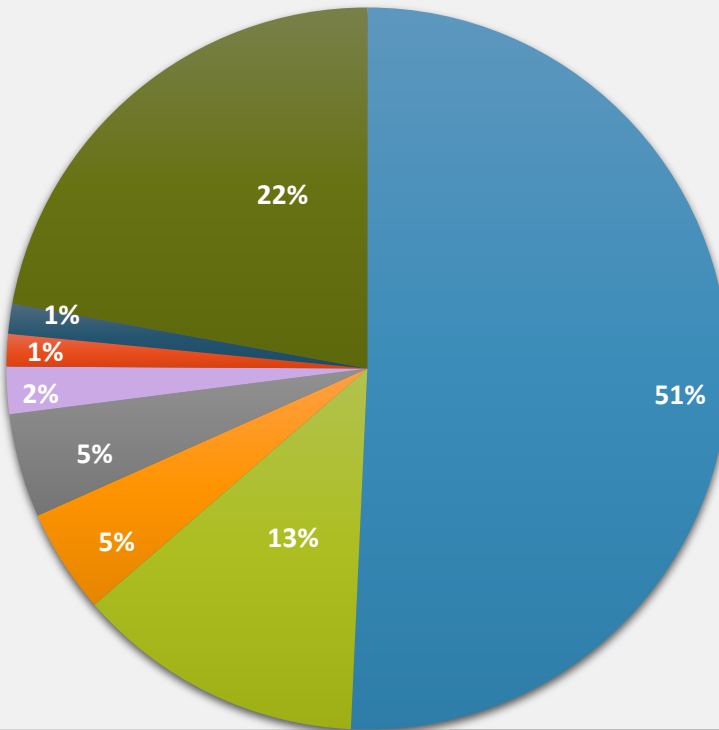
Metropolitan Planning Organization - REVENUE

Annual Budgeted Revenue vs. Revenue - 2020

Q1 Q2 Q3 Q4

Annual Budgeted Revenue

- CPG
- Local Match
- STBG
- State Planning Funds (SPR)
- Other
- FTA - Section 5310
- CDPHE
- MMOF and Match



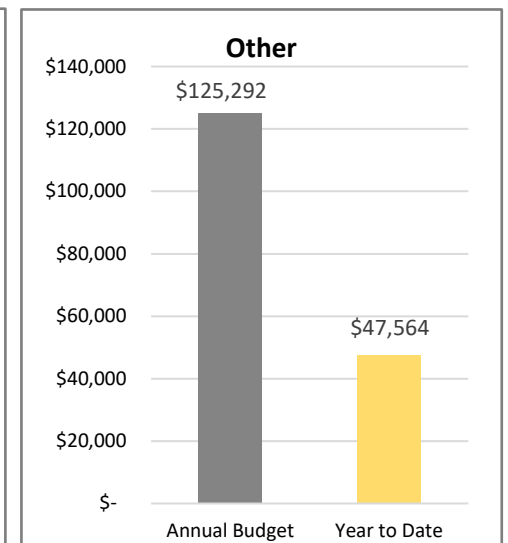
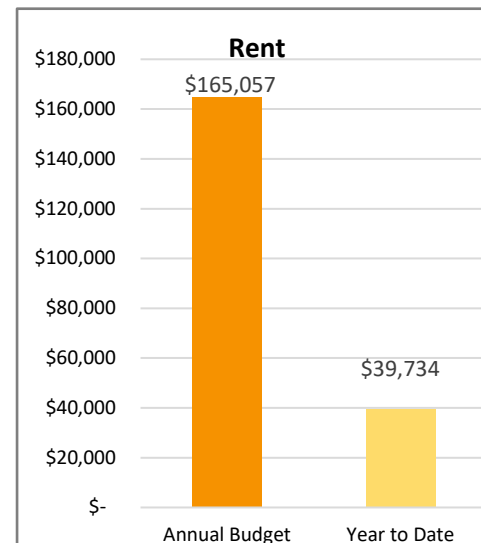
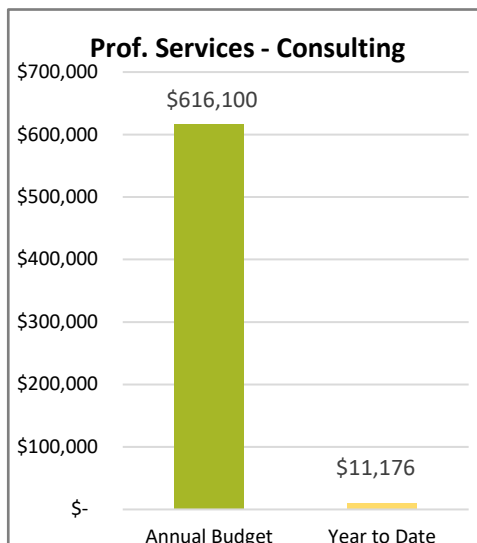
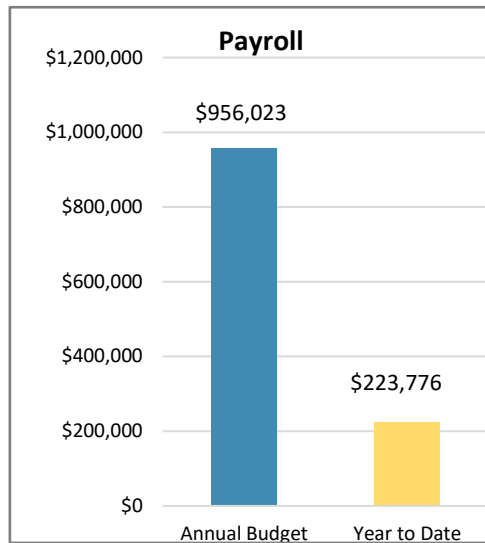
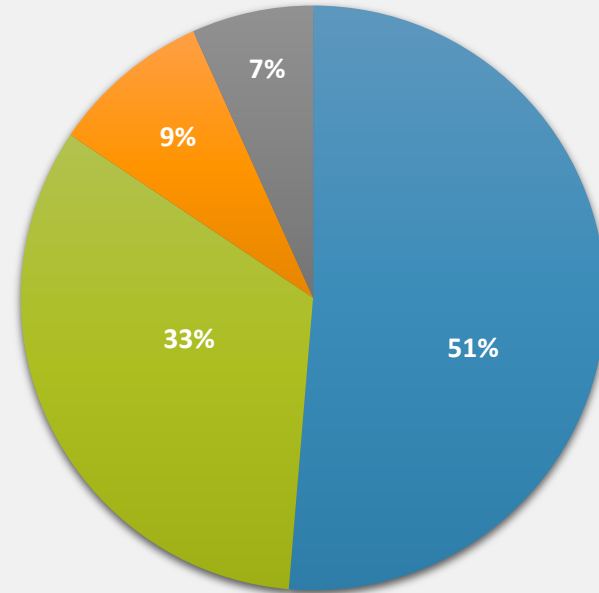
Metropolitan Planning Organization - EXPENSES

Annual Budgeted Expenses vs. Expenses - 2020

Q1 Q2 Q3 Q4

Annual Budgeted Expenses

- Payroll
- Prof. Services - Consulting
- Rent
- Other



METROPOLITAN PLANNING ORGANIZATION
Statement of Net Position
March 31, 2020

ASSETS	
Cash and Cash Equivalents	\$ 373,563
Investments	460,798
Receivables	242,574
Due From Other Funds	23,662
Capital Assets, net	<u>23,186</u>
Total Assets	<u><u>\$ 1,123,784</u></u>
LIABILITIES AND NET ASSETS	
LIABILITIES	
Accounts Payable and Accrued Liabilities	\$ 51,231
Deferred Revenue	175,728
Advances From Other Funds	16,998
Accumulated Leave	<u>35,892</u>
Total Liabilities	<u>279,850</u>
FUND BALANCE	
Unreserved	793,113
Current Year Revenue over (under) Expenditures	<u>50,822</u>
Total Fund Balance	<u>843,934</u>
Total Liabilities and Fund Balance	<u><u>\$ 1,123,784</u></u>

METROPOLITAN PLANNING ORGANIZATION
Statement of Revenues, Expenditures & Changes in Fund Balance
For the Three Months Ending March 31, 2020

