

**NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY PLANNING COUNCIL**

**MEETING AGENDA**

**February 7, 2019**

**Eaton Area Community Center**

(Ponderosa Room)

**1675 3<sup>rd</sup> Street  
Eaton, CO**

Council Dinner 5:30 p.m.

**MPO Council Meeting – 6:00 to 8:30 p.m.**

***Pledge of Allegiance***

***Public Comment - 2 Minutes each*** (accepted on items not on the Agenda) Anyone in the audience will be given time to speak to items on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the regular agenda. Members of the public will be given an opportunity to speak to all other items prior to Council action being taken.)

- 1) Acceptance of Meeting Agenda
- 2) Approval of Minutes-Lead Planning Agency for Air Quality/MPO-January 3, 2019 (Pg.8)

**Lead Planning Agency for Air Quality Agenda**

**Estimated Time**

**COUNCIL REPORTS:**

- |  |             |        |
|--|-------------|--------|
| 3) Air Pollution Control Division (APCD)(Pg.15)/Zero Emission Vehicles (ZEV) | Doug Decker | 20 min |
| 4) Regional Air Quality Council (RAQC)                                       | (Written)   |        |

**Metropolitan Planning Organization (MPO) Agenda**

**Estimated Time**

**REPORTS:**

- |                                 |           |       |
|---------------------------------|-----------|-------|
| 5) Report of the Chair          | Melendez  | 5 min |
| 6) Executive Director Report    | Malette   | 5 min |
| 7) TAC ) (Pg.17)                | (Written) |       |
| 8) Mobility (Pg.18)             | (Written) |       |
| 9) Q4 TIP Modifications (Pg.20) | (Written) |       |

**PRESENTATION:**

- |  |          |        |
|--|----------|--------|
| 10) Windsor Area Network Study (Pg.26) | J. Olson | 10 min |
|--|----------|--------|

**CONSENT AGENDA:**

- |  |         |  |
|--|---------|--|
| 11) 2015-2019 NFRMPO Targets for Safety Performance (Pg.30) Resolution 2019-02 | Karasko |  |
| 12) 2045 Regional Transportation Plan Strategies (Pg.34)                       | Martin  |  |

**DISCUSSION ITEMS:**

- |   |         |        |
|---|---------|--------|
| 13) FY2022-23 Call For Projects Recommendations (Pg.38) | Karasko | 30 min |
| 14) 2019 Public Involvement Plan (PIP) (Pg.63)          | Gordon  | 10 min |
| 15) NFRMPO Executive Policies- Draft (Pg.64)            | Malette | 10 min |

**COUNCIL REPORTS:**

**5 min**

- |  |                    |
|--|--------------------|
| Transportation Commission                          | Gilliland/J. Olson |
| I-25 Update  | Horak              |
| Statewide Transportation Advisory Committee (STAC) | (Written)          |
| Host Council Member Report                         | Ross               |

**MEETING WRAP UP:**

Next Month's Agenda Topic Suggestions



## **MPO Planning Council**

### *Town of Windsor*

**Kristie Melendez, Mayor - Chair**

Alternate- Ken Bennett, Mayor Pro Tem

### *City of Loveland*

**Dave Clark, Councilmember- Vice Chair**

Alternate- Steve Olson, Councilmember

### *Larimer County*

**Tom Donnelly, Commissioner - Past Chair**

Alternate- Steve Johnson- Commissioner

### *Town of Berthoud*

**William Karspeck, Mayor**

Alternate-Jeff Hindman, Mayor Pro Tem

### *Town of Eaton*

**Kevin Ross, Mayor**

Alternate- Glenn Ledall, Trustee

### *City of Evans*

**Mark Clark, Mayor Pro Tem**

Alternate- Brian Rudy, Mayor

### *City of Fort Collins, Transfort*

**Gerry Horak, Mayor Pro Tem**

Alternate-TBA

### *Town of Garden City*

**Fil Archuleta, Mayor**

Alternate-Alex Lopez, Councilmember

### *Town of Johnstown*

**Troy Mellon, Councilmember**

### *City of Greeley*

**Robb Casseday, Mayor Pro Tem**

Alternate-John Gates, Mayor

### *Town of Johnstown*

**Troy Mellon, Councilmember**

### *Town of LaSalle*

**Paula Cochran, Trustee**

Alternate-Claudia Reich, Mayor Pro Tem

### *Town of Milliken*

**Elizabeth Austin, Mayor Pro Tem**

### *Town of Severance*

**Donald McLeod, Mayor**

Alternate- Mathew Gordon, Mayor Pro Tem

### *Town of Timnath*

**Aaron Pearson, Mayor Pro Tem**

### *Weld County*

**Barbara Kirkmeyer, Commissioner**

Alternate- Steve Moreno, Commissioner

### *CDPHE- Air Pollution Control Division*

**Rick Coffin, Planner**

### *Colorado Transportation Commission*

**Kathy Gilliland, Commissioner**

Alternate- Johnny Olson, Region 4



## **MPO MEETING PROCEDURAL INFORMATION**

1. The order of the agenda will be maintained unless changed by the MPO Planning Council Chair (MPO Chair).
2. "Public Comment" is a time for citizens to address the Planning Council on matters that are not specifically on the agenda. Each citizen shall be limited to a total of two (2) minutes time for public comment, or at the discretion of the MPO Chair.
3. Before addressing the Planning Council, each individual must be recognized by the MPO Chair, come and stand before the Council and state their name and address for the record. (All proceedings are taped.)
4. For each Action item on the agenda, the order of business is as follows:
  - MPO Chair introduces the item; asks if formal presentation will be made by staff
  - Staff presentation (optional)
  - MPO Chair requests citizen comment on the item (two minute limit for each citizen)
  - Planning Council questions of staff on the item
  - Planning Council motion on the item
  - Planning Council discussion
  - Final Planning Council comments
  - Planning Council vote on the item
5. Public input on agenda items should be kept as brief as possible, and each citizen shall be limited to two (2) minutes time on each agenda item, subject to time constraints and the discretion of the MPO Chair.
6. During any discussion or presentation, no person may disturb the assembly by interrupting or by any action such as applause or comments. Any side conversations should be moved outside the meeting room. Courtesy shall be given to all speakers.
7. All remarks during the meeting should be germane to the immediate subject.

## GLOSSARY

5303 & 5304	FTA program funding for multimodal transportation planning (jointly administered with FHWA) in metropolitan areas and States
5307	FTA program funding for public transportation in Urbanized Areas (i.e. with populations >50,000)
5309	FTA program funding for capital investments
5310	FTA program funding for enhanced mobility of seniors and individuals with disabilities
5311	FTA program funding for rural and small Urban Areas (Non-Urbanized Areas)
5326	FTA program funding to define “state of good repair” and set standards for measuring the condition of capital assets
5337	FTA program funding to maintain public transportation in a state of good repair
5339	FTA program funding for buses and bus facilities
3C	Continuing, Comprehensive, and Cooperative
7th Pot	CDOT’s Strategic Investment Program and projects—originally using S.B. 97-01 funds
AASHTO	American Association of State Highway & Transportation Officials
ACP	Access Control Plan
ADA	Americans with Disabilities Act of 1990
ADT	Average Daily Traffic (also see AWD)
AIS	Agenda Item Summary
AMPO	Association of Metropolitan Planning Organizations
APCD	Air Pollution Control Division (of Colorado Department of Public Health & Environment)
AQC	Congestion Mitigation & Air Quality Improvement Program funds (also CMAQ)
AQCC	Air Quality Control Commission (of Colorado)
AWD	Average Weekday Traffic (also see ADT)
CAAA	Clean Air Act Amendments of 1990 (federal)
CBE	Colorado Bridge Enterprise funds
CDOT	Colorado Department of Transportation
CDPHE	Colorado Department of Public Health and Environment
CMAQ	Congestion Mitigation and Air Quality (a FHWA funding program)
CMP	Congestion Management Process
CNG	Compressed Natural Gas
CO	Carbon Monoxide
CPG	Consolidated Planning Grant (combination of FHWA PL112 & FTA 5303 planning funds)
CFY	Calendar Fiscal Year
DOT	(United States) Department of Transportation
DRCOG	Denver Regional Council of Governments
DTD	CDOT Division of Transportation Development
DTR	CDOT Division of Transit & Rail
EIS	Environmental Impact Statement
EPA	Environmental Protection Agency
FAST ACT	Fixing America’s Surface Transportation Act (federal legislation, December 2015)
FASTER	Funding Advancements for Surface Transportation and Economic Recovery (Colorado’s S.B. 09-108)

GLOSSARY (cont'd)

FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FRA	Federal Railroad Administration
FY	Fiscal Year (October - September for federal funds; July to June for state funds; January to December for local funds)
FFY	Federal Fiscal Year
HOV	High Occupancy Vehicle
HPTE	High-Performance Transportation Enterprise (Colorado)
HTF	Highway Trust Fund (the primary federal funding source for surface transportation)
HUTF	Highway Users Tax Fund (the State's primary funding source for highways)
INFRA	Infrastructure for Rebuilding America
I&M or I/M	Inspection and Maintenance program (checking emissions of pollutants from vehicles)
ITS	Intelligent Transportation Systems
LRP or LRTP	Long Range Plan or Long Range Transportation Plan
MAP-21	Moving Ahead for Progress in the 21st Century (2012 federal transportation legislation)
MDT	Model Development Team
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MVEB	Motor Vehicle Emissions Budget
NAA	Non-Attainment Area (for certain air pollutants)
NAAQS	National Ambient Air Quality Standards
NEPA	National Environmental Policy Act
NFRT & AQPC	North Front Range Transportation & Air Quality Planning Council (also NFRMPO)
NFRMPO	North Front Range Metropolitan Planning Organization (also NFRT & AQPC)
NHS	National Highway System
NO <sub>x</sub>	Nitrogen Oxide
OBD	On-Board Diagnostics (of a vehicle's engine efficiency and exhaust)
O <sub>3</sub>	Ozone
PL112	Federal Planning (funds)
PPP (also P3)	Public Private Partnership
R4 or R-4	Region 4 of the Colorado Department of Transportation
RAQC	Regional Air Quality Council
RPP	Regional Priority Program (a funding program of the Colorado Transportation Commission)
RTP	Regional Transportation Plan
RTP ( <i>see TAP or TA</i> )	Recreational Trails Funds - FHWA Environment funds
SH	State Highway
SIP	State Implementation Plan (air quality)
SOV	Single Occupant Vehicle

**GLOSSARY (cont'd)**

<b>SPR</b>	State Planning and Research (federal funds)
<b>SRP</b>	State Rail Plan
<b>SRTS</b> ( <i>see TAP and TA</i> )	Safe Routes to School (a pre-MAP-21 FHWA funding program)
<b>STAC</b>	State Transportation Advisory Committee
<b>STIP</b>	Statewide Transportation Improvement Program
<b>STU</b>	Surface Transportation Metro (a FHWA funding program that is a subset of STP)
<b>STP</b>	Surface Transportation Program (a FHWA funding program)
<b>STBG (previously STP-Metro)</b>	Surface Transportation Block Grant (a FAST Act FHWA funding program)
<b>TAC</b>	Technical Advisory Committee (of the NFRMPO)
<b>TA (previously TAP)</b>	Transportation Alternatives program (a FHWA funding program)
<b>TAZ</b>	Transportation Analysis Zone (used in travel demand forecasting)
<b>TC</b>	Transportation Commission of Colorado
<b>TDM</b>	Transportation Demand Management
<b>TIGER</b>	Transportation Investment Generating Economic Recovery a competitive federal grant program
<b>TIP</b>	Transportation Improvement Program
<b>Title VI</b>	U.S. Civil Rights Act of 1964, prohibiting discrimination in connection with programs and activities receiving federal financial assistance
<b>TMA</b>	Transportation Management Area (federally-designated place >200,000 population)
<b>TOD</b>	Transit Oriented Development
<b>TPR</b>	Transportation Planning Region (state-designated)
<b>TRAC</b>	Transit & Rail Advisory Committee (for CDOT)
<b>UPWP</b>	Unified Planning Work Program
<b>VMT</b>	Vehicle Miles Traveled
<b>VOC</b>	Volatile Organic Compound

Eaton Area Community Center  
1675 3rd Street, Eaton, CO



**Directions:**

From South: Take US 85 to 3rd Street. Take a left on 3rd Street. Eaton Area Community Center is one mile west of intersection.

From North: Take US 85 to 3rd Street. Take a right on 3rd Street. Eaton Area Community Center is one mile west of intersection.

From West: Take Weld County Road 74 to Weld County Road 35. Eaton Area Community Center is 0.4 miles north of intersection.



North Front Range  
Metropolitan  
Planning  
Organization



0.25 0.125 0 0.25 Miles



**Meeting Minutes of the  
NORTH FRONT RANGE TRANSPORTATION &  
AIR QUALITY PLANNING COUNCIL**

**January 3, 2019  
Berthoud Town Hall  
807 Mountain Ave.  
Berthoud, CO**

**Voting Members Present:**

**Kristie Melendez - Chair** -Windsor  
William Karspeck -Berthoud  
Gerry Horak -Fort Collins  
Robb Casseday -Greeley  
Paula Cochran -LaSalle  
Steve Olson -Loveland  
Elizabeth Austin -Milliken  
Don McLeod -Severance  
Barbara Kirkmeyer -Weld County

**Voting Members Absent:**

Rick Coffin -CDPHE  
Kevin Ross -Eaton  
Mark Clark -Evans  
-Garden City  
Troy Mellon -Johnstown  
Tom Donnelly -Larimer County  
Aaron Pearson -Timnath  
Kathy Gilliland -Transportation Comm.

**MPO Staff:**

Suzette Mallette, Executive Director; Becky Karasko, Transportation Planning Director; Renae Steffen, Administrative Director, Crystal Hedberg, Finance Director; Medora Kealy, Transportation Planner II, and Sarah Martin, Transportation Planner I.

**In Attendance:**

Dawn Anderson, Dan Betts, Stephanie Brothers, Chad Cramer, Jim Eussen, Joseph Flanigan, Butch Hause, Wayne Howard, Mark Jackson, Will Jones, Steve Moreno, Mitch Nelson, Mark Peterson, Ginger Robitaille, Kathryn Sellars, Mike Silverstein, Corey Stewart, and Karen Schneiders.

Chair Melendez called the MPO Council meeting to order at 6:05 p.m.

