

**MEETING MINUTES of the  
TECHNICAL ADVISORY COMMITTEE (TAC)  
North Front Range Transportation and Air Quality Planning Council  
Windsor Recreation Center - Pine Room  
250 North 11<sup>th</sup> Street  
Windsor, CO  
December 18, 2019  
1:04 – 3:35 p.m.**

**TAC MEMBERS PRESENT:**

Dave Klockeman, Chair – Loveland  
Mitch Nelson, Vice-Chair – Severance  
Dawn Anderson – Weld County  
Allison Baxter – Greeley  
Brad Buckman – Fort Collins  
Marco Carani - Johnstown  
Aaron Bustow – FHWA  
Eric Fuhrman - Timnath  
Omar Herrera – Windsor  
Mark Oberschmit – Evans  
Karen Schneiders – CDOT  
Eric Tracy – Larimer County

**NFRMPO STAFF:**

AnnaRose Cunningham  
Alex Gordon  
Becky Karasko  
Suzette Mallette

**TAC MEMBERS ABSENT:**

Amanda Brimmer – RAQC  
Stephanie Brothers – Berthoud  
Rick Coffin – CDPHE-APCD  
Pepper McClenahan - Milliken  
Jeff Schreier – Eaton  
Ranae Tunison – FTA  
Town of LaSalle

**IN ATTENDANCE:**

Darren Davis – GET  
Candice Folkers - COLT  
Katie Guthrie – City of Loveland  
Elizabeth Relford - Weld County  
Jake Schuch – CDOT  
Michael Snow - CDOT

**CALL TO ORDER**

Chair Klockeman called the meeting to order at 1:04 p.m.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF THE NOVEMBER 20, 2019 TAC MINUTES**

Schneiders moved to approve the November 20, 2019 TAC minutes. Nelson seconded the motion, which was approved unanimously.

**CONSENT AGENDA**

**FY2019 TIP Project Delay Review & Loveland CNG Fast Fill Station CMAQ Award Project Scope Revision -**  
Nelson moved to approve the consent agenda. Anderson seconded the motion, which was approved unanimously.

## **ACTION ITEMS**

**Election of 2020 TAC Officers** – Karasko noted Klockeman has been TAC Chair for two years and is term-limited. Anderson nominated Nelson as TAC Chair. Fuhrman seconded the motion, which was approved unanimously. Nelson nominated Eric Tracy for Vice-Chair. Fuhrman seconded the motion, which was approved unanimously. Karasko presented Klockeman with a plaque to thank him for his tenure.

## **PRESENTATION**

**Poudre Express** – Darren Davis, GET presented on the history of Poudre Express. Davis thanked the partners who made the program start. The route was decided based on a regional demand. Currently, there are about 3,000 people who commute between Fort Collins and Greeley to work at or attend University of Northern Colorado (UNC) and Colorado State University (CSU). Davis noted the route will be data driven, with GET staff analyzing ridership and which stops are the most popular. Press and outreach have begun. The route will begin with seven roundtrips per day. Updates to the buses include different exterior signage and advertising, updated flooring, cushion seats, and Wi-Fi. Davis stated GET has a goal to extend Wi-Fi to all buses in the fleet. A training service ran on December 10 and was open to the public. Davis noted the Poudre Express is free for the month of January 2020. More information on the service is available at the GET website. Davis also noted there will be a Guaranteed Ride Home program, where individuals can sign up in advance for a reimbursement program providing rides home when the bus does not operate.

Mallette asked about where to buy passes to ride the bus. Davis noted the region is working on a regional pass, but it has not been approved yet. Mallette asked how Poudre Express is funded. Davis said community partners (FC, Windsor, Greeley, CSU) and FASTER funds.

Schneiders asked how GET will define success for this route. Davis said 15 riders per hour is the overall goal as well as the safe operation of the service. In addition, having riders from Windsor is a success because they do not currently have any transit options.

**Expansion of NFRMPO Mobility Program** – Gordon reiterated the history of the project and showed the video from the National Aging and Disability Transportation Center (NADTC). Anderson asked to be included in joint Larimer County and Weld County meetings once they happen. Baxter asked about the purpose of the Call Center. Gordon explained the Call Center staff would counsel the caller on what options would exist. Anderson asked about the implementation timeline. Mallette responded the program would start as soon as possible. Mallette also mentioned performance measures, which will be taken to Planning Council at their January 2, 2020 meeting.