	1st Qtr Actual	Year to Date Actual	Annual Budget	Year to Date Variance	% Complete	
REVENUE						
FHWA-Federal Income-CPG	\$ 253,928	\$ 253,928	\$ 944,805	\$ 690,877	26.88%	
FHWA-Federal Income-STBG	8,568	8,568	87,061	78,493	9.84%	(1)
FTA-Federal Income-Section 5304	-	-	11,200	11,200	0.00%	(2)
FTA-Federal Income-5310	5,905	5,905	27,000	21,095	21.87%	
Federal Pass Through	38,544	38,544	-	(38,544)	0.00%	(3)
State Planning Funds	-	-	86,625	86,625	0.00%	(4)
State-CDPHE	3,682	3,682	25,000	21,318	14.73%	
State-MMOF	-	-	206,000	206,000	0.00%	(5)
Subtotal Grant Revenue	310,627	310,627	1,387,691	1,077,064	22.38%	
Local Match-Member Entities	57,796	57,796	237,662	179,866	24.32%	
100% Local	-	-	2,965	2,965	0.00%	
Subtotal Local - All Sources	57,796	57,796	240,627	182,831	24.02%	
Other Funds	2,000	2,000	-	(2,000)	0.00%	
City of Fort Collins Funds	(200)	(200)	28,154	28,354	-0.71%	
Subtotal Revenue from Other Sources	1,800	1,800	28,154	26,354	6.39%	
Miscellaneous Revenue	932	932	-	(932)	0.00%	
Interest Earned	1,916	1,916	-	(1,916)	0.00%	(8)
Use of Reserves	-	-	206,000	206,000	0.00%	(5)
Subtotal Other Revenue Sources	2,848	2,848	206,000	203,152	1.38%	
Total Revenue- Combined Sources	\$ 373,071	\$ 373,071	\$ 1,862,472	\$ 1,489,401	20.03%	
EXPENDITURES						
Administration	\$ 60,608	\$ 60,608	\$ 229,784	\$ 169,176	26.38%	
Transportation Planning	154,909	154,909	694,393	539,484	22.31%	
Mobility Management	8,259	8,259	31,846	23,587	25.93%	
Subtotal Payroll Expense	223,776	223,776	956,023	732,247	23.41%	
Professional Services & Consulting	11,176	11,176	616,100	604,924	1.81%	(9)
Subtotal professional Services & Consulting	11,176	11,176	616,100	604,924	1.81%	
Insurance Expense	857	857	3,028	2,171	28.30%	
Office Furniture/Equipment (non-cap)	502	502	17,326	16,824	2.90%	
Office Supplies	232	232	3,826	3,594	6.06%	
Communications (phone/data/fax)	3,119	3,119	12,208	9,089	25.55%	
Postage	240	240	1,133	893	21.19%	
Printing	15	15	-	(15)	0.00%	
Rent	39,734	39,734	165,057	125,323	24.07%	
Other Office Operating (Facility, Repairs, Furniture move)	919	919	3,779	2,860	24.32%	
Dues, licensing and Subscriptions	3,587	3,587	3,712	125	96.63%	(10)
Maintenance Contracts - Copier maintenance/usage	1,895	1,895	9,479	7,584	19.99%	
Software maintenance	17,026	17,026	76,752	59,726	22.18%	
Outreach	473	473	5,181	4,708	9.14%	
Other Operating Costs	1,539	1,539	41	(1,498)	3754.29%	
Event/Meeting Expense	2,578	2,578	9,121	6,543	28.27%	
Indirect Costs	(31,814)	(31,814)	(90,362)	(58,548)	35.21%	
Travel/Conference/Training Expense	2,454	2,454	38,568	36,114	6.36%	
Capitalized Equipment /Vehicles	5,398	5,398	22,500	17,102	23.99%	
Loan Payments	-	-	9,000	9,000	0.00%	(11)
Pass through Expenses	38,544	38,544	-	(38,544)	0.00%	(3)
Subtotal Other Expenses	87,298	87,298	290,349	203,051	30.07%	
Total Expenditures/Expenses	\$ 322,250	\$ 322,250	\$ 1,862,472	\$ 1,540,222	17.30%	
Excess (Deficiency) of Revenue over Expenditures)	\$ 50,822	\$ 50,822	\$ -	\$ (50,822)	0.00%	

METROPOLITAN PLANNING ORGANIZATION
Statement of Revenues, Expenditures & Changes in Fund Balance
For the Three Months Ending March 31, 2020

Explanation of Variances

(1)	STBG Contract funded at annual amount for 9 months. Contract was delayed being processed through CDOT.
(2)	Due to the difference between UPWP budget and MPO Calendar budget. Contract complete in 2019.
(3)	MPO is pass through agency for grant for Greeley Center of Independence for Van Purchase. This was not budgeted and UPWP Budget Revision 3, will add this to the budget.
(4)	
(5)	State Planning Funds were budgeted to be used for the Household Survey. The Household Survey is being pushed to 2021 and 2022 UPWP and funded out of CPG and Local Match.
(8)	Budgeted 6 months of One Click Expense and 100% Transit Study. A budget amendment is in process to reduce both of these budgeted expenses. Contracts are still in process at CDOT.
(9)	Interest is not budgeted and used to build up operating reserve
(10)	Budgeted amounts for contracts for Transit and Analysis and One Call One Click will be reduced with a budget revision. In addition, the Household Survey and Travel Demand/Land Use Model will be moved to 2021.
(11)	Dues, licensing and Subscriptions are primarily paid for in the 1st qtr and are annual. Per Loan Agreement, payment will be made in September

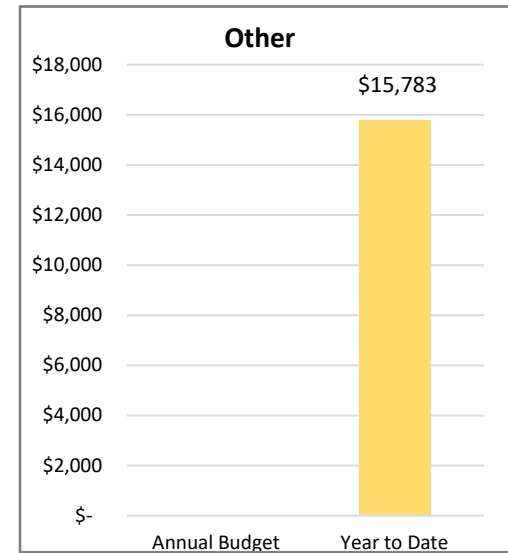
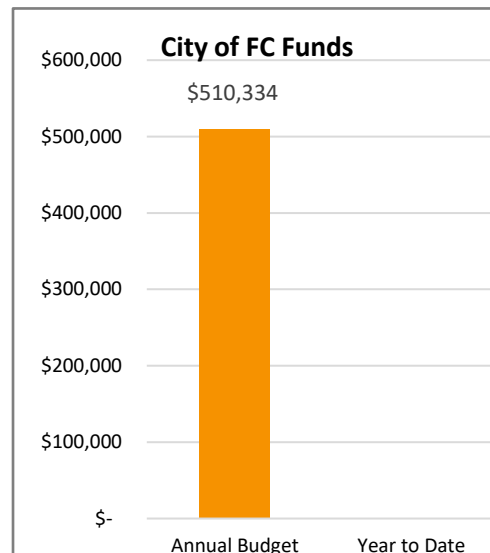
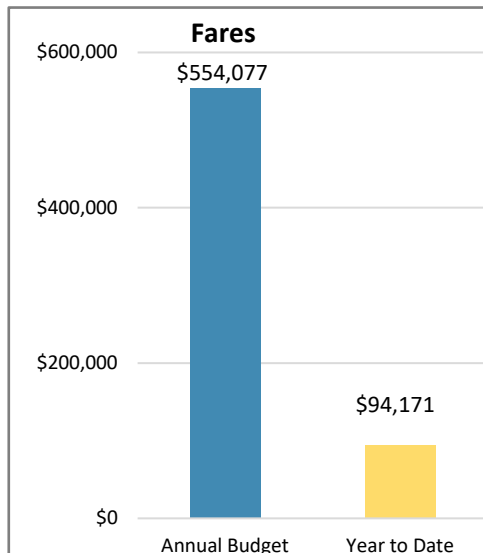
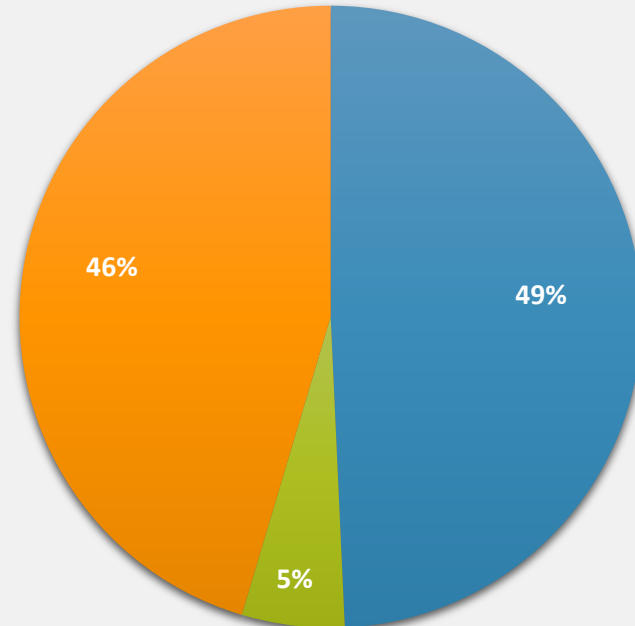
VanGo™ - REVENUE