**Public Comment:**

Joseph Flanigan of Loveland asked to have the word “complained” changed to “reported” in his public comment from the December 6, 2018 MPO Draft Council Meeting Minutes and read the Larimer County report regarding CDOT’s post-construction inspection of the intersection in front of his house, which had to be rebuilt and had led to his comments in December.

Flanigan explained his Multiple Sclerosis causes him to be in a wheelchair at times. He commented when government does not comply with the Americans with Disabilities Act (ADA) law, negligent lawsuits can arise, costing government and citizens money, citing his intersection as an example. He said he believes the government today has no quality assurance for engineers to meet the requirements of ADA, and none of the entities represented in the Council had any civil engineers who are trained in ADA. In 2016 Larimer County had none, yet they were signing off on official contracts saying a project was ADA compliant. Council members could check to see if their civil engineers are really authorized and can support whether a contract is ADA compliant, but he could guarantee, probably not, which meant they could be open to law suits. Flanigan emphasized this is a no-win for government. He noted he had supplied ADA laws, rules and requirements information along with his Public Comment; Skin Versus Steal handout to the Council and audience. He asked members of the Council, as those entrusted to protect the trust of their citizens and reduce negligence, to know if their organizations are signing documents with the right authority and assure it is ADA compliant. He offered to help put together a quality assurance program targeted to what is being signed for all their engineers and



contractors to meet ADA compliance. Otherwise, they were going to go to court and they would lose. Melendez thanked Flanigan for his comment.

Move to Approve Agenda:

Casseday **moved** to approve the, *January 3, 2019 Meeting Agenda*. The motion was **seconded** and **passed** unanimously.

Move to Approve Minutes:

McLeod **moved** to approve the *December 6, 2018 Council Meeting Minutes as corrected*. The motion was **seconded** and **passed** unanimously.

**Lead Planning Agency for Air Quality Agenda**

Chair Melendez opened the Air Quality portion of the meeting. She welcomed returning Weld County Council representative, Commissioner Barbara Kirkmeyer.

Air Pollution Control Division

There was no report.

Regional Air Quality Council (RAQC)

Mike Silverstein, RAQC Executive Director, noted his former connection with the Council through prior positions held at the Air Pollution Control Division (APCD) and the Air Quality Control Commission (AQCC). He presented the RAQC Ozone Update and regional review to the Council. Silverstein explained due to recent changes, the RAQC is now the Lead Planning Agency (LPA) in the Denver Metro/North Front Range region for ozone. NFRMPO is also the LPA for Fort Collins and Greeley metropolitan areas for carbon monoxide. He surmised the air quality status in the region will be bumped to a serious non-attainment classification, even though significant air quality issues are being addressed, the progressively more stringent EPA ozone standards cannot be attained by the 2020 due date. He indicated a new plan with new, more cost-effective strategies which target emissions appropriately, needs to be adopted and implemented during the 2019-2022 timeframe to reach attainment by the 2023-2024 deadline. When addressed properly the Weight of Evidence will prove emissions are going down, therefore, the problem lies with ozone out of the region's control. Even though there is basically a global ozone pool at the surface that all contribute to, the focus needs to remain on what is the responsibility of the region, and what can be done to make necessary improvements.

Silverstein announced beginning in February, the RAQC will have three committees that will look at all the source categories and control options and aid in making solid recommendations by the end of the year. Kirkmeyer asked whether the Colorado Department of Public Health and Environment (CDPHE) had done a recent study to show what percentage is out of the control of the region. Silverstein indicated there are various projections, but approximately 5ppb is from outside the U.S., and what comes from neighboring states can be as high as 40ppb. In total, one-half to two-thirds of our ozone comes from outside the region. The goal remains to continue to reduce our region's share of ozone. Silverstein acknowledged the work of North Front Range RAQC members Gerry Horak, Julie Cozad, whose seat will now be occupied by Don McLeod, and Bruce White. He also noted his appreciation for Director Mallette in assisting with additional funding. He announced the RAQC meeting would be in Larimer County in April. Horak complimented Silverstein for invigorating the RAQC staff and board as their new Executive Director.

**Metropolitan Planning Organization (MPO) Agenda**

Chair Melendez opened the MPO portion of the meeting.

## Reports:

### Report of the Chair:

Chair Melendez reported the committee assignments would be as follows:

#### Statewide Transportation Advisory Committee (STAC)-

**Representative-** Kristie Melendez, MPO Chair

**Alternate-** Dave Clark, MPO Vice Chair

**TPR Contact/STAC Alternates-** Suzette Mallette, Executive Director and Becky Karasko, Transportation Planning Director.

#### Finance Committee-

**Chair-** Dave Clark

**Members-** Gerry Horak, Kevin Ross, Will Karspeck, Barbara Kirkmeyer

**MPO Staff-** Suzette Mallette, Crystal Hedberg, Merideth Kimsey

#### Human Resource (HR) Committee-

**Chair-** Tom Donnelly

**Members-** Troy Mellon, Mark Clark, Robb Casseday

**MPO Staff-** Ginger Robitaille (HR consultant), Renae Steffen

### Executive Director Report:

Mallette provided information on the following:

- FY2022-23 Call for Projects (CFP) closed December 21<sup>st</sup> with 18 projects submitted as follows: Congestion Mitigation and Air Quality Improvement (CMAQ) Funds-11, Transportation Alternative (TA) Funds- 1, and Surface Transportation Block Grant Program (STBGP)- 6. The Scoring Committee will be evaluating project submissions on January 8<sup>th</sup>. Currently, the Scoring Committee has representatives from Evans, Fort Collins, Greeley, Loveland, Windsor, Weld County, Karen Schneider (CDOT), Federal Highway Administration (FHWA), and RAQC. The committee may include any member of the TAC, and participation is still open.
- TAC Elections were held in December. Dave Klockeman from the City of Loveland is now Chair and Mitch Nelson from the Town of Severance is Vice Chair.
- The first quarter 2019 Newsletter and 2018 Annual Report are included in the handouts.
- The February 7<sup>th</sup> meeting has been moved from the Eaton Public Library to the Eaton Area Community Center.

### Finance:

A written report was provided. Melendez noted the Finance Committee recommended the excess 2018 dues not be moved into reserves.

### TAC:

A written report was provided.

### HR Committee:

There was no report.

### Mobility:

A written report was provided.

## **Move to Approve Consent Agenda:**

Kirkmeyer **moved** to remove the 2018 Reserve Exemption from the Consent Agenda and move it to Action Items. The motion was **seconded** and **passed** unanimously.

## **Action Items:**

### 2018 Reserve Exemption

Crystal Hedberg, Finance Director, reviewed NFRMPO Reserve Policy information from the Use of Remaining 2018 Local Match memo with the Council, explaining the majority of expenses associated with the former executive director leaving could not be reimbursed as a direct reimbursement, but are instead part of 2018 indirect costs. Currently the way direct cost allocation percentages are calculated there is an approximate two-year delay. If the funds are moved into reserve, they would be transferred back out to cover the cashflow shortage. Kirkmeyer asked for clarification of how the \$97,000 in excess dues was calculated. Hedberg explained it included an estimate of billing for December, since that billing would not be completed until the week of January 6<sup>th</sup>. Kirkmeyer asked how dues are calculated and how the remaining \$20,000 would be paid. Hedberg explained dues are based on population percentage of each entities area within the MPO boundary and the additional shortage would be paid through excess City of Fort Collins 5310 funding which is exchanged for sales tax dollars. Kirkmeyer questioned why the local communities wouldn't be assessed a certain amount to cover the shortage instead of depleting the MPO reserves. Hedberg explained annual dues are paid in January of each year to cover costs that have not gone directly against a grant. The reserve fund was set up to cover costs when CDOT does not reimburse the MPO in a timely manner. Melendez noted the Finance Committee and Council was against assessing the municipalities with any additional financial burden. Hedberg recognized the government shutdown was also a concern when predicting CDOT's ability to reimburse funds or what delays could be expected. Kirkmeyer asked if the Council should be concerned about depleting the reserves. Hedberg indicated there was currently \$300,000 in reserve funding.

S Olson **moved** to approve to *FORGO FUNDING THE OPERATING RESERVE FOR 2018 TO COVER THE CASH FLOW SHORTAGE*. The motion was **seconded** and **passed** unanimously.

### December 2018 TIP Amendments

Medora Kealy, Transportation Planner II, reviewed information from the December 2018 TIP Amendment AIS, indicating six Amendment requests had been made, including two revised and one new project for CDOT R4; one revision combining two projects for the City of Fort Collins; and two new projects for the City of Greeley. She reminded the Council an amendment was required to add or remove projects from the TIP or to change federal funds by over \$5M. No submissions had been received since the December 12<sup>th</sup> public comment period began. The Council's approval was contingent on any comments received through January 10<sup>th</sup>.

Kirkmeyer **moved** to approve *THE DECEMBER 2018 AMENDMENT TO THE FY2019-2022 TIP*. The motion was **seconded** and **passed** unanimously.

### I- 25 Crossroads Reallocation

In J. Olson's absence Schneiders explained CDOT was requesting reallocation of \$2M of preprogrammed funds from the Crossroads Boulevard Interchange Expansion be used for Segment 6 (SH 56 to SH 402) of the North I-25 project. The new funding would be part of a TIP Modification Update which would be brought to the Council at a later date. Mallette noted Segment 6 currently had a \$5M deficit and these RPP funds could help cover. The original agreement between NFRMPO and CDOT was if there were any cost savings on the Crossroads bridge or the climb lane the MPO would get an opportunity to direct these funds. It was clarified for

the Council that they were being asked to commit the funds to the I-25 corridor, Segment 6 was the next project and currently short on funding. It was not presently known where the remaining \$3M would come from, but J. Olson was already considering options. McLeod requested details on how the \$2M would be spent in the segment. Schneiders agreed to provide information to the Council once it became available.

Austin **moved** to approve *MOVING \$2M OF RPP FUNDING INTO SEGMENT 6, SH 56 (BERTHOUD EXIT) TO SH 402 (JOHNSTOWN/LOVELAND EXIT)*. The motion was **seconded** and **passed** unanimously.

It was noted the Resolution for the December TIP Amendment had been omitted in the original motion.

Kirkmeyer amended her motion and **moved** to approve *RESOLUTION 2019-01*. The motion was **seconded** and **passed** unanimously.

### **Discussion Items:**

#### 2015-2019 NFRMPO Targets for Safety Performance

Kealy briefly reviewed the details from the 2015-2019 NFRMPO Targets for Safety Performance, stating although the Council had voted to support the statewide targets as set by CDOT previously, they could choose to set targets specific the NFRMPO planning area. S. Olson asked if the crash data was for urban and rural roads, and if those could be listed separately. Kealy replied the data reflected a 5-year rolling average on all statewide public roads, and although it may be beneficial to separate those, the measures were set at a federal level which the states must follow. Kirkmeyer questioned what the consequences were if the targets were not met. Kealy explained there were penalties at the state level regarding how federal funds are spent, although there are no financial penalties assessed at the MPO level, there is a commitment to do whatever is possible to meet the targets. Melendez questioned the accuracy of the data for the timeframe shown. Kealy indicated the two end years are comprised of forecast data as it takes approximately one year for the actual numbers to be released. Kealy suggested the item could be on the consent calendar for February.

#### 2045 Regional Transportation Plan (RTP) Strategies

Sarah Martin, Transportation Planner, presented the 2045 RTP Strategies to the Council noting two policies from the 2040 framework had been expanded on to create 29 strategies. It was important to rename the policies strategies to reflect their intention as guidance, as they will not serve as requirements. The strategies have been reviewed by the NoCo Bike & Ped Collaborative and TAC, whose comments have been incorporated. Also included is ADA compliance language which stemmed from public comment. The item will go to TAC for action on January 16th and return to the Council in February.

### **Council Reports:**

#### Transportation Commission Report /CDOT Region 4

A Project Status Update for December 31, 2018 was provided. Schneiders reported the following updates:

- January 6th the Frontage Road between Johnsons Corner (LCR16) and SH402, on I-25, will be converted to a one-way NB only Frontage Road. The NB off ramp to SH402 will utilize the Frontage Road.
- The Frontage Road between SH402 and Ronald Reagan will maintain NB and SB directions. The new Northbound on ramp from SH402 will be accessed via the Frontage Road in front of River Ranch Road.

- SH402 between the NB ramps and SB ramps will be closed for 120 days starting approximately around June/July timeframe
- SH402 New Park n Ride will be open to public in a month or so, striping is what remains to be completed.
- Concrete Paving north of Budweiser will resume in February depending on temperatures.
- Project Team has a meeting coming up with Mountain Shadows (neighborhood south and west of SH392) regarding the timing and details of the noise wall construction.
- Segments 5&6 are moving along and the contractor is working on their first green sheet (Project cost estimate) for segments 5 & 6, this will now be the new baseline cost estimate and should be completed by end of January. This estimate is still based off of 30% plan but will become more refined as design advances
- Segment 5&6 are also working on a strategic Public Information plan and will be updating once draft is outlined

#### I-25 Update

A written report was provided.

#### STAC Report

A written report was provided.

Host Council Member Report- Karspeck welcomed everyone to Berthoud and recognized Rise Bakery for providing the dinner. He then reported on the following transportation related projects in Berthoud:

- \$400k DOLA Grant was awarded for improvements on WRC 7
- Several new businesses have recently opened including a new pub
- The Town of Berthoud is currently working on ADA improvements and their ADA Master Plan improvements with RockSol Consulting Group.
- The town is projecting a record year of permits with close to 500, including new developments on their northern and western borders
- They will likely make adjustments to their Impact Fees in 2019, as no adjustments were made in the past year.
- The new TPC Colorado golf course in Berthoud will host a PGA Web.com Tour event the week of July 8-14. They will be looking to their neighboring communities for restaurants and lodging.
- The town is looking to preserve approximately 15 acres of land and keep it from being developed. Butch Hause and his wife, Sarah Lincoln, have hosted Farm Concert, a major music festival, on their property for 16 years.

#### Meeting Wrap-Up:

##### Next Month's Agenda Topic Suggestions:

No suggestions were made.

#### Executive Session:

Chair Melendez announced the Council would be going into an Executive Session.