**Southwest Chief & Front Range Passenger Rail Update** – Karasko noted there was a Southwest Chief & Front Range Passenger Rail Commission (SWC&FRPRC) meeting held on December 13, 2019. Karasko stated Andy Karsian, CDOT Legislative Liaison, came to the December Planning Council meeting to present four governance options. Planning Council recommended pursuing the legislative framework and enabling legislation option. The SWC&FRPRC discussed options, including a new hybrid option with the legal framework for only the I-25 and I-70 corridors. The SWC&FRPRC's consultants will come back with more information about the hybrid legislation. Karasko stated SWC&FRPRC meetings have been moved due to STAC date changes.

## **DISCUSSION**

**10-Year List of Strategic Projects** – Karasko noted Renae Steffen from the NFRMPO office sent a meeting invitation to the January 16, 2020 Work Session. Karasko reviewed the schedule and the Transportation Commission criteria. No funding has been identified for these projects specifically, but there is \$500M available statewide. Schneiders noted there will be a set-aside for rural paving and multimodal options. Mallette noted the List of Strategic Projects will go to CDOT Region 4 for review. Bustow highlighted that a TIP amendment

will be required for any project on the List of Strategic Projects moved into the TIP-years. Bustow asked how new TIPs will handle the List of Strategic Projects. Schneiders noted the TIP will drop the first year and add the next year.

Bustow asked for an explanation of Level of Safety Service (LOSS). Schneiders responded LOSS scores the severity of safety issues and is used in FASTER Safety project scoring. Schuch noted the score is based on type of road and state highway crash data. Nelson stated the projects are on state systems and should use state process.

TAC members agreed the mobility definition, economic vitality definition, asset management, and regional priority definitions are adequate. TAC members discussed the strategic nature scoring criteria and whether it includes project readiness. The group discussed whether local match impacts the strategic nature or project readiness. Snow stated local match is not required for these projects. Mallette stated Transportation Commissioner Bracke stated projects should be sustainable, specifically in being multimodal.

TAC members discussed potential score weighting. Klockeman suggested bringing locally prioritized projects to the Planning Council. Anderson stated the group should look at regional priorities. Snow noted it might not be worth prioritizing every project, because it will be updated periodically.

Mallette suggested using a dot-exercise to prioritize projects: first round voting would have six dots then second round would have two. This would reduce the number of projects overall but would highlight local priorities. Baxter asked to remove multipliers and change “weights” to “maximum scores”. Karasko will update readiness score criteria, including changing “local match” to “funding”. Mallette asked TAC members to talk to their Planning Council members prior to the Work Session on January 16.

### **OUTSIDE PARTNERS REPORTS**

**NoCo Bike & Ped Collaborative** – Guthrie reported NoCo held their December meeting and had a facilitated discussion on the vision, goals, and objectives of the Collaborative. The next meeting will be held in Loveland and will feature an MPO 101 presentation.

**Regional Air Quality Council** – No report.

**Regional Transit Agencies** – Schneiders reported Snowstang is up and running. Klockeman noted the Centerra Park-n-Ride/Mobility Hub was shown at the December 2019 Planning Council meeting.

**Senior Transit Items** – No report.

### **REPORTS**

**2020 TAC Meeting Calendar** – Karasko stated the calendar was included in the TAC packet.

### **ROUNDTABLE**

Karasko noted MMOF local match relief requests are due to her by Friday, December 20; applications for projects on the State Highway system should be submitted for CDOT review by January 13; and a Doodle Poll for the Scoring Committee will be sent out for the week of February 10. Participation on the Scoring Committee is required for any community submitting a project. Karasko requested TAC members provide updated local match contacts. Karasko will send out meeting invitations for 2020 TAC meetings.

Schneiders reported there will be five in-depth trainings held in Fort Morgan, Sterling, Burlington, and CDOT Region 4 headquarters. NFRMPO staff will attend the training at CDOT R4 headquarters on January 7. Schneiders noted RSVPs are not required.

Mallette reported Planning Council tasked her to develop MPO 101 trainings, which will be quick videos to put on website. These trainings will help train new TAC and Planning Council members.

**MEETING WRAP-UP**

**Final Public Comment** – There was no final public comment.

**Meeting adjourned at 3:35 p.m.**

**Meeting minutes submitted by:**

Alex Gordon, NFRMPO Staff

**The next meeting will be held at 1:00 p.m. on Wednesday, January 15, 2020 at the Windsor Recreation Center, Pine Room.**