Annual Budgeted Revenue vs. Revenue - 2020

Q1 Q2 Q3 Q4

Annual Budgeted Revenue

- Fares
- Vehicle Sales
- City of FC Funds



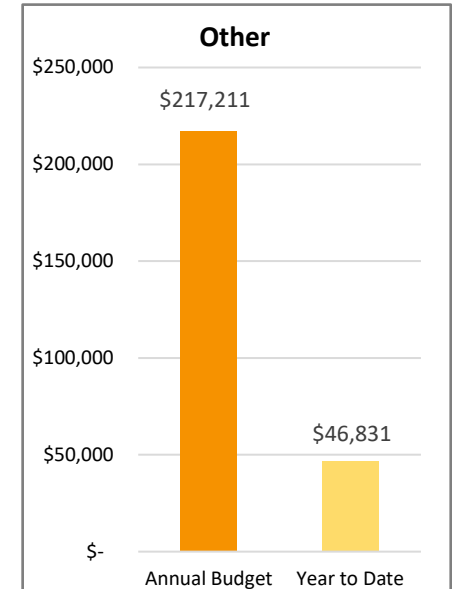
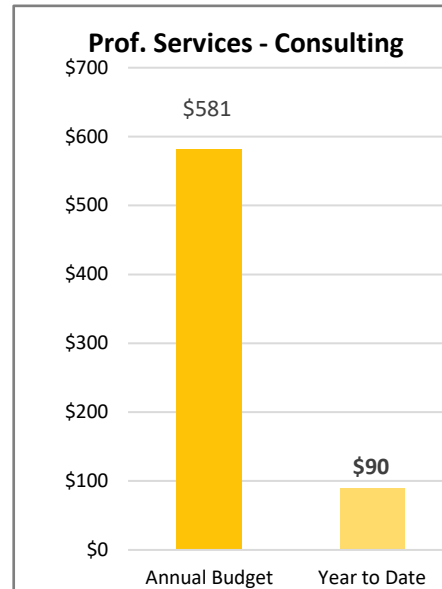
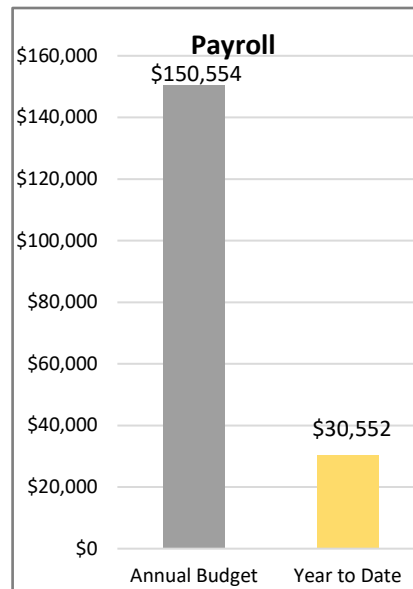
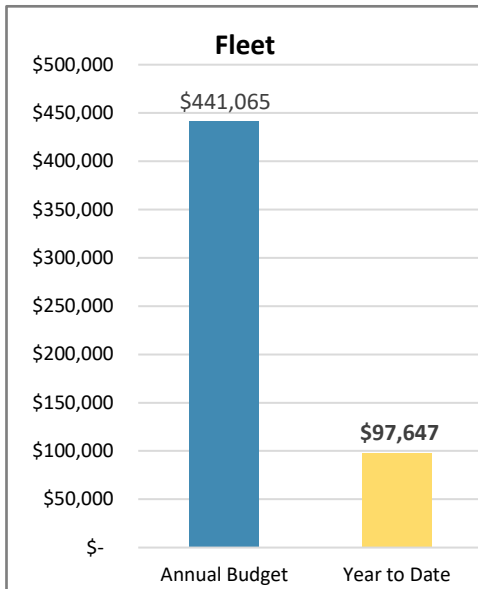
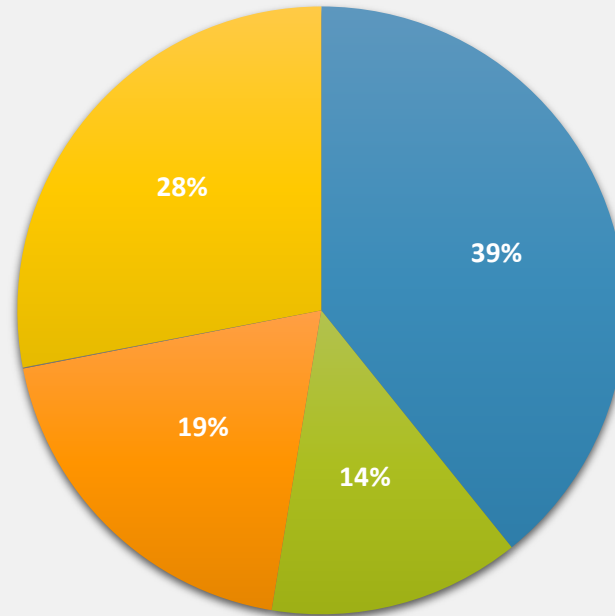
VanGo™ - EXPENSES

Annual Budgeted Expenses vs. Expenses - 2020

Q1 Q2 Q3 Q4

Annual Budgeted Expenses

- Fleet
- Capitalized Equipment/ Vehicles
- Other
- Payroll
- Prof. Services - Consulting



VANGO
Statement of Net Assets
March 31, 2020

ASSETS	
Cash and Cash Equivalents	\$ 47,181
Investments	3,756,489
Receivables	1,582
Advances to Other Funds	195
Loan Receivable	16,803
Capital Assets, net	<u>621,959</u>
Total Assets	<u><u>\$ 4,444,209</u></u>
LIABILITIES AND NET ASSETS	
LIABILITIES	
Accounts Payable and Accrued Liabilities	\$ 14,697
Deferred Revenue	38,142
Due to Other Funds	23,662
Accumulated Leave - Due in less than one year	3,749
Accumulated Leave - Due in more than one year	<u>1,336</u>
Total Liabilities	<u>81,587</u>
FUND BALANCE	
Unreserved	4,427,789
Current Year Revenue over (under) Expenditures	<u>(65,167)</u>
Total Fund Balance	<u>4,362,623</u>
Total Liabilities and Fund Balance	<u><u>\$ 4,444,209</u></u>

VANGO
Revenue, Expenditures and Changes in Fund Balance
For the Three Months Ending March 31, 2020

	1st Qtr Actual	Year to Date Actual	Annual Budget	Year to Date Variance	% Complete	
REVENUE						
Program Revenue - Fares	\$ 94,171	\$ 94,171	\$ 554,077	\$ 459,906	17.00%	(1)
Sale of Vehicles	-	-	60,000	60,000	0.00%	(2)
City of Fort Collins Funds	-	-	510,334	510,334	0.00%	(3)
Subtotal VanGo Revenue	94,171	94,171	1,124,411	1,030,240	8.38%	
Interest Earned	15,783	15,783	-	(15,783)	0.00%	(4)
Subtotal Other Revenue Sources	15,783	15,783	-	(15,783)	0.00%	
Total Revenue- Combined Sources	\$ 109,954	\$ 109,954	\$ 1,124,411	\$ 1,014,457	9.78%	
EXPENDITURES						
Fleet Insurance	24,599	24,599	117,981	93,382	20.85%	
Fleet Motor Fuel & Oil	27,019	27,019	146,093	119,074	18.49%	
Fleet Repairs & Maintenance	43,829	43,829	166,206	122,377	26.37%	
Fleet Repairs & Maintenance-Insurance Deductible	1,500	1,500	2,500	1,000	60.00%	
Guaranteed Ride Home	-	-	1,528	1,528	0.00%	
Fleet Other	701	701	6,757	6,056	10.38%	
Subtotal Fleet Expense	97,647	97,647	441,065	343,418	22.14%	
VanGo Payroll	30,552	30,552	150,554	120,002	20.29%	
Professional Services and Consulting	90	90	581	491	15.49%	
Communications (phone/data/fax)	2	2	-	(2)	0.00%	
Postage	-	-	134	134	0.00%	
Credit Card Fees	4,207	4,207	16,581	12,374	25.37%	
Other Office operating (Facility, Repairs, Furniture move, Recycling, Office Equipment lease)	-	-	79	79	0.00%	
Dues, Licensing and Subscriptions	227	227	3,395	3,168	6.68%	
Maintenance Contracts - Copier maintenance/usage	185	185	27,761	27,576	0.67%	
Bad Debt	450	450	2,000	1,550	22.50%	
Rideshare Promotion	10,145	10,145	20,547	10,402	49.37%	(5)
Event/Meeting Expense	(250)	(250)	3,139	3,389	-7.96%	
Indirect Costs	31,814	31,814	138,862	107,048	22.91%	
Travel/Conference/ Training	52	52	4,713	4,661	1.10%	
Capitalized Equipment/Vehicles	-	-	315,000	315,000	0.00%	(2)
Subtotal Other Expenses	46,831	46,831	532,211	485,380	8.80%	
Total Expenditures	\$ 175,120	\$ 175,120	\$ 1,124,411	\$ 949,291	15.57%	
Excess (Deficiency of Revenue over Expenditures)	\$ (65,167)	\$ (65,167)	\$ -	\$ 65,167	0.00%	

VANGO
Statement of Revenues, Expenditures & Changes in Fund Balance
For the Three Months Ending March 31, 2020

Explanation of Variances

(1)	Fares are less than budgeted for the 1st quarter. VanGO was not suspended until April.
(2)	Vehicle replacement will occur later in the year. Solicitation for new vans went out in May.
(3)	Fort Collins Exchange funds are received later in the year.
(4)	Interest is not budgeted and used to build up operating reserve
(5)	Includes cost to wrap 7 vans