Casseday made a **motion** to *GO INTO EXECUTIVE SESSION TO CONSIDER PERSONNEL MATTERS, PURSUANT TO C.R.S. §24-6-402(4)(F), REGARDING THE ANNUAL EVALUATION OF THE EXECUTIVE DIRECTOR AND POSSIBLE AMENDMENT TO THE EXECUTIVE DIRECTOR'S EMPLOYMENT CONTRACT AND NOT INVOLVING: ANY SPECIFIC EMPLOYEE WHO HAS REQUESTED DISCUSSION OF THE MATTER IN OPEN SESSION; ANY MEMBER OF THIS BODY OR ANY ELECTED OFFICIAL; THE APPOINTMENT OF ANY PERSON TO FILL AN OFFICE OF THIS BODY OR OF AN*

*ELECTED OFFICIAL; OR PERSONNEL POLICIES THAT DO NOT REQUIRE THE DISCUSSION OF MATTERS PERSONAL TO PARTICULAR EMPLOYEES.* The motion was **seconded** and **passed** unanimously.

**The session lasted approximately 23 minutes.**

**Chair Melendez reopened the meeting at 7:49 p.m.**

**Executive Session Action:**

Executive Director Contract Amendment #1

McLeod **moved** to approve the *First Amendment to the Executive Director Contract with provisions*. The motion was **seconded** and **passed** unanimously.

Horak questioned how the contract amendment would be made available to the public. Melendez replied the document was available through the NFRMPO Public Records Request process.

Executive Director Goals 2019

Casseday **moved** to approve the *Executive Director Goals 2019 as amended*. The motion was **seconded** and **passed** unanimously.

The meeting was adjourned at 7:55 p.m.

Meeting minutes submitted by: Renae Steffen, MPO Staff



**Monthly Report from CDPHE to the  
North Front Range Transportation and Air Quality Planning Council  
February 7, 2019**

## **Air Pollution Control Division Updates**

### **Pneumatic Controller Task Force**

- Stakeholder process to study pneumatic controller emission reduction options, including the controllers found operating improperly, inspection and repair techniques and costs, preventative maintenance methods, and good engineering and maintenance practices
- Participants include industry, local governments, and environmental groups
- Data collected from a representative cross-section of well production facilities and natural gas compressor stations in the DMNFR. In summary, the survey effort was conducted on 179 oil and gas production facilities and resulted in over 3,800 individual natural gas-driven pneumatic controller survey results. Of those 3,800 controllers, about 6% we found to be improperly operating.
- 1/2018 task force convened
- Data collection began 5/2018
- 2/2019 update briefing to the Air Quality Control Commission
- 5/2020 recommendations on findings in a report to the Air Quality Control Commission
- Information will be used to reassess the natural gas-driven pneumatic controller requirements of Regulation Number 7, Section XVIII.F.

### **VOC Content Standards**

- The Division is considering the potential adoption of VOC content standards for consumer products and architectural and industrial maintenance (AIM) coatings. We have posted an overview, concept document on our website and are requesting public review and comment by February  
11. <https://www.colorado.gov/pacific/cdphe/consumer-products-and-architectural-coatings>

### **Zero Emission Vehicle (ZEV) Executive Order**

- Governor Polis signed an executive order outlining a suite of initiatives and strategies aimed at supporting a transition to zero emission vehicles in Colorado, including:
  - CDPHE shall develop a rule to establish a zero emission vehicle program, to be proposed to the AQCC no later than May 2019.
  - CDPHE shall revise the state Beneficiary Mitigation Plan, which describes how the state will allocate nearly \$760 million received in trust funds due to the settlement of the federal Volkswagen emissions case. The revised plan will focus all remaining, eligible investments on supporting electrification of transportation, including transit buses, school buses, and trucks.

### **Air Quality Control Commission Updates:**

The January 17, 2019 Air Quality Control Commission (AQCC) meeting:

- The Division provided an updated on the Statewide Hydrocarbon Emission Reductions (SHER) Team:
  - Stakeholder process to evaluate potential areas for cost-effective hydrocarbon emission reductions from Colorado's oil and gas sector (i.e., upstream, midstream, transmission) statewide
  - Stakeholders include industry, local governments, and environmental and citizen groups
  - Topics being evaluated include, but are not limited to, leak detection and repair (LDAR) inspection frequencies and monitoring, pneumatic devices, well liquids unloading, and downstream transmission
  - 1/2018 stakeholder began meeting
  - 1/2019 update briefing to the Air Quality Control Commission
  - 1/2020 recommendations for any new proposals to the Air Quality Control Commission
- Dr. Helmig of CU Boulder's Institute for Arctic and Alpine Research (INSTAAR) will present the results of an 18-month long air monitoring study at the Boulder Reservoir. This study measured levels of VOCs, NOx, and methane for use in emissions source attribution on a near-continuous basis.

Upcoming AQCC Meeting - February 21, 2019:

- Regulation 3, Part A, Section V. The Division will provide an overview of the emission reductions credit program and its planned implementation.
- Pneumatic Controllers (PC) update (see above).



**EXECUTIVE SUMMARY of the  
TECHNICAL ADVISORY COMMITTEE (TAC)  
North Front Range Transportation and Air Quality Planning Council  
January 16, 2019**

**APPROVAL OF THE DECEMBER 19, 2018 TAC MINUTES**

Jones moved to approve the December 19, 2018 TAC minutes. The motion was seconded by Anderson and approved unanimously.

**CONSENT AGENDA**

**2015-2019 NFRMPO Targets for Safety Performance** – Schneiders asked if there were any comments or questions received following the December TAC meeting regarding targets for safety performance; Kealy reported there were none. Schneiders moved to approve the Consent Agenda. The motion was seconded by Wagner and approved unanimously.

**ACTION ITEMS**

**2045 Regional Transportation Plan (RTP) Strategies** – Martin noted all comments received during the December 19, 2018 TAC meeting were incorporated into the Strategies, which were presented at the January 3, 2019 Planning Council meeting for Discussion. Martin added no comments or questions were received at Planning Council. Jones moved to recommend Planning Council approve the incorporation of the Strategies framework into the *2045 RTP*. The motion was seconded by McDaniel and approved unanimously.

**PRESENTATION**

**Windsor Area Network Study Presentation** – Consulting team Michael Baker International, in partnership with Stolfus and Associates, provided a project overview for the *Windsor Area Network Study*, including the project scope, process, and schedule. The feasibility study will evaluate corridor alternatives to improve traffic flow, connectivity, and safety within the Windsor area. Next steps include *Windsor Area Network Study* TAC meetings held prior to regularly scheduled NFRMPO TAC meetings, one-on-one meetings with affected NFRMPO TAC members and city and county elected officials, and public meetings.

**DISCUSSION ITEMS**

**Greeley STBG Project Adjustment Request** – Allison Baxter with the Greeley Transportation Department presented a proposal to move funding awarded for an expansion project along O Street from 11<sup>th</sup> Avenue to WCR 37 during the 2016 Call for Projects to a roundabout at 59<sup>th</sup> and O Street. The originally-funded project is no longer expected to improve regional connectivity due to proposed closures along US85.

TAC recommended scoring the project and returning with an explanation of how the project compared to other proposed but unfunded projects from the 2016 Call. The project team will also need to coordinate with CDOT to address environmental and historical concerns. This item will return for continued TAC Discussion at the February TAC meeting.

**FY2022-23 Call for Projects Recommendations** – Kealy reviewed the projects recommended for funding in the FY 2022-23 Call. A total of 18 project applications were submitted, 11 CMAQ, six STBG, and one TA. The scoring committee recommended partially funding one CMAQ project, wait-listing two STBG projects, and fully funding four CMAQ projects and four STBG projects. The NoCo Bike & Ped Collaborative recommended fully funding one TA project. Applicants with projects recommended for funding or wait-listed will present their projects to Planning Council at their February 7, 2019 meeting. Recommended projects will return to TAC in February for Action and to Council in March for approval.

**2019 Public Involvement Plan (PIP)** – Gordon provided an overview of the *2019 Public Involvement Plan (2019 PIP)*. The *2019 PIP*, updated prior to the *2045 RTP*, includes a more robust methodology for evaluating the success of NFRMPO outreach, as requested by FHWA during the 2018 Federal Certification Review. The *2019 PIP* is open for public comment through February 2, 2019. The *2019 PIP* will go to Planning Council for Discussion at their February 7, 2019 meeting.



## Larimer County Mobility Committee (LCMC)—MINUTES

January 17, 2019

10:05 a.m. – 11:32 a.m.

### 1. Call Meeting to Order, Welcome and Introductions

*Attendees:* Anna Russo, Transfort; Angela Woodall, Foothills Gateway; Connie Nelson-Cleverley, SAINT; Cari Brown, Arc of Larimer County; Darby Remley, Division of Vocational Rehabilitation; Tim McLemore, Elderhaus; Jason Brabson, Heart&SOUL Paratransit; Bridie Whaley, COLT; Katy Mason, Larimer County Office on Aging; Megan Kaliczak, zTrip; Alex Gordon, NFRMPO

### 2. Review of Agenda

### 3. Public Comment (2 minutes each)

### 4. Approval of December 20, 2018 Meeting Minutes

Tim moved to approve the meeting minutes. Katy seconded the motion and it was approved unanimously.

## PRESENTATIONS

### 1) zTrip

**Kaliczak**

Megan Kaliczak from zTrip presented on the taxi service providing rides in Larimer, Weld, and Boulder counties. zTrip is contracted to operate the Transfort and COLT Dial-a-Ride and Dial-a-Taxi services. Megan noted zTrip does not determine ADA eligibility; instead that is done by Transfort and COLT. ADA trips can be booked from 24 hours up to two weeks in advance of the trip. Megan noted the following features of ADA trips:

- Dial-a-Ride serves up to  $\frac{3}{4}$  of a mile around the fixed-route system, not the entire city.
- Drivers wear badges with their name and position, reinforcing they are contractors of the City.
- Dial-a-Ride only serves the  $\frac{3}{4}$ -mile buffer of Sunday routes in Fort Collins on Sundays and does not provide service on Sundays in Loveland.
- Dial-a-Taxi is available 24-hours in advance and is a voucher system.
- Fort Collins and Loveland have separate Dial-a-Taxi voucher pools and they vary each day.
- Dial-a-Taxi service can be used to go outside of the Dial-a-Ride service area, but the origin must be in Fort Collins for the first trip. A return trip may begin outside the service area if it brings the passenger back within the service area.
- Complaints should be made by calling the Fort Collins Customer Service number.
- Drivers go through an extensive training process, including PASS training, ADA training, customer service and skills training, etc.

zTrip is also authorized as an NEMT provider through Veyo. The contract for Veyo is currently out for bid through February. zTrip can accept or deny trips through a portal but can legally only provide the transportation requested. zTrip cannot change any request, only the passenger can. Very few same-day trips are provided through the NEMT program.

zTrip also provides NMT trips, which need to be worked out with a case worker. Typically, a person is authorized two roundtrips per week with mileage limits. These are only eligible for Medicaid users. No trips can be taken to liquor stores, bars, gambling establishments, or strip clubs.



## 2) **Bustang Travel Training**

Alex showed a draft version of the Bustang Travel Training video. LCMC members made suggestions and Alex will forward them to Rocky Mountain Student Media.

### **ACTION ITEMS**

#### 1) **Elections**

Angela nominated Anna Russo, Transfort, as Chair of the LCMC for 2019. Katy seconded the motion and it was approved unanimously.

Angela nominated Connie Nelson-Cleverley, SAINT, as Vice Chair of the LCMC for 2019. Katy seconded the motion and it was approved unanimously.

### **DISCUSSION ITEMS**

#### 1) **Dump the Pump Day 2019**

**Gordon**

It was determined absorbing the Expert Panel and acting as the Steering Committee for the \$5304 grant will absorb a lot of the LCMC's time in 2019. Dump the Pump Day 2019 may be tabled.

#### 2) **Larimer County Senior Transportation Project Update**

**Expert Panel**

Alex presented the idea to roll the Expert Panel into the LCMC. LCMC members seemed open to the idea. Alex will work bring the bylaws to the March meeting to discuss the changes needed to absorb the Expert Panel. Alex and Katy reviewed the NADTC grant due on January 18 that the Larimer County Senior Transportation Work Group will apply for. It will help support a pilot project with Via Mobility and rural transportation providers and will run through August 2019 if successful. Alex will send the application and summarize the \$5304 grant for the LCMC to review.

#### 3) **2019 Work Plan**

**Gordon**

This item will be tabled until March 21, 2019 when a newly-expanded LCMC meets.

### **LCMC MEMBER REPORTS**

Cari stated Arc of Larimer County will be holding City Plan workshops on January 31 from 6 p.m. to 8 p.m. at their office in Fort Collins. All are welcome but registration is strongly suggested.

Anna stated Transfort will be receiving six new CNG buses in March or April. A new e-ticketing app will launch, initially for adult fares only. Transfort will do a second year of Stuff the Bus in March. MAX turns five in May so Transfort will be celebrating.

Bridie reported COLT updated their routes in November. A contract was awarded for a bus app with live bus tracking. COLT will be working to streamline ADA eligibility with GET and Transfort. COLT will also be pursuing an appeal board for ADA eligibility.

Darby reported DVR is back to being fully staffed.

Tim stated Elderhaus is working with Transfort to add additional capacity on the Transfort routes. There are not additional customers but a growing interest in the routes provided. Elderhaus was approved to offer services five days a week for veterans, up from 2.