<u>1st Quarter Professional Services & Consulting</u>	Year-to-Date			
	2020	2020		%
<u>Professional Services & Consulting</u>	Budget	Actual	Variance Under (over)	
<u>Administration</u>				
<u>Information Technology Services</u>				
Greystone	\$ 31,100	\$ 7,125	\$ 23,975	22.91%
Njevity	\$ 4,000	\$ 46	\$ 3,954	1.16%
<u>Audit Services</u>				
MHP LLC	\$ 16,500	\$ -	\$ 16,500	0.00%
<u>Legal Services</u>				
'Hoffmann, Parker, Wilson & Carberry PC	\$ 24,000	\$ 810	\$ 23,190	3.38%
<u>Human Services</u>				
Employers Council-HR Services	\$ 7,200	\$ 90	\$ 7,110	1.25%
<u>Other Admin</u>				
Total Administration	\$ 82,800	\$ 8,071	\$ 74,729	\$ 0.29
<u>Planning</u>				
Travel Demand/Land Use Model	\$ 25,000	\$ -	\$ 25,000	0.00%
Household Survey	\$ 200,000	\$ -	\$ -	0.00%
Larimer County Senior Transportation Implementation Plan-§5304	\$ 14,000	\$ -	\$ 14,000	0.00%
Local Plan	\$ 25,000	\$ -	\$ 25,000	0.00%
UrbanSims	\$ 2,000	\$ 2,000	\$ -	100.00%
Transit Analysis	\$ 250,000	\$ -	\$ 250,000	0.00%
Total Planning	\$ 516,000	\$ 2,000	\$ 314,000	0.39%
<u>One Call One Click</u>				
Americorps VISTA Volunteers	\$ 12,000	\$ -	\$ 12,000	0.00%
Total Mobility	\$ 12,000	\$ -	\$ 12,000	0.00%
<u>Mobility</u>				
Translation Services	\$ 300	\$ 200	\$ 100	66.67%
Volunteer Drivers Program	\$ 5,000	\$ 905	\$ 4,095	18.10%
Total Mobility	\$ 5,300	\$ 1,105	\$ 4,195	20.84%
MPO Year-to-Date Professional Services & Consulting Total	\$ 616,100	\$ 11,176	\$ 392,924	1.81%
<u>VanGo™ Program</u>				
Njevity	\$ 581	\$ -	\$ 581	0.00%
VanGo™ Year-to-Date Professional Services & Consulting VanGo Total	\$ 581	\$ -	\$ 581	0.00%
Year-to-Date Professional Services & Consulting VanGo Total	\$ 616,681	\$ 11,176	\$ 393,505	1.81%

North Front Range Transportation & Air Quality Planning Council
 Schedule of Expenditures of Federal Awards
 1st Quarter 2020

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-through Entity Identifying Number	Total Federal Expenditures
<u>U.S. Department of Transportation</u>			
Passed through Colorado Department of Transportation			
<i>Highway Planning and Construction Cluster:</i>			
Highway Planning and Construction	20.205	20-HTD-ZL-03071	\$ 253,928
Highway Planning and Construction	20.205	20-HTD-ZL-03170	<u>8,568</u>
Total Highway Planning and Construction Cluster			262,496
 <i>Transit Services Programs Cluster:</i>			
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	20-HTR-ZL-03140	5,905
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	19-HTR-ZL-00012	<u>38,544</u>
Total Transit Services Programs Cluster			44,449
Total U.S. Department of Transportation			<u>306,946</u>
Total Federal Financial Assistance			<u>\$ 306,946</u>

North Front Range Transportation and Air Quality Planning Council
 Cash and Investment Institution Listing
 As of March 31, 2020

Institution	Account Number	Balance as of December 31, 2019		
		MPO	VanGo	Total
Cash				
1st National Bank	8629	\$ 376,037.94		\$ 376,037.94
1st National Bank	7343		\$ 47,505.41	\$ 47,505.41
Petty Cash		\$ 75.00		\$ 75.00
Total Cash		\$ 376,112.94	\$ 47,505.41	\$ 423,618.35
Investments				
COLOTRUST	8001	\$ 461,211.99	\$ 3,756,489.25	\$ 4,217,701.24
Total Investments		\$ 461,211.99	\$ 3,756,489.25	\$ 4,217,701.24
Total Savings and Investments		\$ 837,324.93	\$ 3,803,994.66	\$ 4,641,319.59

Operating Reserves		Capital Reserve	Deferred Revenue	Reserved for Specific Use	Other	Total
MPO	VanGo	VanGo	MPO	VanGO	VanGo **	
\$ 376,037.94						\$ 376,037.94
	\$ 47,505.41					\$ 47,505.41
\$ 75.00						\$ 75.00
\$ 376,112.94	\$ 47,505.41	\$ -	\$ -	\$ -	\$ -	\$ 423,618.35
\$ 285,483.99	\$ 467,060.59	\$ 388,817.31	\$ 175,728.00	\$ 725,000.00	\$ 2,175,611.35	\$ 4,217,701.24
\$ 285,483.99	\$ 467,060.59	\$ 388,817.31	\$ 175,728.00	\$ 725,000.00	\$ 2,175,611.35	\$ 4,217,701.24
\$ 661,596.93	\$ 514,566.00	\$ 388,817.31	\$ 175,728.00	\$ 725,000.00	\$ 2,175,611.35	\$ 4,641,319.59
a	b	c	d	e	f	

- a) Using 2020 Budget Amendment 2, the MPO Operating Reserve is \$269,639 underfunded. Current Operating reserve calculated 4.3 months
- b) Using 2020 Budget Amendment 2, the VanGO Operating Reserve is fully funded. Current Operating reserve calculated 6 months
- c) Using 2019 Fleet Asset Value, the VanGo Capital Reserve is fully funded at 21% of the total value
- d). Deferred revenue of the MPO is made up of local match unspent to date
- e) VanGo Reserves designated as match for Transit Analysis and One Call One Click Center
- f) Excess reserves of VanGo above required capital and operating per policy

2020 Adopted Budget (Budget Amendment 2)	\$ 1,862,472	\$ 1,029,132
Required Operating Reserve per Policy	\$ 931,236	\$ 514,566
Shortfall of Operating Reserves Per Policy	\$ (269,639)	\$ -
Operating Reserve Calculation	4.3	6.0
Fleet Equipment Balance 2019 Audit		\$ 1,851,511
Capital Reserve Calculation		21%

MEMORANDUM

To: NFRMPO Council
From: Lisa Gagliardi
Date: June 4, 2020
Re: **CONSENT ITEM:** FY 2020 UPWP Budget Amendment 3

Budget Amendment 3 has several impacts based on timing of expenses, additional funding received, and final CPG roll-over amount verified. Below is a summary of the changes:

MPO

- Decrease budget by \$613,206
 - Increase revenue and expense by \$38,544 for Pass through Grant Revenue and Expense for the Greeley Center for Independence van purchase
 - Decrease revenue and expense by \$250,000 for Transit Analysis Study. This was included in the 2020 Budget Amendment 2, but due to timing of contracts, we will budget for this in the 2021 UPWP
 - Decrease revenue and expense by \$81,000 for One Call One Click Program. Six months expense was included in 2020 Budget Amendment 2, but based on timing of contracts with CDOT, reducing to 3 months expenses in 2020.
 - Decrease revenue and expense by \$200,000 for Household Survey, this work will incur in FY 2021 and 2022 and be included in future year(s) UPWP.
 - Decrease revenue and expense by \$120,750 due to a lower roll-over amount from 19-20 into FY20 CPG Contract

VanGo™

- Increase budget by \$238,999
 - Increase revenue and fund reserve of \$491,235 for Fort Collins Exchange Funds as a result of CARES Act
 - Decrease revenue of \$252,236 and decrease fuel expenses by \$50,000 and use reserve of \$202,236 to offset reduction in revenue through September due to COVID
 - Increase transfer to MPO and use of reserve of \$40,500 for 50% of three months expense of the One Call One Click Center

Attached for your review is a summary of the FY 2020 Budget Amendment 3.

Action

On May 21, 2020 Finance Committee recommended that the North Front Range Transportation & Air Quality Planning Council approve the third FY 2020 UPWP Budget Amendment

**NORTH FRONT RANGE METROPOLITAN PLANNING AND AIR QUALITY COUNCIL
(NFRMPO)
SUMMARY OF FY 2020 BUDGET AMENDMENT #3
REQUEST**

FY2020 Budget Amendment #3 DESCRIPTION	Budget Adjustment 1	Budget Adjustment 2	Budget Adjustment 3 CARES Act	Budget Adjustment 3 COVID	Budget Adjustment 3 OCOCC Match	Budget Adjustment 3 Total	FY 2020 Amended Budget
VanGo™ REVENUE							
VanGo Fares	\$ -	\$ -	\$ -	\$ (252,236)	\$ -	\$ (252,236)	\$ 301,840
FC Sales Tax	\$ -	\$ -	\$ 491,235	\$ -	\$ -	\$ 491,235	\$ 1,001,569
Van Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
TOTAL REVENUE	\$ -	\$ -	\$ 491,235	\$ (252,236)	\$ -	\$ 238,999	\$ 1,363,409
EXPENDITURES							
Payroll Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,554
Other Direct Costs	\$ -	\$ -	\$ -	\$ (50,000)	\$ -	\$ (50,000)	\$ 784,996
Indirect	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 138,860
Transfer to MPO	\$ -	\$ -	\$ -	\$ -	\$ 40,500	\$ 40,500	\$ 40,500
	\$ -	\$ -	\$ -	\$ 491,235	\$ (20)	\$ 471,215	
	\$ 1,124,410	\$ -	\$ -	\$ 491,235	\$ (25)	\$ 1,615,320	

**NORTH FRONT RANGE METROPOLITAN PLANNING AND AIR QUALITY COUNCIL
(NFRMPO)
SUMMARY OF FY 2020 BUDGET AMENDMENT #3
REQUEST**