#### **5. Final Public Comment (2 minutes each)**

#### **6. Next Month's Agenda Topic Suggestions**

- Work session to discuss expanded LCMC role and expectations

#### **7. Next LCMC Meeting: March 21, 2019**

**FY 2019 - FY 2022 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**North Front Range Transportation & Air Quality Planning Council**

**Administrative Modification #2018-M10**

Prepared by: Medora Kealy

DATE: 10/12/2018

Submitted to: CDOT

							<i>Dollars Listed in Thousands</i>							
Funding Program / STIP ID	NFR TIP Number	Project Title/Location	Project Sponsor	Improvement Type	Source of Funds	Funding Type/ Program	Previous Funding	Rolled Funding	FY 19	FY 20	FY 21	FY 22	FY 19-22 TIP TOTAL	
<b>Non-Regionally Significant Regional Priority Program (RPP)</b>														
<b>PREVIOUS ENTRY</b> SR46600	P-11	<b>Non-Regionally Significant Regional Priority Program Pool</b>	CDOT Region 4 Various Below	Safety and Bridge Replacement	Federal State Local Local	Surface Transportation Program State Highway Fund - HUTF Local Local Overmatch	- 300 -	- -	911 100 339 20	- -	- -	- -	- -	911 100 339 20 <b>1,370</b>
Pool Projects: SR46600.054 - Fort Collins CBC Underpass (College Ave S/O Foothills Park CDOT Region 4 Project Description: Pedestrian Underpass SR46600.059 - US85: Signal at WCR 76 N. of Eaton Eaton Project Description: Install Signal NEW ENTRY - US 287: SH1 to LaPorte Bypass CDOT Region 4 Project Description: Intersection Improvements For the most current project funding information, please see CDOT's STIP at <a href="https://www.codot.gov/business/budget/documents/dailySTIP.pdf">https://www.codot.gov/business/budget/documents/dailySTIP.pdf</a>														
Pool Description: Summary of CDOT Region 4 Non-Regionally Significant Regional Priority Program (RPP) Project Programming in the North Front Range region.														
<b>REVISED ENTRY</b> SR46600	P-11	<b>Non-Regionally Significant Regional Priority Program Pool</b>	CDOT Region 4 Various Below	Safety and Bridge Replacement	Federal State Local Local	Surface Transportation Program State Highway Fund - HUTF Local Local Overmatch	- 300 -	- -	911 3,049 339 20	- -	- -	- -	- -	911 3,049 339 20 <b>4,319</b>
Pool Projects: SR46600.054 - Fort Collins CBC Underpass (College Ave S/O Foothills Park CDOT Region 4 Project Description: Pedestrian Underpass SR46600.059 - US85: Signal at WCR 76 N. of Eaton Eaton Project Description: Install Signal SR45001.019 - US 287: SH1 to LaPorte Bypass CDOT Region 4 Project Description: Intersection Improvements SR46600.074 - US 34 Post PEL Project CDOT Region 4 Project Description: Intersection Improvements SR46600.075 - US 85 Post PEL Project CDOT Region 4 Project Description: Intersection Improvements For the most current project funding information, please see CDOT's STIP at <a href="https://www.codot.gov/business/budget/documents/dailySTIP.pdf">https://www.codot.gov/business/budget/documents/dailySTIP.pdf</a>														
Project Description: Summary of CDOT Region 4 Non-Regionally Significant Regional Priority Program (RPP) Project Programming in the North Front Range region.														
Reason: Adding two new projects SR46600.074 (US 34 Post PEL Project) with \$1,475K FY19 state SB1 funding and SR46600.075 (US 85 Post PEL Project) with \$1,474K FY19 state SB1 funding.														
<b>Railroad Crossing Pool</b>														
<b>NEW ENTRY</b> SST6752	P-25	<b>Statewide Railroad Crossing Pool</b>	CDOT Region 4	Safety	Federal State	Safety Rail Protection State Highway Fund	- -	- -	403 44	- -	- -	- -	- -	403 44 <b>447</b>
Pool Projects: SST6752.064 - S130 804855W Weld County, 5th ST, Eaton CDOT Region 4 Project Description: Install active warning flashing lights/gates at rail/highway crossing For the most current project funding information, please see CDOT's STIP at <a href="https://www.codot.gov/business/budget/documents/dailySTIP.pdf">https://www.codot.gov/business/budget/documents/dailySTIP.pdf</a>														
Pool Description: Summary of Statewide Railroad Crossing Pool Programming in the North Front Range region.														
Reason: Adding pool project (SST6752.064) to TIP funded with \$403K Safety Rail Protection federal funding and \$4K State Highway Fund in FY19.														
<b>FTA 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities Program</b>														
<b>PREVIOUS ENTRY</b> SST6732.007	2016-030	<b>NFRMPO Mobility Management</b>	NFRMPO	Capital	Federal Local	FTA5310 Local	10 3	27 7	- -	- -	- -	- -	- -	27 7 <b>34</b>
Project Description: Capitalized operating of the Mobility Management Program.														
<b>REVISED ENTRY</b> SST6732.007	2016-030	<b>NFRMPO Mobility Management</b>	NFRMPO	Capital	Federal Local	FTA5310 Local	10 3	27 7	27 7	- -	- -	- -	- -	54 14 <b>68</b>
Project Description: Capitalized operating of the Mobility Management Program.														
Reason: Additional 2019 award announced 9/28/2018 of \$27K federal and \$7K local.														
<b>FTA 5339 - Bus and Bus Facilities Program</b>														
<b>PREVIOUS ENTRY</b>	2019-016	<b>Bus Stop ADA Upgrades</b>	Fort Collins	Capital Improvements	Local	Local	-	-	100	100	100	100	-	400
Project Description: Upgrading Bus Stops throughout Transfort system to meet ADA standards														
<b>REVISED ENTRY</b>	2019-016	<b>Bus Stop ADA Upgrades</b>	Fort Collins	Capital Improvements	Federal Local	FTA 5339(b) Local	- -	- -	507 127	507 127	506 126	- -	- -	1,520 380 <b>1,900</b>
Project Description: Upgrade Bus Stops throughout Transfort system to meet ADA standards, including amenities														
Reason: Adding \$1,520K federal 5339 funding across FY19, FY20, and FY21; decrease local funding by \$20K; and update project description.														

**FY 2019 - FY 2022 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**North Front Range Transportation & Air Quality Planning Council**

**Administrative Modification #2018-M11**

Prepared by: Medora Kealy

DATE: 11/9/2018

Submitted to: CDOT

							<i>Dollars Listed in Thousands</i>							
Funding Program / STIP ID	NFR TIP Number	Project Title/Location	Project Sponsor	Improvement Type	Source of Funds	Funding Type/ Program	Previous Funding	Rolled Funding	FY 19	FY 20	FY 21	FY 22	FY 19-22 TIP TOTAL	
<b>Bridge - On State System</b>														
<b>PREVIOUS ENTRY</b> SR46598	P-4	<b>Region 4 Bridge - On System Pool</b>	CDOT Region 4	Bridge	Federal State	National Highway Performance Program State Highway Fund	-	-	956	483	719	719	<b>2,877</b>	
For the most current project funding information, please see CDOT's STIP at <a href="https://www.codot.gov/business/budget/documents/dailySTIP.pdf">https://www.codot.gov/business/budget/documents/dailySTIP.pdf</a>							-	-	199	100	150	150	<b>598</b>	
<b>Total</b>							-	-	<b>1,155</b>	<b>583</b>	<b>869</b>	<b>869</b>	<b>3,475</b>	
Pool Projects:														
SR45218.183	-	SH14C: Ft Collins East Lemay to I-25 mp135.7-139.5	CDOT Region 4			Project Description: Bridge Rehab/replace								
SR45218.179	-	US34D: (C-18-J) Bridge Preventative Maintenance	CDOT Region 4			Project Description: Bridge Rehab/replace								
SR46598.054	-	I-25 RR Bridge Preventative Maintenance	CDOT Region 4			Project Description: Bridge Rehab/replace								
Pool Description: Summary of CDOT Region 4 Bridge - On System Pool Programming in the North Front Range region.														
<b>REVISED ENTRY</b> SR46598	P-4	<b>Region 4 Bridge - On System Pool</b>	CDOT Region 4	Bridge	Federal State	National Highway Performance Program State Highway Fund	-	-	956	483	719	719	<b>2,877</b>	
For the most current project funding information, please see CDOT's STIP at <a href="https://www.codot.gov/business/budget/documents/dailySTIP.pdf">https://www.codot.gov/business/budget/documents/dailySTIP.pdf</a>							-	-	199	100	150	150	<b>598</b>	
<b>Total</b>							-	-	<b>54</b>	-	-	-	-	<b>54</b>
<b>Total</b>							-	-	<b>1,209</b>	<b>583</b>	<b>869</b>	<b>869</b>	<b>3,529</b>	
Pool Projects:														
SR45218.183	-	SH14C: Ft Collins East Lemay to I-25 mp135.7-139.5	CDOT Region 4			Project Description: Bridge Rehab/replace								
SR45218.179	-	US34D: (C-18-J) Bridge Preventative Maintenance	CDOT Region 4			Project Description: Bridge Rehab/replace								
SR46598.054	-	I-25 RR Bridge Preventative Maintenance	CDOT Region 4			Project Description: Bridge Rehab/replace								
Pool Description: Summary of CDOT Region 4 Bridge - On System Pool Programming in the North Front Range region.														
Reason: Adding \$54K 100% local overmatch to SR45218.183 in FY19.														
<b>FASTER (North Front Range Listings of State Highway Locations)</b>														
<b>PREVIOUS ENTRY</b> SR46606	P-7	<b>Region 4 FASTER Safety Pool</b>	CDOT Region 4	FASTER Safety	State Local	FASTER Safety Local	1,000	-	2,250	3,000	-	-	<b>5,250</b>	
For the most current project funding information, please see CDOT's STIP at <a href="https://www.codot.gov/business/budget/documents/dailySTIP.pdf">https://www.codot.gov/business/budget/documents/dailySTIP.pdf</a>							-	-	-	-	-	-	-	
<b>Total</b>							1,000	-	2,250	3,000	-	-	5,250	
Pool Projects:														
SR46606.073	-	I-25: Fort Collins North Cable Rail	CDOT Region 4			Project Description: Safety Improvement								
SR46606.083	-	SH-60 and WCR-40 Intersection	CDOT Region 4			Project Description: Safety Improvement								
SR46606.089	-	College & Troutman Signal Upgrades	CDOT Region 4			Project Description: Safety Improvement								
Pool Description: Summary of CDOT Region 4 FASTER Safety Project Programming in the North Front Range region.														
<b>REVISED ENTRY</b> SR46606	P-7	<b>Region 4 FASTER Safety Pool</b>	CDOT Region 4	FASTER Safety	State Local	FASTER Safety Local	1,000	-	1,050	3,000	-	-	<b>4,050</b>	
For the most current project funding information, please see CDOT's STIP at <a href="https://www.codot.gov/business/budget/documents/dailySTIP.pdf">https://www.codot.gov/business/budget/documents/dailySTIP.pdf</a>							-	-	-	-	-	-	-	
<b>Total</b>							1,000	-	1,050	3,000	-	-	4,050	
Pool Projects:														
SR46606.073	-	I-25: Fort Collins North Cable Rail	CDOT Region 4			Project Description: Safety Improvement								
SR46606.083	-	SH-60 and WCR-40 Intersection	CDOT Region 4			Project Description: Safety Improvement								
SR46606.089	-	College & Troutman Signal Upgrades	CDOT Region 4			Project Description: Safety Improvement								
Pool Description: Summary of CDOT Region 4 FASTER Safety Project Programming in the North Front Range region.														
Reason: Shift \$1,200K State funding for STIP ID: SR46606.073 from FY19 to FY21 FASTER Safety illustrative.														
<b>Non-Regionally Significant Regional Priority Program (RPP)</b>														
<b>PREVIOUS ENTRY</b> SR46600	P-11	<b>Non-Regionally Significant Regional Priority Program Pool</b>	CDOT Region 4 Various Below	Safety and Bridge Replacement	Federal State Local	Surface Transportation Program State Highway Fund - HUTF Local	-	-	911	-	-	-	<b>911</b>	
For the most current project funding information, please see CDOT's STIP at <a href="https://www.codot.gov/business/budget/documents/dailySTIP.pdf">https://www.codot.gov/business/budget/documents/dailySTIP.pdf</a>							300	-	3,049	-	-	-	<b>3,049</b>	
<b>Total</b>							-	-	339	-	-	-	<b>339</b>	
<b>Total</b>							300	-	4,319	-	-	-	4,319	
Pool Projects:														
SR46600.054	-	Fort Collins CBC Underpass (College Ave S/O Foothills Pkwy)	CDOT Region 4			Project Description: Pedestrian Underpass								
SR46600.059	-	US85: Signal at WCR 76 N. of Eaton	Eaton			Project Description: Install Signal								
SR45001.019	-	US 287: SH1 to LaPorte Bypass	CDOT Region 4			Project Description: Intersection Improvements								
SR46600.074	-	US 34 Post PEL Project	CDOT Region 4			Project Description: Intersection Improvements								
SR46600.075	-	US 85 Post PEL Project	CDOT Region 4			Project Description: Intersection Improvements								
Pool Description: Summary of CDOT Region 4 Non-Regionally Significant Regional Priority Program (RPP) Project Programming in the North Front Range region.														
<b>REVISED ENTRY</b> SR46600	P-11	<b>Non-Regionally Significant Regional Priority Program Pool</b>	CDOT Region 4 Various Below	Safety and Bridge Replacement	Federal State Local	Surface Transportation Program State Highway Fund - HUTF Local	-	-	1,100	-	-	-	<b>1,100</b>	
For the most current project funding information, please see CDOT's STIP at <a href="https://www.codot.gov/business/budget/documents/dailySTIP.pdf">https://www.codot.gov/business/budget/documents/dailySTIP.pdf</a>							300	-	3,049	-	-	-	<b>3,049</b>	
<b>Total</b>							-	-	332	-	-	-	<b>332</b>	
<b>Total</b>							300	-	4,501	-	-	-	4,501	
Pool Projects:														
SR46600.054	-	Fort Collins CBC Underpass (College Ave S/O Foothills Pkwy)	CDOT Region 4			Project Description: Pedestrian Underpass								
SR46600.059	-	US85: Signal at WCR 76 N. of Eaton	Eaton			Project Description: Install Signal								
SR45001.019	-	US 287: SH1 to LaPorte Bypass	CDOT Region 4			Project Description: Intersection Improvements								
SR46600.074	-	US 34 Post PEL Project	CDOT Region 4			Project Description: Intersection Improvements								
SR46600.075	-	US 85 Post PEL Project	CDOT Region 4			Project Description: Intersection Improvements								
SR46600.077	-	SH 402 Access Control Plan	City of Loveland			Project Description: Study								
Pool Description: Summary of CDOT Region 4 Non-Regionally Significant Regional Priority Program (RPP) Project Programming in the North Front Range region.														
Reason: Correct funding for SR45001.019 by reducing local funding by \$189K in FY19 and increasing federal funding by \$189K in FY19. Add new pool project (SR46600.077) with \$182K local funding in FY19.														