FY2020 Budget Amendment #3 DESCRIPTION	FY 2020 Approved Budget	Budget Adjustment 1	Budget Adjustment 2	Budget Adjustments 3 Detail					Budget Adjustment 3 Total	FY2020 Amended Budget	
				GCI VAN	Transit Analysis	One Call One Click	Household Survey	CPG Rollforward			
MPO											
Revenues											
CPG Allocation	\$ 707,156	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (93,863)	\$ -	\$ (93,863)	\$ 613,293
CPG Rollover	\$ 237,649	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (99,033)	\$ (99,033)	\$ 138,616
FHWA SPR	\$ 86,625	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (86,625)	\$ -	\$ (86,625)	\$ -
STP Metro	\$ 87,061	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,061
5304	\$ 11,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,200
FC MM	\$ 28,154	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,154
5310	\$ 27,000	\$ -	\$ -	\$ 38,544	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,544	\$ 65,544
CDPHE	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Local Match	\$ 240,627	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (19,512)	\$ (21,717)	\$ (41,229)	\$ 199,398
State MMOF	\$ -	\$ -	\$ 206,000	\$ -	\$ (125,000)	\$ (40,500)	\$ -	\$ -	\$ -	\$ (165,500)	\$ 40,500
Transfer from VanGO	\$ -	\$ -	\$ 206,000	\$ -	\$ (125,000)	\$ (40,500)	\$ -	\$ -	\$ -	\$ (165,500)	\$ 40,500
	\$ 1,450,472	\$ -	\$ 412,000	\$ 38,544	\$ (250,000)	\$ (81,000)	\$ (200,000)	\$ (120,750)	\$ (613,206)	\$ 1,249,266	
EXPENDITURES											
Payroll	\$ 909,523	\$ -	\$ 46,500	\$ -	\$ -	\$ (23,250)	\$ -	\$ (34,681)	\$ (57,931)	\$ 898,092	
Other Direct	\$ 631,311	\$ -	\$ 317,000	\$ 38,544	\$ (250,000)	\$ (33,500)	\$ (200,000)	\$ (50,000)	\$ (494,956)	\$ 453,355	
Indirect	\$ (90,362)	\$ -	\$ 48,500	\$ -	\$ -	\$ (24,250)	\$ -	\$ (36,069)	\$ (60,319)	\$ (102,181)	

**RESOLUTION NO. 2020-15
OF THE NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY PLANNING COUNCIL
APPROVING THE THIRD AMENDMENT TO THE FY2020 TASKS AND BUDGET OF THE FY2020-2021
UNIFIED PLANNING WORK PROGRAM (UPWP)**

WHEREAS, the North Front Range Transportation & Air Quality Planning Council maintains a fiscally responsible budget in compliance with Federal regulations required and developed through the “3C” transportation planning process of a Unified Planning Work Program (UPWP) describing the transportation planning activities of the MPO region; and

WHEREAS, the North Front Range Transportation & Air Quality Planning Council has prepared a FY2020 Budget that identifies the work elements, tasks, and direct expenses associated with the budget; and

WHEREAS, the FY2020 budget and FY2020 and FY2021 tasks were approved by the North Front Range Transportation & Air Quality Planning Council on June 6, 2019 and amendment approved on March 5, 2020 and this is the Third Amendment of the FY2020 portion of the UPWP; and

WHEREAS, the NFRMPO is amending the FY2020 UPWP budget to include:

- \$38,544 increase in budget for FTA 5310 Funds to be passed through to Greeley Center of Independence for Van purchase;
- \$331,000 decrease in budget for MMOF and Transfers from VanGo™ for Transit Analysis and 3 months of the One Call One Click Center;
- \$200,000 decrease in budget for Household Survey, funded out of CPG, Local Match and SPR; and
- \$120,750 decrease in CPG and Local Match for FY2019 Contract Roll-forward

WHEREAS, the NFRMPO total budget will decrease to \$1,249,266; and

WHEREAS, the VanGo™ budget is amending to include:

- \$491,235 increase Fort Collins Sales Tax as a result of CARES Act Funding;
- \$252,236 in fares as a result of COVID19 program impacts; and
- \$40,500 in transfers to MPO and use of reserves for One Call One Click Center match (net zero budget impact)

WHEREAS, the VanGo™ total budget will increase to \$1,363,409.

NOW, THEREFORE, BE IT RESOLVED the North Front Range Transportation & Air Quality Planning Council hereby approves the Third Amendment to the FY2020 Budget of the FY2020-2021 Unified Planning Work Program (UPWP) and VanGo™ budget.

Passed and approved at the regular meeting of the North Front Range Transportation & Air Quality Planning Council held this 4th day of June 2020.

Dave Clark, Chair

ATTEST:

Suzette Mallette, Executive Director

MEMORANDUM

To: NFRMPO Council
From: Suzette Mallette
Date: June 4, 2020
Re: **CONSENT ITEM:** FY 2020 – 2021 UPWP with FY2021 budget

(UPWP) Background

The NFRMPO staff has drafted the Tasks and Products for the FY2020-2021 Unified Planning Work Program (UPWP) focusing on FY 2021. The Finance Committee recommend Planning Council approval at the May 21, 2020 meeting.

The draft FY2020-2021 UPWP Tasks was provided to TAC at the May 20, 2020 TAC meeting, with a recommendation of approval. The full FY2020-2021 UPWP can be accessed here: <https://nfrmpo.org/wp-content/uploads/draft-fy2021-upwp-tasks.pdf>

Budget Highlights

Below is a summary of the FY 2021 UPWP Budget. Since the May 7, 2020 Council meeting, we have added in FC Exchange Revenue to VanGo™ resulting from the CARES Act and budgeting for Transfer to MPO from VanGo™ for MMOF Local Match:

MPO

- Total budget \$2,085,957
 - CPG Allocation of \$886,506 and estimated roll-forward from 2020 funding of \$246,334 for a total of \$1,132,840 in CPG and Local Match
 - CPG will fund ongoing planning activities in addition to the first year of the Household Survey of \$230,000
 - STBG funding and local match of \$145,023 to fund the following UPWP tasks
 - 2.7 – Environmental Justice Plan
 - 4.2 – TIP
 - 4.3 – Federal Funds Management
 - FC Exchange Revenue and local match of \$34,188 for mobility program
 - Section 5310 Funding of \$72,115 for Weld County mobility program and pass through grant for 60+ ride van purchase
 - CDPHE contract for \$25,000 for Special Participation and Outreach
 - Year one of Once Call One Click Center - \$424,067 funded out of 50% MMOF funding and 50% transfer from VanGO reserves, in addition to FASTER grant of \$32,000 for software
 - Transit Analysis of \$250,000 funded 50% in MMOF funding and 50% transfer from VanGO reserves



- Total local match is estimated to be \$235,853, a \$2,333 increase from the 2020 budget and allocated to counties and municipalities based on DOLA population estimates

VANGO

- Total budget \$2,038,663
 - FC Exchange funds as a result of CARES Act funding of \$982,470
 - Transfer to MPO of \$325,033 for 50% Match of Transit Analysis and first full year of One Call One Click Center
 - Includes estimated \$661,437 to increase in reserve
 - Includes replacement of 10 vehicles

Action

TAC and Finance Committee recommend adoption of the FY 2020 – 2021 UPWP with FY 2021 budget.

	FHWA STP Metro	Match STP Metro	FHWA/FTA CPG	Match CPG	FHWA SPR	FC MM	FC Match	FTA 5310	FTA 5310 Match	CDPHE	Colorado MMOF	Colorado FASTER	Local VanGo Reserve	TOTAL
PLAN MONITORING														
1.1 Data Collection and Analysis	-	-	63,213	13,140	-	-	-	-	-	-	-	-	-	\$ 76,353
1.2 Safety and Security	-	-	5,057	1,051	-	-	-	-	-	-	-	-	-	\$ 6,108
1.3 Local Plan Reviews	-	-	5,057	1,051	-	-	-	-	-	-	-	-	-	\$ 6,108
1.4 Congestion Management Annual Report	-	-	7,586	1,577	-	-	-	-	-	-	-	-	-	\$ 9,163
1.5 Performance Measurement and Report	-	-	14,712	3,058	-	-	-	-	-	-	-	-	-	\$ 17,770
PLAN MONITORING SUBTOTAL	\$ -	\$ -	\$ 95,625	\$ 19,877	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115,502
PLAN DEVELOPMENT														
2.1 Regional Transportation Plan Management	-	-	14,174	2,946	-	-	-	-	-	-	-	-	-	\$ 17,120
2.2 Land Use Model Management	-	-	66,118	13,744	-	-	-	-	-	-	-	-	-	\$ 79,862
2.3 Transportation Model Management	-	-	82,155	17,078	-	-	-	-	-	-	-	-	-	\$ 99,233
2.4 Regional Non-Motorized Plan	-	-	100,638	20,920	-	-	-	-	-	-	-	-	-	\$ 121,558
2.5 Planning Council & Tac Support	-	-	77,365	16,082	-	-	-	-	-	-	-	-	-	\$ 93,447
2.6 UPWP Development and Amendments	-	-	25,285	5,256	-	-	-	-	-	-	-	-	-	\$ 30,541
2.7 Environmental Justice Plan	41,381	8,602	-	-	-	-	-	-	-	-	-	-	-	\$ 49,983
2.8 2020 Household Survey	-	-	253,630	52,724	-	-	-	-	-	-	-	-	-	\$ 306,354
2.10 Premium Transit Analysis	-	-	-	-	-	-	-	-	-	-	125,000	-	125,000	\$ 250,000
PLAN DEVELOPMENT SUBTOTAL	\$ 41,381	\$ 8,602	\$ 619,365	\$ 128,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ 125,000	\$ 1,048,098
PLANNING SERVICES														
3.1 Special Participation	-	-	81,822	17,009	-	-	-	-	-	5,000	-	-	-	\$ 103,831
3.2 Outreach/Communications	-	-	93,025	19,338	-	-	-	-	-	20,000	-	-	-	\$ 132,363
PLANNING SERVICES SUBTOTAL	\$ -	\$ -	\$ 174,847	\$ 36,347	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 236,194
PLAN IMPLEMENTATION														
4.1 Project Assistance	-	-	25,285	5,256	-	-	-	-	-	-	-	-	-	\$ 30,541
4.2 Transportation Improvement Program	53,398	11,100	-	-	-	-	-	-	-	-	-	-	-	\$ 64,498
4.3 Federal Funds Management	25,285	5,256	-	-	-	-	-	-	-	-	-	-	-	\$ 30,541
4.4 Mobility Management	-	-	-	-	-	27,353	6,838	-	-	-	-	-	-	\$ 34,191
4.5 LC Sr. Transportation Implementation Plan	-	-	-	-	-	-	-	65,743	6,372	-	-	-	-	\$ 72,115
4.6 One Call/Once Click	-	-	-	-	-	-	-	-	-	-	196,033	32,000	196,033	\$ 424,066
PLAN IMPLEMENTATION SUBTOTAL	\$ 78,683	\$ 16,356	\$ 25,285	\$ 5,256	\$ -	\$ 27,353	\$ 6,838	\$ 65,743	\$ 6,372	\$ -	\$ 196,033	\$ 32,000	\$ 196,033	\$ 655,952
PROGRAM ADMINISTRATION														
5.0 Local only	-	-	-	2,723	-	-	-	-	-	-	-	-	-	\$ 2,723
5.2 Grant Reporting and Management	-	-	22,757	4,731	-	-	-	-	-	-	-	-	-	\$ 27,488
PROGRAM ADMINISTRATION SUBTOTAL	\$ -	\$ -	\$ 22,757	\$ 7,454	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,211
NFRMPO ONLY TOTALS	\$ 120,064	\$ 24,958	\$ 937,879	\$ 197,684	\$ -	\$ 27,353	\$ 6,838	\$ 65,743	\$ 6,372	\$ 25,000	\$ 321,033	\$ 32,000	\$ 321,033	\$ 2,085,957

	FC Sales Tax	VanGo™Fares	Van Sales	TOTAL
OPERATIONS				
6.1 Vanpool Services	834,196	482,332	-	1,316,528
6.2 Vanpool Billing/Outreach	345,992	-	-	345,992
6.3 Vehicle Acquisition/Management	273,714	-	65,000	338,714
6.4 Grant Management	7,018	-	-	7,018
6.5 Grant Reporting	30,411	-	-	30,411
OPERATIONS SUBTOTAL	\$ 1,491,331	\$ 482,332	\$ 65,000	\$ 2,038,663

RESOLUTION NO. 2020-16
OF THE NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY PLANNING COUNCIL
APPROVING THE FY2020-2021 UNIFIED PLANNING WORK PROGRAM (UPWP) TASKS AND FY 2021
BUDGET

WHEREAS, the North Front Range Transportation & Air Quality Planning Council maintains a fiscally responsible budget in compliance with Federal regulations required and developed through the “3C” transportation planning process of a Unified Planning Work Program (UPWP) describing the transportation planning activities of the MPO region; and

WHEREAS, the North Front Range Transportation & Air Quality Planning Council has prepared a FY2020 and FY2021 UPWP with a FY2021 Budget that identifies the work elements, tasks, and direct expenses associated with the budget; and

WHEREAS, the budget includes funding for the VanGo™ vanpool program that is self-sufficient through fares and other funding sources; and

WHEREAS, the UPWP and budget have been constructed to allocate expenses as direct to a program where possible to reduce the indirect rate while more accurately reflecting true program costs; and

WHEREAS, the FY2020-2021 UPWP has continued the trend to reduce the use of Surface Transportation Block Grant Program (STBGP) funds for planning to allow for more construction funds; and

WHEREAS, the NFRMPO has budgeted a federal fund total of \$2,085,957 which includes STBG (\$120,064); CPG (\$937,879); Fort Collins Mobility Management (\$27,353); FTA 5310 (\$65,743); MMOF (\$321,033); FASTER (\$32,000); VanGo Reserves (\$321,033) and CDPHE (\$25k). The required match for each funding source is also identified by each funding source.

WHEREAS, the NFRMPO has budgeted \$2,038,663 for VanGo™ operation including \$482,332 in fares and \$1,491,331 in Fort Collins sales tax funds (exchanged for FTA §5307) and \$65k in van sales.

NOW, THEREFORE, BE IT RESOLVED the North Front Range Transportation & Air Quality Planning Council hereby approves the FY2020-2021 Unified Planning Work Program (UPWP) Tasks and FY2021 Budget and requisite match funds.

Passed and approved at the regular meeting of the North Front Range Transportation & Air Quality Planning Council held this 4th day of June 2020.

Dave Clark, Chair

ATTEST:

Suzette Mallette, Executive Director

AGENDA ITEM SUMMARY (AIS)

North Front Range Transportation & Air Quality Planning Council



Meeting Date	Agenda Item	Submitted By
June 4, 2020 Virtual Meeting	May 2020 TIP Amendment	Medora Bornhoft
Objective/Request Action		
To approve the May 2020 Transportation Improvement Program (TIP) Amendment to the FY2020-FY2023 TIP.		<input type="checkbox"/> Report <input type="checkbox"/> Work Session <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action
Key Points		
<p>The May 2020 TIP Amendment includes the following requests:</p> <ul style="list-style-type: none"> • Adding two projects funded with Surface Transportation Block Grant (STBG) and local funds that were previously approved by Planning Council, including: <ul style="list-style-type: none"> ○ Fort Collins' <i>US 287 Intersection Improvements</i> project, which was awarded STBG funds in May 2020; and ○ The Regional Air Quality Council's <i>Regional Ozone Planning, Modeling, and Analysis</i> project, which was awarded STBG funds in October 2018. The project is being added to the TIP to ensure proper accounting of regional STBG funds. • Adding new projects awarded by CDOT in the 2020 Consolidated Call for Projects, including: <ul style="list-style-type: none"> ○ NFRMPO's <i>Vehicle Expansion</i> project with FTA \$5310 federal funds and local funds; ○ Greeley's <i>Bus Expansion</i> project with FTA \$5339(a) federal funds and local funds; ○ Easter Seals' <i>Vehicle Replacement</i> project with FASTER state funds and local funds; and ○ Fort Collins' <i>Vehicle Replacement: Electric Bus and Charger</i> project funded with FASTER state funds, Settlement state funds, and local funds. • Adding the City of Loveland's Program of Projects (POP) for FTA \$5307 and FTA \$5339 funding. <p>The attached May 2020 Policy Amendment Form provides additional information on each request.</p>		
Committee Discussion		
This is the first and only time Planning Council is scheduled to see the May 2020 TIP Amendment.		
Supporting Information		
<p>The 30-day Public Comment period for the May 2020 TIP Amendment began on May 13, 2020 and concludes on June 11, 2020. The public involvement process for this TIP Amendment fulfills the public participation requirements established in 49 U.S.C. §5307 for the POP.</p> <p>An environmental justice analysis is included for the location-specific project in the Amendment.</p>		
<p><u>Funding Types and Uses</u></p> <p>Surface Transportation Block Grant Program (STBG) provides flexible federal funding for projects to preserve and improve any Federal-aid highway, bridge and tunnel projects on any public road, pedestrian and bicycle infrastructure, and transit capital projects.</p> <p>FTA §5307, the Urbanized Area Formula Program, is federal funding distributed by formula to transit agencies in urban areas over 50,000 in population and can be used for transit studies, capital investment in buses and fixed guideway systems, construction and maintenance of passenger facilities, and security equipment. §5307 can cover operating costs in urban areas with populations under 200,000 and small bus systems operating in larger areas.</p>		

Supporting Information, Continued

FTA §5310, the Enhanced Mobility of Seniors and Individuals with Disabilities Program, provides federal funds to projects to remove barriers to transportation service and expand mobility options. Eligible projects include both traditional capital investment and nontraditional investment beyond the Americans with Disabilities Act (ADA) complementary paratransit services.

FTA §5339, the Bus and Bus Facilities Program, provides federal funds to states and direct recipients to replace, rehabilitate and purchase buses and related equipment and to construct bus-related facilities including technological changes or innovations to modify low or no emission vehicles or facilities. Within §5339, §5339(a) is a formula grant, §5339(b) is a competitive grant for buses and bus facilities, and §5339(c) is a competitive grant for low or no emission vehicles.

FASTER Transit Local funds are awarded competitively by CDOT regional offices for projects such as purchase or replacement of transit vehicles, construction of multimodal stations, and acquisition of equipment for consolidated call centers.

Settlement funds are awarded by CDOT to replace 2009 or older conventional diesel transit vehicles with zero-emissions vehicles.

Advantages

Approval of the Amendment will ensure available funds are assigned to projects in a timely manner and the FY2020-2023 TIP remains fiscally constrained.

Disadvantages

None noted.

Analysis/Recommendation

TAC recommended Planning Council approve the May 2020 TIP Amendment to the FY2020-2023 TIP at their meeting on May 20, 2020.

Attachments

- May 2020 Policy Amendment Form
- Environmental Justice Analysis
- **Resolution No. 2020-17**

Rev. 11/28/2018

**NFRMPO FY 2020 - FY 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
Policy Amendment #2020-A5**

Submitted to: TAC and Planning Council for Approval

Prepared by: Medora Bornhoft

DATE: 5/13/2020

Surface Transportation Block Grant (STBG)

NEW ENTRY

Title:	Funding Source	Funding Program	Previous Funding	Rolled Funding	FY 20	FY 21	FY 22	FY 23	FY 20-23 TOTAL
US 287 Intersection Improvements	Federal	STBG	-	-	-	877	-	-	877
Sponsor: Fort Collins	Local	L	-	-	-	182	-	-	182
STIP ID: Unassigned		Total	-	-	-	1,059	-	-	1,059
TIP ID: 2021-002									
Type: Operations									
Air Quality: Exempt from conformity analysis									
Description: Address traffic signal deficiencies at three intersections along US287 (College Ave): Swallow Road, Pitkin Street and Rutgers Avenue.									
Revision: Add project from FY16-19 Call for Projects awarded funding on May 7, 2020.									