**FY 2019 - FY 2022 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**North Front Range Transportation & Air Quality Planning Council**

**Administrative Modification #2018-M11**

Prepared by: Medora Kealy

DATE: 11/9/2018

Submitted to: CDOT

Funding Program / STIP ID	NFR TIP Number	Project Title/Location	Project Sponsor	Improvement Type	Source of Funds	Funding Type/ Program	Dollars Listed in Thousands					FY 19-22 TIP TOTAL	
							Previous Funding	Rolled Funding	FY 19	FY 20	FY 21		FY 22
<b>CDOT Region 4 Transportation Alternatives (TA)</b>													
<b>PREVIOUS ENTRY</b> SR47020	P-14	<b>CDOT Region 4 Transportation Alternatives Program Pool</b>	CDOT Region 4 Various Below	Bike/Ped Facility	Federal Local	Transportation Alternatives Program Local	987 463	1,250 312	393 143	1,340 1,727	700 175	700 175	<b>4,383</b> <b>2,532</b>
For the most current project funding information, please see CDOT's STIP at <a href="https://www.codot.gov/business/budget/documents/dailySTIP.pdf">https://www.codot.gov/business/budget/documents/dailySTIP.pdf</a>													
Local Overmatch													
Total							1,450	1,562	1,275	3,613	875	875	<b>8,200</b>
Pool Projects:													
SR47020.026	-	Power Trail Grade Separation at Harmony Rd	Fort Collins	Project Description:	Harmony Rd west of Timberline								
SR47020.028	-	Namaqua Ave Trail Underpass	Loveland	Project Description:	Namaqua Ave South of US34								
SR47020.019	-	Secure Bicycle Parking	Ft Collins	Project Description:	Downtown Transit Center and University MAX Station								
SR47020.016	-	Sheep Draw Trail 2015 Project	Greeley	Project Description:	Along Sheep Draw from 71st Ave West and south to 20th St								
SR47020.017	-	LCR 17 Expansion & Bike Lanes (Larimer/Berthoud)	Berthoud	Project Description:	LCR 17 between LCR 16 & US287								
SR47020.029	-	West Alice & Inez Blvd Ped Improvements	Miliken	Project Description:	SH60 & Dorothy Ave, Forrest Street & Alice Blvd, Alice Ave & CR25								
Project Description: Summary of CDOT Region 4 Bridge - On System Pool Programming													
<b>REVISED ENTRY</b> SR47020	P-14	<b>CDOT Region 4 Transportation Alternatives Program Pool</b>	CDOT Region 4 Various Below	Bike/Ped Facility	Federal Local	Transportation Alternatives Program Local	987 463	1,250 312	393 143	1,340 1,727	700 175	700 175	<b>4,383</b> <b>4,383</b>
For the most current project funding information, please see CDOT's STIP at <a href="https://www.codot.gov/business/budget/documents/dailySTIP.pdf">https://www.codot.gov/business/budget/documents/dailySTIP.pdf</a>													
Local Overmatch													
Total							1,450	1,562	1,385	3,613	875	875	<b>8,310</b>
Pool Projects:													
SR47020.026	-	Power Trail Grade Separation at Harmony Rd	Fort Collins	Project Description:	Harmony Rd west of Timberline								
SR47020.028	-	Namaqua Ave Trail Underpass	Loveland	Project Description:	Namaqua Ave South of US34								
SR47020.019	-	Secure Bicycle Parking	Ft Collins	Project Description:	Downtown Transit Center and University MAX Station								
SR47020.016	-	Sheep Draw Trail 2015 Project	Greeley	Project Description:	Along Sheep Draw from 71st Ave West and south to 20th St								
SR47020.017	-	LCR 17 Expansion & Bike Lanes (Larimer/Berthoud)	Berthoud	Project Description:	LCR 17 between LCR 16 & US287								
SR47020.029	-	West Alice & Inez Blvd Ped Improvements	Miliken	Project Description:	SH60 & Dorothy Ave, Forrest Street & Alice Blvd, Alice Ave & CR25								
Project Description: Summary of CDOT Region 4 Bridge - On System Pool Programming													
Reason: Add \$110K in FY19 local overmatch to STIP ID: SR47020.016.													
<b>Congestion Mitigation &amp; Air Quality (CMAQ)</b>													
<b>PREVIOUS ENTRY</b> SNF5173.046	NF1063	<b>US287 (N College) Ped Bridge &amp; Path</b>	Fort Collins	Bike/Ped Trail	Federal Local	Congestion Mitigation Air Quality Local	- -	174 36	- -	- -	- -	- -	<b>174</b> <b>36</b>
Local Overmatch													
Total							-	210	-	-	-	-	<b>210</b>
<b>REVISED ENTRY</b> SNF5173.046	NF1063	<b>US287 (N College) Ped Bridge &amp; Path</b>	Fort Collins	Bike/Ped Trail	Federal Local	Congestion Mitigation Air Quality Local	- -	175 36	- -	- -	- -	- -	<b>175</b> <b>36</b>
Local Overmatch													
Total							-	211	1,035	-	-	-	<b>1,035</b> <b>1,246</b>
Reason: Increase funding in FY19: \$1K Federal (correction in rolled amount), \$1,035K Local Overmatch in FY19 for bid adjustment.													

**FY 2019 - FY 2022 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**North Front Range Transportation & Air Quality Planning Council**

**Administrative Modification #2018-M12**

Prepared by: Medora Kealy

DATE: 12/28/2018

Submitted to: CDOT

Funding Program / STIP ID	NFR TIP Number	Project Title/Location	Project Sponsor	Improvement Type	Source of Funds	Funding Type/ Program	Dollars Listed in Thousands					FY 19-22 TIP TOTAL	
							Previous Funding	Rolled Funding	FY 19	FY 20	FY 21		FY 22
<b>FASTER (North Front Range Listings of State Highway Locations)</b>							<b>All funding in Thousands</b>						
<b>PREVIOUS ENTRY</b> SR46606	P-7	<b>Region 4 FASTER Safety Pool</b>	CDOT Region 4	FASTER Safety	State Local Local Overmatch Total	FASTER Safety Local Local Overmatch	1,000 - - 1,000	- - - -	1,050 - - 1,050	3,000 - - 3,000	- - - -	- - - -	<b>4,050</b>
For the most current project funding information, please see CDOT's STIP at <a href="https://www.codot.gov/business/budget/documents/dailySTIP.pdf">https://www.codot.gov/business/budget/documents/dailySTIP.pdf</a>													
Pool Projects: SR46606.073 - I-25: Fort Collins North Cable Rail CDOT Region 4 Project Description: Safety Improvement SR46606.083 - SH-60 and WCR-40 Intersection CDOT Region 4 Project Description: Safety Improvement SR46606.089 - College & Troutman Signal Upgrades CDOT Region 4 Project Description: Safety Improvement													
Pool Description: Summary of CDOT Region 4 FASTER Safety Project Programming in the North Front Range region.													
<b>REVISED ENTRY</b> SR46606	P-7	<b>Region 4 FASTER Safety Pool</b>	CDOT Region 4	FASTER Safety	State Local Local Overmatch Total	FASTER Local Local Overmatch	1,000 - - 1,000	- - - -	1,900 - - 1,900	3,000 - - 3,000	- - - -	- - - -	<b>4,900</b>
For the most current project funding information, please see CDOT's STIP at <a href="https://www.codot.gov/business/budget/documents/dailySTIP.pdf">https://www.codot.gov/business/budget/documents/dailySTIP.pdf</a>													
Pool projects: SR46606.073 - I-25: Fort Collins North Cable Rail CDOT Region 4 Project Description: Safety Improvement SR46606.083 - SH-60 and WCR-40 Intersection CDOT Region 4 Project Description: Safety Improvement SR46606.089 - College & Troutman Signal Upgrades CDOT Region 4 Project Description: Safety Improvement SR46606.070 - Intersection Safety Improvements Pool CDOT Region 4 Project Description: Safety Improvement													
Project Description: Summary of CDOT Region 4 FASTER Safety Project Programming in the North Front Range Region.													
Reason: Add Intersection Safety Improvements Pool (STIP ID SR46606.070) with \$850K state funding in FY19.													
<b>Region 4 ADA Pool</b>													
<b>PREVIOUS ENTRY</b> SR47021	P-23	<b>Region 4 ADA Pool</b>	CDOT Region 4	Curb Ramp Upgrades	State Total	State Highway Fund	- -	- -	2,000 2,000	2,000 2,000	2,000 2,000	2,000 2,000	<b>8,000</b>
Pool projects: SR47021.003 - Greeley ADA Curb Ramps Phase 1 CDOT Region 4 SR47021.004 - Loveland ADA Curb Ramps Phase 1 CDOT Region 4 SR47021.006 - Windsor ADA Curb Ramps CDOT Region 4													
Project Description: Region 4 curb ramp upgrades to ADA compliance.													
<b>REVISED ENTRY</b> SR47021	P-23	<b>Region 4 ADA Pool</b>	CDOT Region 4	Curb Ramp Upgrades	State Total	State Highway Fund	- -	2,112 2,112	2,000 2,000	2,000 2,000	2,000 2,000	2,000 2,000	<b>10,112</b>
Pool projects: SR47021.003 - Greeley ADA Curb Ramps Phase 1 CDOT Region 4 SR47021.004 - Loveland ADA Curb Ramps Phase 1 CDOT Region 4 SR47021.006 - Windsor ADA Curb Ramps CDOT Region 4													
Project Description: Region 4 curb ramp upgrades to ADA compliance.													
Reason: Roll forward \$2,112K federal from FY18-FY21 to FY2019-FY2022 TIP. North Front Range projects will be added to the pool as they are awarded funding under this pool.													
<b>Region 4 Transportation Alternatives (TA)</b>													
<b>PREVIOUS ENTRY</b> SR47020	P-14	<b>CDOT Region 4 Transportation Alternatives Program Pool</b>	CDOT Region 4 Various Below	Bike/Ped Facility	Federal Local Local Overmatch Total	Transportation Alternatives Program Local Local Overmatch	987 463 - 1,450	1,250 312 - 1,562	393 143 849 1,385	1,340 1,727 546 3,613	700 175 - 875	700 175 - 875	<b>4,383</b>
For the most current project funding information, please see CDOT's STIP at <a href="https://www.codot.gov/business/budget/documents/dailySTIP.pdf">https://www.codot.gov/business/budget/documents/dailySTIP.pdf</a>													
Pool Projects: SR47020.026 - Power Trail Grade Separation at Harmony Rd Fort Collins Project Description: Harmony Rd west of Timberline SR47020.028 - Namaqua Ave Trail Underpass Loveland Project Description: Namaqua Ave South of US34 SR47020.019 - Secure Bicycle Parking Ft Collins Project Description: Downtown Transit Center and University MAX Station SR47020.016 - Sheep Draw Trail 2015 Project Greeley Project Description: Along Sheep Draw from 71st Ave West and south to 20th St SR47020.017 - LCR 17 Expansion & Bike Lanes (Larimer/Berthoud) Berthoud Project Description: LCR 17 between LCR 16 & US287 SR47020.029 - West Alice & Inez Blvd Ped Improvements Milliken Project Description: SH60 & Dorothy Ave, Forrest Street & Alice Blvd, Alice Ave & CR25													
Project Description: Summary of CDOT Region 4 Bridge - On System Pool Programming													
<b>REVISED ENTRY</b> SR47020	P-14	<b>Region 4 Transportation Alternatives Program Pool</b>	CDOT Region 4	Bike/Ped	Federal Local Local Overmatch Total	STP-Enhancement Activities Local Local Overmatch	987 463 - 1,450	1,250 312 849 1,562	393 143 849 1,385	1,340 1,727 546 3,613	700 175 - 875	700 175 - 875	<b>4,383</b>
Pool projects: SR47020.025 US287 Gap Project - Bike/Ped Improvements Larimer County Project Description: US287: Larimer Weld Canal to SH1 SR47020.026 Power Trail Grade Separation at Harmony Rd Fort Collins Project Description: Harmony Road west of Timberline SR47020.028 Namaqua Ave Trail Underpass Loveland Project Description: Namaqua Ave South of US34 SR47020.019 Secure Bicycle Parking Fort Collins Project Description: Downtown Transit Center and University MAX Station SR47020.016 Sheep Draw Trail 2015 Project Greeley Project Description: Along Sheep Draw from 71st Ave West & south to 20th St. SR47020.017 LCR 17 Expansion & Bike Lanes (Larimer/Berthoud) Berthoud Project Description: LCR 17 between LCR 16 & US287 SR46666.029 West Alice & Inez Blvd Ped Improvements Milliken Project Description: SH60 & Dorothy Ave, Forrest Street & Alice Blvd, Alice & CR25													
Project Description: Summary of CDOT Region 4 Transportation Alternatives (TA) Project Programming													
Reason: Roll forward project SR47020.025 from FY18-21 TIP. No change to pool funding.													