NEW ENTRY

Title:	Funding Source	Funding Program	Previous Funding	Rolled Funding	FY 20	FY 21	FY 22	FY 23	FY 20-23 TOTAL
Regional Ozone Planning, Modeling, and Analysis	Federal	STBG	-	-	-	-	25	25	50
Sponsor: Regional Air Quality Council	Local	L	-	-	-	-	5	5	10
STIP ID: Unassigned		Total	-	-	-	-	30	30	60
TIP ID: 2022-006									
Type: Modeling									
Air Quality: Exempt from conformity analysis									
Description: Ozone planning, including modeling, control strategy analysis, and State Implementation Plan (SIP) development, to help the region attain federal ozone standards.									
Revision: Adding project which was awarded funding in October 2018 to the TIP.									

**NFRMPO FY 2020 - FY 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
Policy Amendment #2020-A5**

Submitted to: TAC and Planning Council for Approval

Prepared by: Medora Bornhoft

DATE: 5/13/2020

FTA 5307 - Urbanized Area Formula Program

NEW ENTRY

Title:	Fixed Route Operations	Funding Source	Funding Program	Previous Funding	Rolled Funding	FY 20	FY 21	FY 22	FY 23	FY 20-23 TOTAL
Sponsor:	Loveland	Federal	FTA 5307	-	-	312	312	312	312	1,248
STIP ID:	Unassigned	Local	L	-	-	312	312	312	312	1,248
TIP ID:	2020-033	Total		-	-	624	624	624	624	2,496
Type:	Operations									
Air Quality:	Exempt from conformity analysis									
Description:	COLT fixed route operations including security projects									
Revision:	New project from COLT Program of Projects (POP)									

NEW ENTRY

Title:	Capital Costs of Contracting	Funding Source	Funding Program	Previous Funding	Rolled Funding	FY 20	FY 21	FY 22	FY 23	FY 20-23 TOTAL
Sponsor:	Loveland	Federal	FTA 5307	-	-	228	228	228	228	912
STIP ID:	Unassigned	Local	L	-	-	341	341	341	341	1,364
TIP ID:	2020-034	Total		-	-	569	569	569	569	2,276
Type:	Operations									
Air Quality:	Exempt from conformity analysis									
Description:	Capital costs of contracting for FLEX service and COLT demand response paratransit service									
Revision:	New project from COLT Program of Projects (POP)									

NEW ENTRY

Title:	Maintain Repair & Replace Assets	Funding Source	Funding Program	Previous Funding	Rolled Funding	FY 20	FY 21	FY 22	FY 23	FY 20-23 TOTAL
Sponsor:	Loveland	Federal	FTA 5307	-	-	248	248	248	248	992
STIP ID:	Unassigned	Local	L	-	-	62	62	62	62	248
TIP ID:	2020-035	Total		-	-	310	310	310	310	1,240
Type:	Operations									
Air Quality:	Exempt from conformity analysis									
Description:	Maintenance, repair and replacement of fleet, facilities and other assets.									
Revision:	New project from COLT Program of Projects (POP)									

**NFRMPO FY 2020 - FY 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
Policy Amendment #2020-A5**

Submitted to: TAC and Planning Council for Approval

Prepared by: Medora Bornhoft

DATE: 5/13/2020

FTA 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities Program

NEW ENTRY

Title:	Vehicle Expansion	Funding Source	Funding Program	Previous Funding	Rolled Funding	FY 20	FY 21	FY 22	FY 23	FY 20-23 TOTAL
Sponsor:	NFRMPO	Federal	FTA 5310	-	-	38	-	-	-	38
STIP ID:	Unassigned	Local	L	-	-	9	-	-	-	9
TIP ID:	2020-036		Total	-	-	47	-	-	-	47
Type:	Capital									

Air Quality: Exempt from conformity analysis

Description: Vehicle purchase for 60+ Ride.

Revision: Project awarded in CDOT 2020 CCCP with \$38K federal FTA 5310 and \$9K local funds in FY20.

FTA 5339 - Bus and Bus Facilities Program

NEW ENTRY

Title:	Bus Expansion	Funding Source	Funding Program	Previous Funding	Rolled Funding	FY 20	FY 21	FY 22	FY 23	FY 20-23 TOTAL
Sponsor:	Greeley	Federal	FTA 5339(a)	-	-	1,043	-	-	-	1,043
STIP ID:	Unassigned	Local	L	-	-	261	-	-	-	261
TIP ID:	2020-037		Total	-	-	1,304	-	-	-	1,304

Type: Vehicle Purchase

Air Quality: Exempt from conformity analysis

Description: Two (2) 40' buses

Revision: Project awarded in CDOT 2020 CCCP with \$1,043K federal FTA 5339(a) funds and \$261K local funds in FY20.

**NFRMPO FY 2020 - FY 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
Policy Amendment #2020-A5**

Submitted to: TAC and Planning Council for Approval

Prepared by: Medora Bornhoft

DATE: 5/13/2020

NEW ENTRY

Title:	Repair, Replace or Purchase Rolling Stock, Facilities & Tech	Funding Source	Funding Program	Previous Funding	Rolled Funding	FY 20	FY 21	FY 22	FY 23	FY 20-23 TOTAL
Sponsor:	Loveland	Federal	FTA 5339	-	-	92	92	92	92	368
STIP ID:	Unassigned	Local	L	-	-	23	23	23	23	92
TIP ID:	2020-038		Total	-	-	115	115	115	115	460
Type:	Capital Improvements									
Air Quality:	Exempt from conformity analysis									
Description:	Funding will go toward projects to replace, rehabilitate or purchase buses, bus facilities and related equipment									
Revision:	New project from COLT Program of Projects (POP)									

FASTER Transit

NEW ENTRY

Title:	Vehicle Replacement	Funding Source	Funding Program	Previous Funding	Rolled Funding	FY 20	FY 21	FY 22	FY 23	FY 20-23 TOTAL
Sponsor:	Easter Seals (Loveland)	State	FASTER	-	-	-	62	-	-	62
STIP ID:	Unassigned	Local	L	-	-	-	16	-	-	16
TIP ID:	2021-003		Total	-	-	-	78	-	-	78
Type:	Vehicle Replacement									
Air Quality:	Exempt from conformity analysis									
Description:	One accessible vehicle									
Revision:	Project awarded in CDOT 2020 CCCP with \$62K state FASTER funds and \$16K local funds in FY21.									

NEW ENTRY

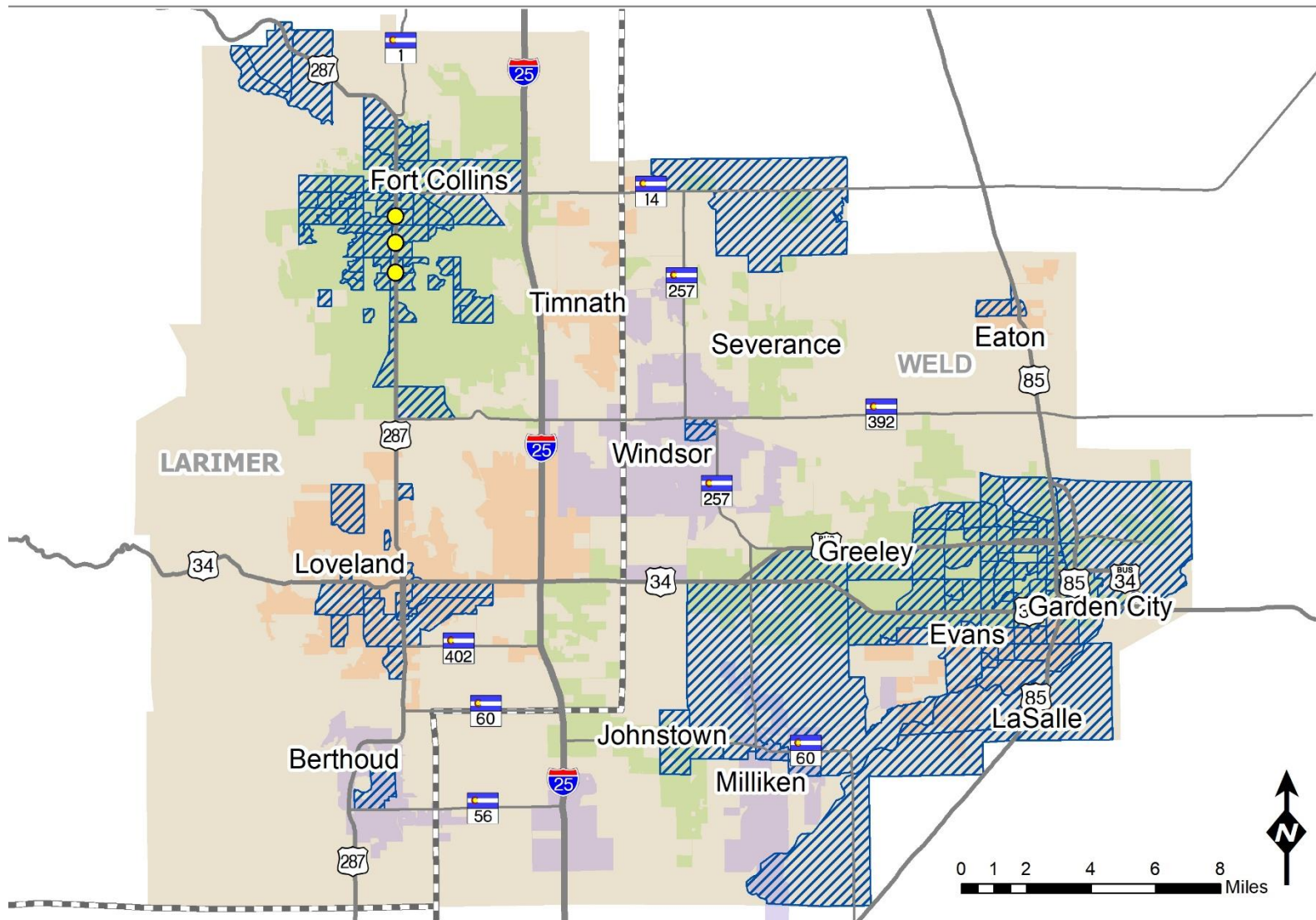
Title:	Vehicle Replacement: Electric Bus and Charger	Funding Source	Funding Program	Previous Funding	Rolled Funding	FY 20	FY 21	FY 22	FY 23	FY 20-23 TOTAL
Sponsor:	Fort Collins	State	FASTER	-	-	-	200	-	-	200
STIP ID:	Unassigned	State	Settlement	-	-	-	652	-	-	652
TIP ID:	2021-004	Local	L	-	-	-	50	-	-	50
Type:	Vehicle Replacement	Local	LOM	-	-	-	150	-	-	150
Air Quality:	Exempt from conformity analysis									
Description:	35' electric bus and charger									
Revision:	Project awarded in CDOT 2020 CCCP with \$200K state FASTER transit, \$652K state settlement, and \$50K local funds in FY21.									

May 2020 TIP Amendment Environmental Justice Analysis

Projects are identified by Name, Project Sponsor, Improvement Type, and Funding Program

Criteria	Fort Collins, US 287 Intersection Improvements Project, Operations, STBG
Project Information	
Project included in the FY 2019-2022 TIP	No
EJ Project: Project located 1/4 mile from areas that are above county average for Hispanic, minority, and/or low income	Yes
Burdens	
Bodily impairment, infirmity, illness, or death	No
Air, noise, and water pollution and soil contamination	No
Destruction or disruption of man-made or natural resources, aesthetic values, or availability of public and private facilities and services	No
Adverse impacts on community cohesion or economic vitality	No
Noise and vibration	No
Increased traffic congestion, isolation, exclusion, or separation	No
Benefits	
Decrease in travel time	Yes
Improved air quality	Yes
Expanded access to employment opportunities	No
Improved access to transit options and alternative modes of transportation (walking and bicycling)	No

Environmental Justice Areas and May 2020 TIP Amendment Projects



Legend

- Intersection Improvements
- Environmental Justice Areas
- County Boundary
- NFRMPO Planning Area

May 2020
Sources: CDOT, NFRMPO



RESOLUTION NO. 2020-17
OF THE NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY PLANNING COUNCIL
APPROVING THE MAY 2020 AMENDMENT TO THE
FY2020-2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

WHEREAS, 23 CFR §450.326 requires the development of a fiscally constrained Transportation Improvement Program (TIP) for Metropolitan Planning Organizations through the continuing, cooperative, and comprehensive (“3C”) multimodal transportation planning process; and

WHEREAS, the North Front Range Transportation & Air Quality Planning Council as the Metropolitan Planning Organization (MPO) is the agency responsible for developing the TIP in accordance with the above stated regulation; and

WHEREAS, transportation projects programmed in the current TIP for FY2020-2023 are consistent with the 2045 Regional Transportation Plan (RTP), adopted September 5, 2019; and

WHEREAS, the Air Quality Conformity Findings conducted on the FY2020-2023 TIP were positive and this TIP Amendment does not change the positive conformity findings on the FY2020-2023 TIP; and

WHEREAS, the public involvement process for the TIP Amendment fulfills the public participation requirements established in 49 U.S.C. §5307 for the Program of Projects (POP) included in the Amendment; and

WHEREAS, the FY2020-2023 TIP remains fiscally constrained; and

WHEREAS, this action is contingent on no public comment being submitted by June 11, 2020;

NOW, THEREFORE, BE IT RESOLVED, the North Front Range Transportation & Air Quality Planning Council hereby amends the FY2020-2023 TIP by revising the following projects and funding:

- Surface Transportation Block Grant (STBG) and Local Funding:
 - Adding Fort Collins’ *US 287 Intersection Improvements* project with \$877K STBG and \$182K local funding in FY21.
 - Adding the Regional Air Quality Council’s (RAQC’s) *Regional Ozone Planning, Modeling, and Analysis* project with \$50K STBG and \$10K local funding across FY22 and FY23.
- FTA §5307 and Local Funding:
 - Adding Loveland’s *Fixed Route Operations* project funded with \$1,248K federal FTA §5307 and \$1,248K local funding across FY20, FY21, FY22, and FY23.
 - Adding Loveland’s *Capital Costs of Contracting* project funded with \$912K federal FTA §5307 and \$1,364K local funding across FY20, FY21, FY22, and FY23.
 - Adding Loveland’s *Maintain Repair & Replace Assets* project funded with \$992K federal FTA §5307 and \$248K local funding across FY20, FY21, FY22, and FY23.
- FTA §5310 and Local Funding:
 - Adding the NFRMPO’s *Vehicle Expansion* project funded with \$38K federal FTA §5310 and \$9K local funding in FY20.



- FTA §5339 and Local Funding:
 - Adding Greeley's *Bus Expansion* project funded with \$1,043K federal FTA §5339 and \$261K local funding in FY20.
 - Adding Loveland's *Repair, Replace or Purchase Rolling Stock, Facilities & Tech* project funded with \$368K federal FTA §5339 and \$92K local funding across FY20, FY21, FY22, and FY23.
- FASTER Transit, Settlement, and Local Funding:
 - Adding Easter Seals' (Loveland) *Vehicle Replacement* project funded with \$62K State FASTER Transit funds and \$16K local funds in FY21.
 - Adding Fort Collins' *Vehicle Replacement: Electric Bus and Charger* project funded with \$200K State FASTER Transit funds, \$652K State Settlement funds, \$50K local match funds, and \$150K local overmatch funds in FY21.

Passed and approved at the regular meeting of the North Front Range Transportation & Air Quality Planning Council held this 4th day of June 2020.

Dave Clark, Chair

ATTEST:

Suzette Mallette, Executive Director

MEMORANDUM

To: NFRMPO Planning Council

From: Medora Bornhoft

Date: June 4, 2020

Re: Estimating the Impact of COVID-19 on Local Transportation Revenues

Background

Staff developed estimates of the impact of COVID-19 on local non-transit transportation revenues and provided them to the Transportation Recovery Working Group, which reports to the Governor's Council on Economic Stabilization and Growth (CESG). The CESG was formed on March 20, 2020 by Governor Polis to explore the full scope of economic impacts of COVID-19 and make recommendations for mitigating impacts. The Working Group was formed to expedite the economic recovery of the state through transportation infrastructure work. NFRMPO Executive Director Suzette Mallette serves on the Transportation Recovery Working Group.

The estimates use data from the State, local budget documents, and TAC members' responses to the April 20th email requesting estimated reductions in sales tax revenues for transportation due to COVID-19. Estimates were created for low, medium, and high reduction scenarios and reflect the combined impact for municipalities within the North Front Range (NFR) Metropolitan Planning Area (MPA), Larimer County, and Weld County for a one-year time period beginning in March 2020. Transit revenues were excluded from the analysis due to the availability of CARES Act funding for transit agencies.

The attached presentation presents the estimates, which show the region's local governments could face a 6% loss in revenue over the next year for non-transit transportation totaling around \$15M on the low end and a 16% loss in revenue totaling around \$45M on the high end.

Action

Staff requests Planning Council provide feedback on the estimated reductions to local non-transit transportation revenues.

Estimating the Impact of COVID-19 on Local Transportation Revenues

NFRMPO Planning Council



North Front Range
Metropolitan
Planning
Organization

June 4, 2020

Purpose



- Request by Transportation Recovery Working Group for local impact
- Shared regional picture
- Basis for discussing project impacts

Central ? & Data Sources



Central Question

- How much loss in revenue can we expect on the low, medium, and high end for local non-transit transportation budgets in the NFR from March 2020-February 2021?

Data Sources

- NFR Communities
- May 2020 Legislative Economic & Revenue Forecast
- April 2020 CDOT HUTF Forecasts

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COVID-19 Revenue Impact

Revenue By Source

Typical Annual Local Revenue for Non-Transit Transportation for 13 NFR Municipalities, Larimer County, and Weld County

Source	Estimate	Percentage
HUTF	\$37,828,033	14%
Sales Tax	\$65,557,124	24%
Other Sources	\$170,262,260	62%
Total	\$273,647,417	100%

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Estimated Impact for March 2020-February 2021 by Revenue Source

	HUTF	Sales Tax	Total Reduction	HUTF Reduction Source	Sales Tax Reduction Source
Reduction - Low Estimate Scenario					
Percent	3.39%	13%	6%	CDOT FY21 Estimate	CO Revenue Forecast - May 2020
Amount	\$1,282,415	\$7,993,734	\$15,076,149		
Reduction - Medium Estimate Scenario					
Percent	10%	25%	9%	CO Revenue Forecast - May 2020	Johnstown
Amount	\$3,760,785	\$14,889,281	\$24,450,066		
Reduction - High Estimate Scenario					
Percent	25%	50%	16%	Windsor	Windsor
Amount	\$9,457,008	\$29,778,562	\$45,035,570		

Potential Tools



- In discussion with CDOT on potential tools for communities struggling to make local match
- Potential tools all have drawbacks – project delays, reduced scope, fewer projects, or financing costs
- NFR Staff will work with TAC members on a project-by-project basis

Questions?



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