**FY 2019 - FY 2022 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

North Front Range Transportation & Air Quality Planning Council

Administrative Modification #2018-M12

Prepared by: Medora Kealy

DATE: 12/28/2018

Submitted to: CDOT

Funding Program / STIP ID	NFR TIP Number	Project Title/Location	Project Sponsor	Improvement Type	Source of Funds	Funding Type/ Program	Dollars Listed in Thousands					FY 19-22 TIP TOTAL	
							Previous Funding	Rolled Funding	FY 19	FY 20	FY 21		FY 22
<b>Congestion Mitigation &amp; Air Quality (CMAQ)</b>													
PREVIOUS ENTRY SST7007.010	2016-004	GET CNG Bus Replacement	Greeley-Evans	Rolling Stock Replacement	Federal Local	Congestion Mitigation Air Quality Local	1,903 396	-	2,008 417	-	-	-	2,008 417
Total							2,299	-	2,425	-	-	-	2,425
Project Description: Replacement of 30 foot body on chassis diesel fixed route buses.													
REVISED ENTRY SST7007.010	2016-004	GET CNG Bus Replacement	Greeley	Vehicle Replacement	Federal Local	Congestion Mitigation Air Quality Local	974 203	929 193	2,008 417	-	-	-	2,937 610
Total							1,177	1,122	2,425	-	-	-	3,547
Project Description: Vehicle Replacements FY2018/FY2017 CMAQ funding													
Reason: Rolling forward \$929K federal FY17 and FY18 funding and \$193K local FY17 and FY18 funding.													
<b>Region 4 Hazard Elimination Pool</b>													
PREVIOUS ENTRY SR46666	P-20	Region 4 Hazard Elimination Pool (HSIP)	CDOT Region 4	Safety	Federal Local	Surface Transportation Program -HSIP Local	7,337 4	-	400 0	-	-	-	400 -
Local Overmatch							-	-	430	-	-	-	430
Total							7,341	-	830	-	-	-	830
Pool projects: SR45218.174 US85 Resurf & SH392 Intersection CDOT Region 4 Project Description: Safety Improvements													
Project Description: Summary of CDOT Region 4 Hazard Elimination Pool Programming in the North Front Range region.													
REVISED ENTRY SR46666	P-20	Region 4 Hazard Elimination Pool (HSIP)	CDOT Region 4	Safety	Federal Local	Surface Transportation Program -HSIP Local	3,630 750	2,557 504	690 43	725 81	2,245 249	-	6,217 877
Local Overmatch							-	-	-	-	-	-	-
Total							4,380	3,061	733	806	2,494	-	7,094
Pool projects: SR45218.174 - US85 Resurf & SH392 Intersection CDOT Region 4 Project Description: Safety Improvements													
SR46666.059 - Loveland Left Turn Signals Various City of Loveland Project Description: Various Left Turn Signals													
SR46666.060 - US287 (College Ave) & Trilby Rd City of Fort Collins Project Description: Turn Lanes													
SR46666.062 - SH1 & CR54 Intersection Improvements Larimer County Project Description: New Signals													
SR46666.070 - Intersection Prioritization Study PH II CDOT Region 4 Project Description: Safety Improvement Study													
Project Description: Summary of CDOT Region 4 Hazard Elimination Pool Programming in the North Front Range region.													
Reason: Roll forward projects (SR46666.059, SR46666.060, SR46666.062) and all state & local funding from FY18-21 TIP. Adding project SR46666.062 to pool. Remove \$430K local overmatch in FY19.													
<b>FTA 5307 - Urbanized Area Formula Program</b>													
PREVIOUS ENTRY SST6741.111	2017-038	Vehicle and Facilities Preventative Maintenance	Fort Collins	Operations	Federal Local	FTA 5307 Local	- -	-	1,936 484	1,934 483	1,934 483	1,934 483	7,738 1,933
Total							-	-	2,420	2,417	2,417	2,417	9,671
Project Description: Preventative Maintenance Activities for Transfort fleet and facilities													
REVISED ENTRY SST6741.111	2017-038	Maintain, Repair & Replace Assets	Fort Collins	Operations	Federal Local	FTA 5307 Local	- -	-	1,936 484	1,934 483	1,934 483	1,934 483	7,738 1,933
Total							-	-	2,420	2,417	2,417	2,417	9,671
Project Description: Maintenance, repair and replacement of fleet, facilities and technology assets, including security projects													
Reason: Updating Project Title and Description													
PREVIOUS ENTRY SST6741.112	2017-023	GET 50/50 Operating Assistance	Greeley-Evans	Operations	Federal Local	FTA5307 Local	1,246 1,246	-	-	-	-	-	-
Total							2,492	-	-	-	-	-	-
REVISED ENTRY SST6741.112	2017-023	Greeley-GET Operating Assistance 50/50	Greeley	Operations	Federal Local	FTA 5307 Local	1,246 1,246	1,777	-	-	-	-	1,777
Total							2,492	3,554	-	-	-	-	3,554
Project Description: FY 2018 5307 Operating Assistance 50/50													
Reason: Rolling forward project from FY18-21 TIP. Adding \$1,777K federal and \$1,777K local to rolled funding (originally FY2018 funds).													
PREVIOUS ENTRY SST6741.113	2017-025	GET ADA Operating Assistance 80/20	Greeley-Evans	Operations	Federal Local	FTA5307 Local	216 54	-	-	-	-	-	-
Total							270	-	-	-	-	-	-
REVISED ENTRY SST6741.113	2017-025	Greeley-GET ADA Operations 80/20	Greeley	Operations	Federal Local	FTA 5307 Local	216 54	286 72	-	-	-	-	286 72
Total							270	358	-	-	-	-	358
Project Description: FY 2018 5307 ADA Operations 80/20													
Reason: Rolling forward project from FY18-21 TIP. Adding \$286K Federal and \$72K Local to rolled funding (originally FY2018 funds).													
PREVIOUS ENTRY SST6741.121	2017-024	GET PM Maintenance 80/20	Greeley-Evans	Maintenance	Federal Local	FTA5307 Local	691 173	-	-	-	-	-	-
Total							864	-	-	-	-	-	-
REVISED ENTRY SST6741.114	2017-024	Greeley-GET Preventative Maintenance 80/20	Greeley	Operations	Federal Local	FTA 5307 Local	691 173	925 231	-	-	-	-	925 231
Total							864	1,156	-	-	-	-	1,156
Project Description: FY 2018 5307 PM 80/20													
Reason: Rolling forward project from FY18-21 TIP. Adding \$925K federal and \$231K local to rolled funding (originally FY2018 funds). Updating STIP ID.													



**FY 2019 - FY 2022 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

North Front Range Transportation & Air Quality Planning Council

Administrative Modification #2018-M12

Prepared by: Medora Kealy

DATE: 12/28/2018

Submitted to: CDOT

Funding Program / STIP ID	NFR TIP Number	Project Title/Location	Project Sponsor	Improvement Type	Source of Funds	Funding Type/ Program	Dollars Listed in Thousands					FY 19-22 TIP TOTAL	
							Previous Funding	Rolled Funding	FY 19	FY 20	FY 21		FY 22
<b>FTA 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities Program</b>													
<b>PREVIOUS ENTRY</b>	2017-041	<b>Access A Cab: Paratransit Service to Bridge Loveland and Fort Collins</b>	Fort Collins	Operations	Federal	FTA 5310	-	-	195	195	195	195	<b>780</b>
	SST6731.024				Local	Local	-	-	49	49	49	49	<b>196</b>
					Total		-	-	244	244	244	244	<b>976</b>
Project Description: User side subsidy for Access A Cab services in Loveland and Fort Collins													
<b>REVISED ENTRY</b>	2017-041	<b>Goods and Services for Seniors and Individuals with Disabilities</b>	Fort Collins	Mobility	Federal	FTA 5310	-	-	195	207	207	207	<b>816</b>
	SST6731.024				Local	Local	-	-	49	52	52	52	<b>205</b>
					Total		-	-	244	259	259	259	<b>1,021</b>
Project Description: Funding will go toward Access A Cab program as well as projects to repair, replace, and/or enhance mobility programs, vehicles and accessibility													
Reason: Updating Project Title and Description, increasing anticipated federal and local funding in FY20-FY22 by \$12K Federal and \$3K Local per year.													
<b>PREVIOUS ENTRY</b>	2017-057	<b>Vehicle Replacement: Cutaway</b>	Greeley-Evans	Vehicle Replacement	Federal	FTA5310	83	-	-	-	-	-	-
	SST6732.013				Local	Local	21	-	-	-	-	-	-
					Total		104	-	-	-	-	-	-
<b>REVISED ENTRY</b>	2017-057	<b>Vehicle Replacement: Cutaway</b>	Greeley	Vehicle Replacement	Federal	FTA 5310	-	83	-	-	-	-	<b>83</b>
	SST6732.013				Local	Local	-	21	-	-	-	-	<b>21</b>
					Total		-	104	-	-	-	-	<b>104</b>
Project Description: Vehicle Replacement using 5310 funding													
Reason: Roll forward project and all funding from FY18-21 TIP.													

# CDOT R4 Windsor Area Network Study NFR Planning Council Meeting Agenda

Location: Eaton Area Community Center – 1675 3<sup>rd</sup> Street, CO 80615

Date: February 7, 2019

Time: 6:00pm

## Agenda Items:

1. Project Overview
2. Project Update
  - Met with TAC and presented project
    - Smaller monthly project TAC meetings prior to larger TAC meetings
  - Working with affected communities
    - Coordinating with your staff
    - Appropriate involvement with elected officials
3. Next Steps
  - Scheduling meetings with elected officials
    - February or March as appropriate
  - Public meeting to engage community and seek input
    - To be held in March
    - Windsor Fire Station #1
4. Future Updates
  - March – Preliminary Data
  - April – Public Input, Options and Costs



Two significant highways (SH 392 and SH 257) traverse through Windsor and the surrounding area, overlapping for one mile in the central business district of the Town. This segment is constrained for capacity and is a high pedestrian and bike area with a community desire to close and use this section for frequent special events. Portions of the highways, both east and west, have irregular access, high density movements, schools, a cemetery and extensive commercial and retail activity centers.

This study will seek opportunities to enhance overall safety, regional connectivity and economic vitality for all, while transferring control of the central business district to Windsor. Options will be investigated and analyzed to ensure:

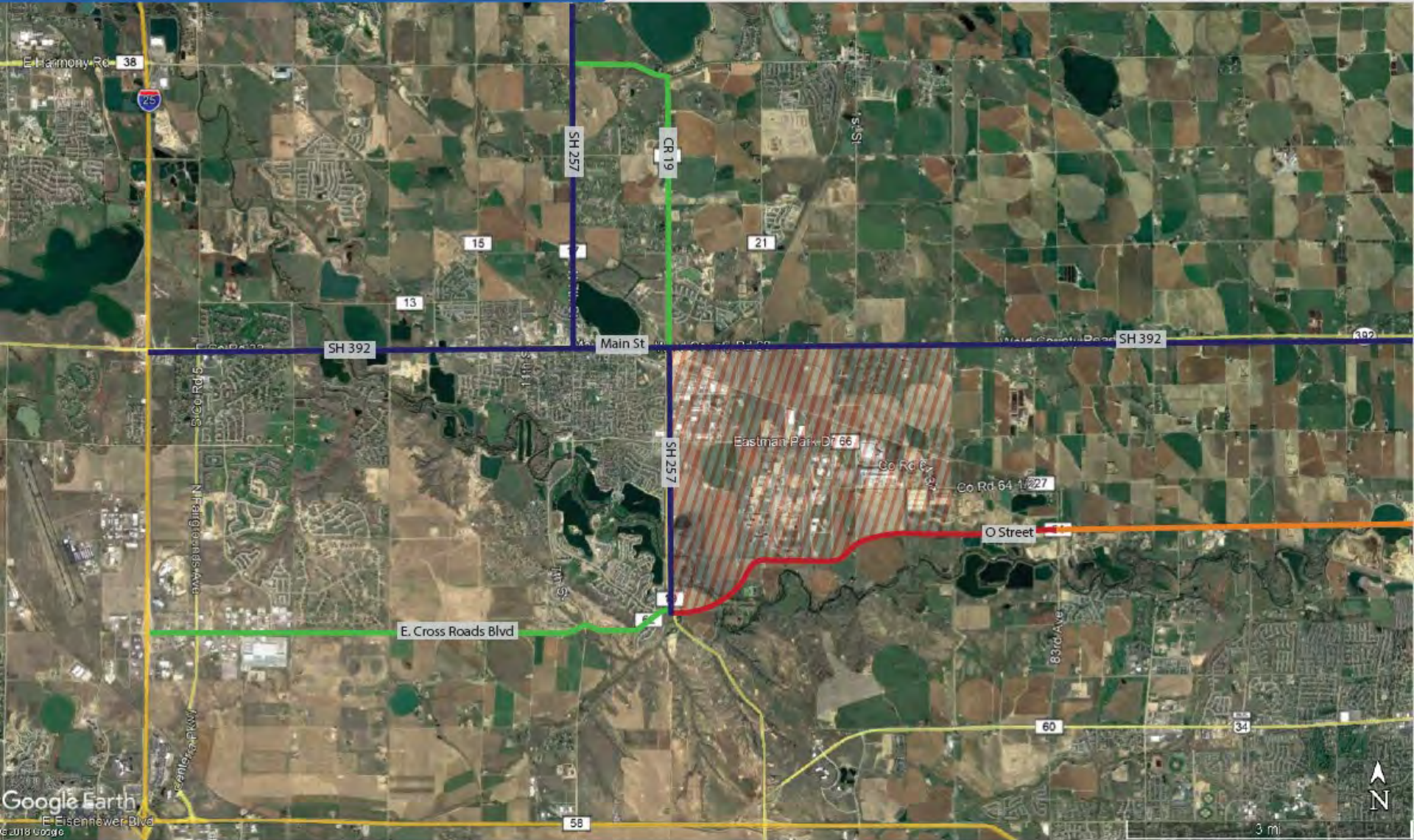
- Improved overall safety and mobility for all modal movements
- Enhanced access management and regional travel, including freight, on state highways
- Effective connectivity between economic activity centers

Seeking partnerships with Windsor and other adjacent and affected communities, as well as Weld and Larimer Counties, CDOT will explore suitable opportunities to exchange portions of either highway for parallel city and county roads. New feasible alignments may be considered. This effort will identify the desired timing and likely next steps to accomplish any desired actions that may include requests for NFRMPO and local participation and funding.

# Windsor Area Network Study Map



**COLORADO**  
Department of  
Transportation



## Legend

- City/County Roads in Study
- Existing State Highways

- Potential New Roadway
- Future Roadway Improvements

Area for Potential North/South Connection

# Project Schedule



## CDOT Region 4 - Windsor Area Network Study Schedule

Task	November	December	January	February	March	April	May	June	July
Project Initiation		█	█						
Network Evaluation		█	█	█					
Model		█	█	█					
Land Use		█	█	█					
Safety/Access		█	█	█	█				
Options			█	█	█	█			
Benefits/Cost				█	█	█	█		
MOU				█	█	█	█		
Implementation Plan					█	█	█	█	
Report						█	█	█	█
			1	2	3	4	5		
TAC Meeting (10:30 - 11:30am)				Δ	Δ	Δ	Δ	Δ	
NFRMPO Planning Council Meeting (6:00 - 8:00pm)		Δ		Δ	Δ	Δ	Δ	Δ	
Cities/Counties (Elected Officials)				A				C	D
Public Meetings					A		B		

- A** Present project and seek input
- B** Present results and draft report to public
- C** Deliver MOU and report to stakeholders
- D** Looking for action to approve MOU

# AGENDA ITEM SUMMARY (AIS)

North Front Range Transportation & Air Quality Planning Council



Meeting Date	Agenda Item	Submitted By
February 7, 2019 Eaton	2015-2019 NFRMPO Targets for Safety Performance Measures *CONSENT*	Medora Kealy
<b>Objective/Request Action</b>		
To set targets by supporting the 2015-2019 statewide targets set by the Colorado Department of Transportation (CDOT) for the five federally required Highway Safety Performance Measures and agreeing to plan and program projects to contribute toward accomplishment of those targets.		<input type="checkbox"/> Report <input type="checkbox"/> Work Session <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action
<b>Key Points</b>		
<p>Per federal requirements, the NFRMPO must set targets for five Highway Safety Performance Measures for the 2015-2019 time period by February 27, 2019. CDOT set statewide targets for 2015-2019 for the national safety measures in August 2018. To set targets, the NFRMPO can either:</p> <ul style="list-style-type: none"> <li>A. Support the CDOT statewide safety targets and agree to plan and program projects to contribute toward accomplishment of the state safety targets, or</li> <li>B. Set targets specific to the NFRMPO region.</li> </ul> <p>The statewide targets set by CDOT for the 2015-2019 time period are for crashes on all public roads and include:</p> <ul style="list-style-type: none"> <li>• Number of Fatalities – 644</li> <li>• Rate of Fatalities per 100M Vehicle Miles Traveled (VMT) – 1.20</li> <li>• Number of Serious Injuries – 2,909</li> <li>• Rate of Serious Injuries per 100M VMT – 5.575</li> <li>• Number of Non-motorized Fatalities and Serious injuries – 514</li> </ul>		
<b>Committee Discussion</b>		
<p>The targets were discussed by Planning Council at their January 3, 2019 meeting. Comments from councilmembers included requests to separate rural and urban crash targets, questions on availability of data, and questions on penalties for not achieving targets. Previously, the 2014-2018 safety targets set by CDOT were approved by the NFRMPO Planning Council at their February 1, 2018 meeting (See <b>Table 1</b>).</p>		
<b>Supporting Information</b>		
<ul style="list-style-type: none"> <li>• There is no financial penalty to the NFRMPO for not achieving or making significant progress toward targets. The MPO could be penalized administratively via Certification Reviews for not meeting targets.</li> <li>• The NFRMPO and CDOT must set targets for the five safety performance measures annually.</li> <li>• The NFRMPO's targets for 2015-2019 will be included in the FY2020-FY2023 Transportation Improvement Program (TIP) and the <i>2045 Regional Transportation Plan</i> (RTP).</li> <li>• The CDOT targets for the national performance measures are not aspirational targets, such as those established in the <i>2014 Colorado Strategic Highway Safety Plan</i>. While Colorado and CDOT are still endeavoring to move toward zero deaths and injuries, the federally required targets are established for the purposes of national target setting and are done so with the Moving Toward Zero Deaths vision in mind, but also in accordance with the FHWA requirements for target setting.</li> </ul>		
<b>Advantages</b>		
<p>Adopting the State's targets aligns the NFRMPO with the statewide targets and requires less staff time than setting targets specific to the NFRMPO.</p>		
<b>Disadvantages</b>		
<p>The State safety targets do not reflect performance specific to the NFRMPO region.</p>		

**Analysis/Recommendation**

At their January 16 meeting, TAC recommended Planning Council set targets by supporting the CDOT statewide safety targets for the 2015-2019 time period and agreeing to plan and program projects to contribute toward accomplishment of those targets.

**Attachments**

- Highway Safety Performance Measure Statewide Targets
- Resolution No. 2019-02

**Table 1. Highway Safety Performance Measure Statewide Targets**

<b>Performance Measure</b>	<b>2014-2018 Target Set by CDOT &amp; NFRMPO</b>	<b>2015-2019 Target Set by CDOT</b>
Number of Fatalities	610	644
Rate of Fatalities per 100M Vehicle Miles Traveled (VMT)	1.20	1.20
Number of Serious Injuries	3,350	2,909
Rate of Serious Injuries per 100M VMT	6.790	5.575
Number of Non-motorized Fatalities and Serious injuries	586	514





**RESOLUTION NO. 2019-02  
OF THE NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY PLANNING COUNCIL  
TO SET TARGETS BY SUPPORTING THE 2015-2019 TARGETS ESTABLISHED BY CDOT FOR THE SAFETY  
PERFORMANCE MEASURES**

**WHEREAS**, the North Front Range Transportation & Air Quality Planning Council is designated as the Metropolitan Planning Organization (MPO) in cooperation with local elected officials and is authorized to carry out the continuing, cooperative, and comprehensive (“3C”) multimodal transportation planning process as mandated by Congress in Titles 23 and 49 U.S.C.; and

**WHEREAS**, 23 U.S.C. 150(c) requires the US Department of Transportation (US DOT) to establish national performance measures for safety, infrastructure condition, system performance, freight, and air quality; and

**WHEREAS**, the Highway Safety Improvement Program (HSIP) regulations (23 CFR Part 924) require State Departments of Transportation (State DOTs) to set targets for the five safety performance measures established by the US DOT by August 31, 2017 and annually thereafter; and

**WHEREAS**, the National Performance Management Measures regulations (29 CFR Part 490) require MPOs to set targets no later than 180 days after the respective State DOT sets targets; and

**WHEREAS**, the Colorado Department of Transportation (CDOT) set the following targets for the 2015-2019 five-year average:

- (1) Number of Fatalities – 644
- (2) Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT) – 1.20
- (3) Number of Serious Injuries – 2,909
- (4) Rate of Serious Injuries per 100 million VMT – 5.575
- (5) Number of Non-Motorized Fatalities and Non-motorized Serious Injuries – 514; and

**WHEREAS**, the CDOT set its 2015-2019 safety targets with a data-driven approach and in collaboration with planning partners; and

**WHEREAS**, MPOs may set targets by agreeing to plan and program projects so they contribute toward the accomplishment of the state targets or by committing to a target specific to the MPO region;

**NOW THEREFORE, BE IT RESOLVED**, the North Front Range Transportation & Air Quality Planning Council hereby agrees to set targets by supporting the CDOT statewide safety targets for 2015-2019 and agrees to plan and program projects to contribute toward the accomplishment of the statewide safety targets.

Passed and adopted at the regular meeting of the North Front Range Transportation & Air Quality Planning Council held this 7<sup>th</sup> day of February 2019.

\_\_\_\_\_  
Kristie Melendez, Chair

ATTEST:

\_\_\_\_\_  
Suzette Mallette, Executive Director

# AGENDA ITEM SUMMARY (AIS)

North Front Range Transportation & Air Quality Planning Council



























Meeting Date	Agenda Item	Submitted By
February 7, 2019 Eaton	<i>2045 Regional Transportation Plan (RTP) Strategies</i>	Sarah Martin
<b>Objective/Request Action</b>		
Planning Council approve the Strategies Framework for inclusion in the <i>2045 RTP</i> .		<input type="checkbox"/> Report <input type="checkbox"/> Work Session <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action
<b>Key Points</b>		
<ul style="list-style-type: none"> <li>• The 2040 Goals, Objectives, Performance Measures, and Targets (GOPMT) included two Policies linked to two Objectives in the GOPMT framework.</li> <li>• The <i>2040 RTP</i> included an implementation plan, which focused on supporting plans, processes, and programming, but did not link additional strategies or policies to the Objectives.</li> <li>• At the July 18, 2018 TAC meeting, TAC agreed the policy section should be removed from the GOPMT and expanded to address all Objectives defined in the 2045 GOPMT.</li> </ul>		
<b>Committee Discussion</b>		
<p>The Strategies Framework was brought to Planning Council for Discussion at their January 3, 2019 meeting; no comments were provided. At their January 16, 2019 meeting, TAC recommended Planning Council approval of the Strategies Framework for inclusion in the <i>2045 RTP</i>.</p>		
<b>Supporting Information</b>		
<p>Following direction from TAC, NFRMPO staff developed the Strategies Framework to guide the implementation of the 2045 GOPMT. The Framework shows how each strategy might help achieve one or more objective outlined in the 2045 GOPMT. Strategies are intended to serve as guidance and will not be enforced as requirements. Strategies were developed using existing NFRMPO policies, recommendations from the <i>2045 Regional Transit Element (RTE)</i>, examples from peer MPOs, feedback from the NoCo Bicycle and Pedestrian Collaborative, and feedback from TAC.</p>		
<b>Advantages</b>		
<ul style="list-style-type: none"> <li>• Strategies may help guide progress toward achieving federally-required and regionally-specific targets.</li> </ul>		
<b>Disadvantages</b>		
None noted.		
<b>Analysis/Recommendation</b>		
Staff requests Planning Council approve the Strategies Framework for inclusion in the <i>2045 RTP</i> .		
<b>Attachments</b>		
<ul style="list-style-type: none"> <li>• Figure 1. 2045 RTP Strategies Framework</li> </ul>		













Rev. 11/28/2018













# Figure 1. 2045 RTP Strategies Framework

The following strategies were drafted to serve as a framework for NFRMPO partners to guide progress toward the Goals, Objectives, Performance Measures and Targets (GOPMT) adopted by Planning Council in September 2018. Below are the 12 Objectives identified in the GOPMT. The associated icons are used in the table to link strategies to objectives, some strategies may achieve multiple objectives.

-  Conform to air quality requirements
  -  Maintain transportation infrastructure and facilities
  -  Increase investment in infrastructure
  -  Reduce number of severe crashes
  -  Reduce congestion
  -  Improve travel time reliability
  -  Support transportation service for all, including the most vulnerable and transit-dependent populations
  -  Increase mode share of non-single occupancy vehicles (SOV) modes
  -  Develop infrastructure that supports alternate modes and connectivity
  -  Optimize the transportation system
  -  Enhance transit service in the NFR region
  -  Reduce project delivery time frame
- = Direct relationship with objective    ◐ = Indirect relationship with objective

2045 RTP Draft Strategies	2045 GOPMT Objectives											
												
1. Provide financial support to Regional Air Quality Council (RAQC) in analyzing impacts of transportation on air quality.	●											
2. Continue to partner with RAQC to include both on-road and non-road air quality education and during summer outreach events.	●											
3. Prioritize rehabilitating and replacing aging infrastructure over system expansion.		●						◐	◐			
4. Encourage submittal of a maintenance plan including identified funding sources for operations and maintenance for all capacity projects.		●						◐	◐			
5. Support freight performance in partnership with CDOT.			●		●							

2045 RTP Draft Strategies												
6. Partner with CDOT to advance teen and elderly driver safety programs.			●									
7. Support efforts and agencies that encourage non-single occupancy vehicle travel.	●			●	●			●				
8. Implement the CMP on a corridor and/or project specific basis to reduce travel delays.	◐			●	●							
9. Evaluate federally-funded projects administered by the NFRMPO for effective consideration and inclusion of Transportation Demand Management (TDM).	●			●	●			◐	◐	●		
10. Encourage the use of a percentage of project funds to implement TDM strategies during construction to alleviate congestion and related air emissions.	●			●	●			◐	◐	●		
11. Support efforts to develop and implement local TDM programs by encouraging applications for CMAQ funding.	●			●	●			◐	◐	●		
12. Include fiber optic cables for new signals, roadways, and as part of other ITS projects to help develop the North Front Range Fiber Network.	◐		●	◐	●	●				●		
13. Ensure adequate funding for regional paratransit providers that serve disabled and elderly populations.							●					
14. Encourage complete street design, especially between neighborhoods and activity centers to facilitate safe and convenient travel for all modes and all abilities.	◐		◐	◐			●	●	●			◐
15. Promote the development of bicycle and pedestrian facilities that use best practices guidance from FHWA, NACTO, and CDOT.	◐		◐					●	●			
16. Reference the Colorado ADA Transition Plan when developing new projects or conducting maintenance on existing infrastructure.		◐					●		●			
17. Identify qualified partners and/or seek training to earn necessary qualifications to ensure compliance with ADA through design and construction.							●					
18. Partner with local agencies to help identify where ADA retrofits are needed most.		◐					●		●			
19. Continue to use the 2016 Non-Motorized Plan as a tool to prioritize bicycle and pedestrian projects for future funding.								●	●			
20. Coordinate with local and state partners to collect, maintain, and publicize bicycle and pedestrian facility and user data.								●	●			
21. Support traveler information technology, such as real-time messages on incidents, congestion, and travel time to improve system reliability.	◐			●	●					●		
22. Support a Great Western Railway feasibility study that compares regional rail to similar regional bus routes.				◐				◐			●	
23. Support and/or host transit education programs to help first-time users incorporate transit as a viable mode of transportation.	◐			◐				◐			●	
24. Ensure investments in transit are adequate to keep the current fleet in a state of good repair and to maintain operations.	◐	●		●							●	

2045 RTP Draft Strategies												
25. Encourage regional cooperation between transit agencies and CDOT to increase ease of transfers between systems.					●				●		●	
26. Coordinate with CDOT to ensure proper project close-out protocol are followed.												●
27. Ensure projects can be completed during the time frame required to receive federal funding.												●
28. Process TIP amendments on a bi-monthly schedule.												●
29. Coordinate with local planning partners and reference existing plans to maximize efficiency of project design and delivery.												●

## MEMORANDUM

To: NFRMPO Planning Council

From: Medora Kealy

Date: February 7, 2019

Re: FY2022-2023 Call for Projects Recommendations

### Background

A total of 18 project applications were submitted to the FY2022-2023 Call for Projects: 11 Congestion Mitigation Air Quality (CMAQ), six Surface Transportation Block Grant (STBG), and one Transportation Alternatives (TA). The CMAQ and STBG applications were scored by the Call for Projects Scoring Committee (Scoring Committee) and the TA application was reviewed by the NoCo Bike & Ped Collaborative (NoCo). As shown in **Table 1**, the Scoring Committee recommends funding five CMAQ projects and four STBG projects, and NoCo recommends funding the TA project.

**Table 1. Call for Projects Overview**

Funding Pool	Total Funding Available	Applications Received	Total Funding Requested	Projects Recommended for funding
CMAQ	\$10.7M	11	\$19.0M	5
STBG	\$7.9M	6	\$10.4M	4
TA	\$0.5M	1	\$0.5M	1
<b>Total</b>	<b>\$19.2M</b>	<b>18</b>	<b>\$30.0M</b>	<b>10</b>

The Call for Projects Scoring Committee met on January 8, 2019 to score the CMAQ and STBG applications. The Scoring Committee included voting representatives from the communities of Evans, Fort Collins, Greeley, Loveland, and Weld County and non-voting representatives from CDOT, FHWA, NoCo Bike & Ped, RAQC, and NFRMPO staff.

The CMAQ projects were ranked highest to lowest based on their emissions benefits and contribution to achievement of targets using the scoring criteria and point system identified in the 2018 Call for Projects Guidebook, available at <https://nfrmpo.org/wp-content/uploads/2018-call-for-projects-guidebook-revised-10172018.pdf>. As identified in **Table 2**, the Scoring Committee recommends partially funding one and fully funding four CMAQ projects.



**Table 2. Congestion Mitigation & Air Quality (CMAQ) Recommendations**

Project Sponsor	Project Name	Rank	Federal Request	Funding Recommendation
Greeley	Citywide Signal Retiming	1	\$283,000	\$273,000
Fort Collins	Transfort Electric Bus Purchase	2	\$4,366,593	\$4,366,593
Greeley	Phase 3 Fiber	3	\$2,375,653	\$2,375,653
Loveland	North Taft Avenue & US 34 Intersection Widening/Improvements	4	\$3,330,637	\$3,330,637
Fort Collins	College and Trilby Road Intersection Improvements	5	\$1,000,000	\$387,371
Weld County	WCR 74 / WCR 31 Roundabout	6	\$4,161,323	\$0
Loveland	COLT Bus Replacement	7	\$848,781	\$0
Loveland	US 34 & Namaqua Signal	8	\$827,900	\$0
Loveland	Loveland ITS Expansion	9	\$359,309	\$0
Greeley	14th Avenue Signal Detection and Hardware Upgrade	10	\$615,049	\$0
Greeley	11th Avenue Signal Detection and Hardware Upgrade	N/A	\$849,830	\$0*
<b>TOTAL FEDERAL FUNDING AVAILABLE</b>				<b>\$10,733,254</b>
<b>TOTAL FEDERAL FUNDING RECOMMENDED</b>				<b>\$10,733,254</b>

*\*Project deemed ineligible: applicant did not submit CDOT mini application or CDOT letter of support. Project could receive funding via CDOT.*

The STBG projects were ranked highest to lowest based on the scoring criteria and point system identified in the Guidebook. As identified in **Table 3**, the Scoring Committee recommends fully funding four STBG projects. An additional \$428,382 funding in STBG is available; however, instead of receiving partial funding, the City of Greeley and the Town of Windsor requested to waitlist their projects. If additional STBG funding becomes available to provide substantial partial funding or full funding to the waitlisted projects, the applicants could opt to receive the funding.

As approved by Planning Council on October 4, 2018, the Regional Air Quality Council (RAQC) will receive a \$25,000 per year set-aside of STBG funding in FY2022 and FY2023 for ozone modeling of the North Front Range region.



**Table 3. Surface Transportation Block Grant (STBG) Recommendations**

Project Sponsor	Partner Agency	Project Name	Rank	Federal Request	Funding Recommendation
Fort Collins	Larimer County	CR 19 (Taft Hill Rd) Improvements - Horsetooth Rd to Harmony Rd	1	\$3,834,025	\$3,834,025
Weld County	Eaton	Roundabout at WCR 74 and WCR 33	2	\$1,091,818	\$1,091,818
Evans	Weld County	37th St Widening	3	\$1,118,565	\$1,118,565
Loveland	N/A	US 34 Widening - Boise to Rocky Mountain Ave	4	\$1,361,496	\$1,361,496
Greeley	N/A	83rd Avenue Roadway Improvements	5	\$1,873,374	Project Waitlisted
Windsor	N/A	WCR 13 Alignment Improvements	6	\$1,187,311	Project Waitlisted
<b>TOTAL FEDERAL FUNDING AVAILABLE</b>					<b>\$7,834,286</b>
<b>TOTAL FEDERAL FUNDING RECOMMENDED</b>					<b>\$7,405,904</b>

The TA application was reviewed by NoCo at their meeting on January 9, 2019. As shown in **Table 4**, NoCo recommends fully funding the project.

**Table 4. Transportation Alternatives (TA)**

Project Sponsor	Project Name	Federal Request	Funding Recommendation
Windsor	Poudre River Trail Realignment Improvements	\$544,075	\$544,075
<b>TOTAL FEDERAL FUNDING AVAILABLE</b>			<b>\$544,075</b>
<b>TOTAL FEDERAL FUNDING RECOMMENDED</b>			<b>\$544,075</b>

TAC discussed the Scoring Committee’s and NoCo’s recommendations at their meeting on January 16, 2019. The Call for Projects Recommendations will return to TAC as an Action Item on February 20, 2019 and to Planning Council as an Action Item on March 7, 2019.

**Action**

TAC and staff request Planning Council review and provide comments on the Call for Projects recommendations from the Scoring Committee and NoCo as summarized in this memo for CMAQ, STBG, and TA funding through the NFRMPO for FY2022 and FY2023.





# FY2022-2023 Call for Projects Recommendations

Planning Council



February 7, 2019

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## Agenda



- **Call for Projects Overview**
- **2-minute summary from project sponsors for each project recommended for the following funding programs:**
  - **Congestion Mitigation and Air Quality (CMAQ)**
  - **Surface Transportation Block Grant (STBG)**
  - **Transportation Alternatives (TA)**

2

Call for Projects Recommendations

2

Applications Summary

Funding Program	Total Funding Available	Applications Received	Total Funding Requested	Projects Recommended for Funding
CMAQ	\$10.7M	11	\$19.0M	5
STBG	\$7.9M	6	\$10.4M	4
TA	\$0.5M	1	\$0.5M	1
<b>Total</b>	<b>\$19.2M</b>	<b>18</b>	<b>\$30.0M</b>	<b>11</b>

3

3

Scoring Committee Members



**Voting Members**

- Evans
- Fort Collins
- Loveland
- Greeley
- Weld County

**Non-Voting Members**

- CDOT
- FHWA
- NFRMPO Staff
- NoCo
- RAQC

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Call for Projects Recommendations

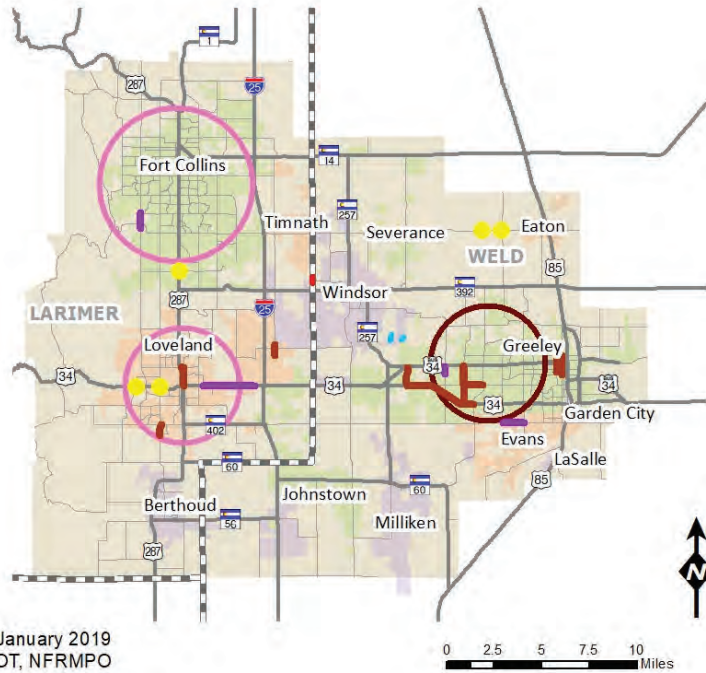
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Applications Summary

5

Legend

- Alignment
- Bike and Ped
- Bus Replacement
- ITS - Specific Location
- ITS - Dispersed Location
- Intersection Improvements
- Widening
- County Boundary
- NFRMPO Boundary



January 2019  
Sources: CDOT, NFRMPO



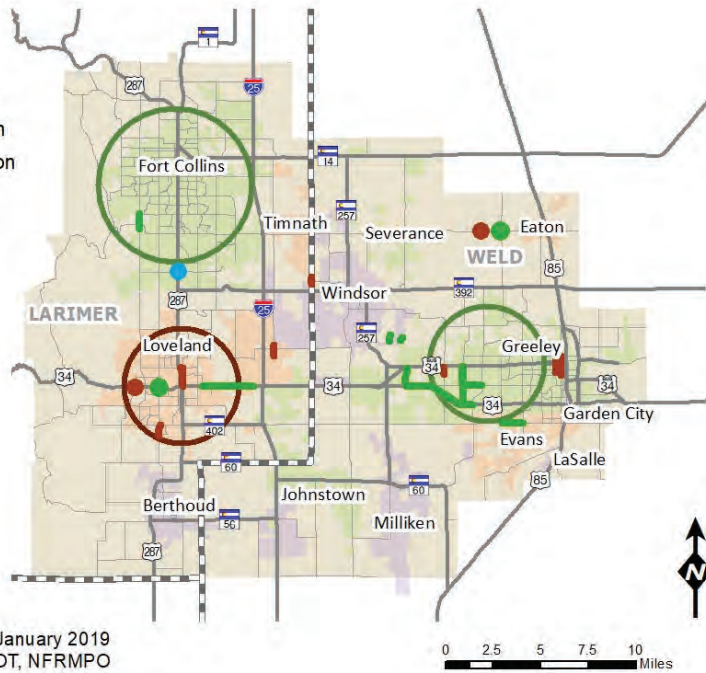
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Recommended Projects

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Legend

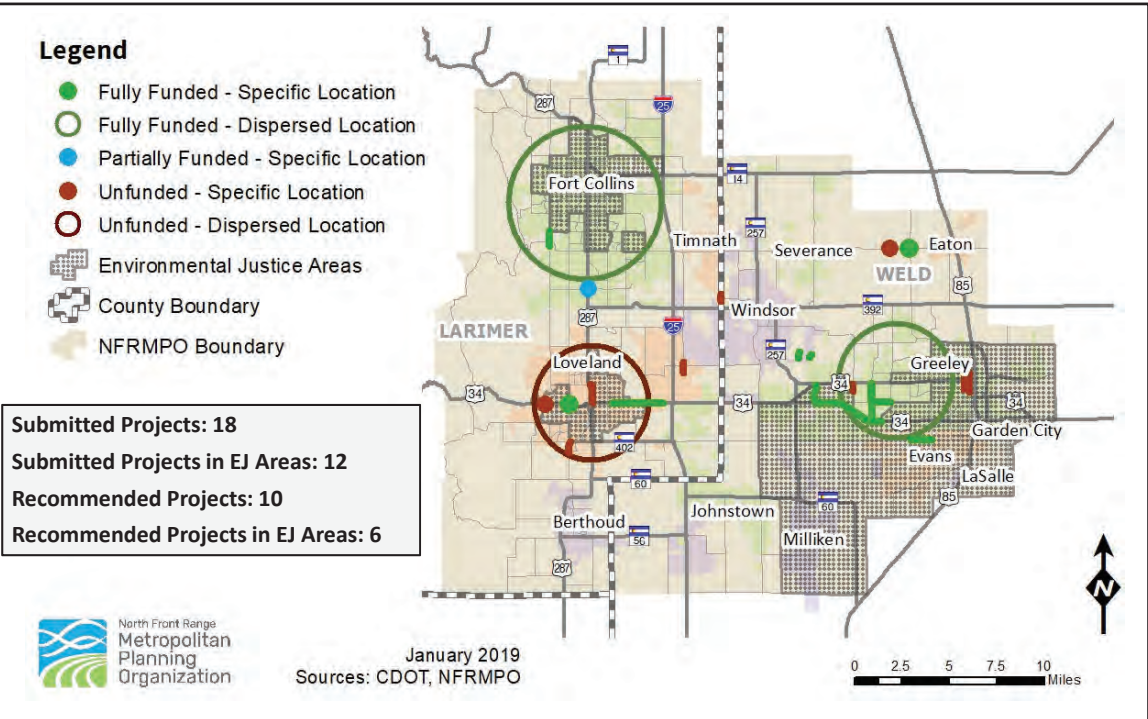
- Fully Funded - Specific Location
- Fully Funded - Dispersed Location
- Partially Funded - Specific Location
- Unfunded - Specific Location
- Unfunded - Dispersed Location
- County Boundary
- NFRMPO Boundary




January 2019  
Sources: CDOT, NFRMPO



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# CMAQ Project Recommendations

Call for Projects Recommendations

CMAQ Project Recommendations

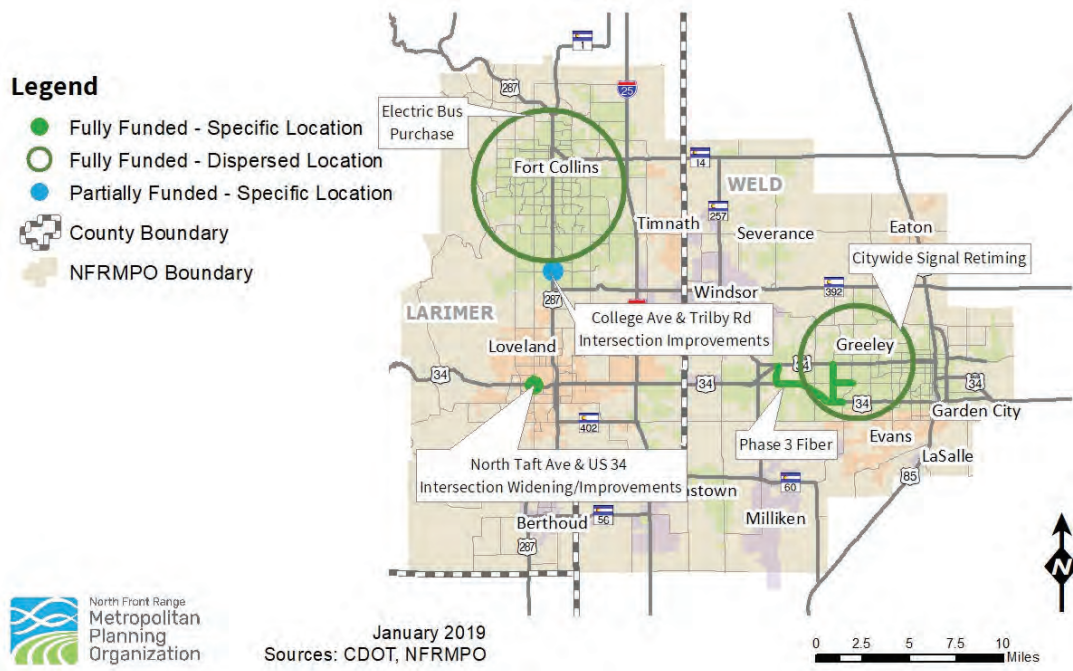
Project Sponsor	Project Name	Rank	Federal Request	Funding Recommendation
Greeley	Citywide Signal Retiming	1	\$283,000	\$273,000
Fort Collins	Transfort Electric Bus Purchase	2	\$4,366,593	\$4,366,593
Greeley	Phase 3 Fiber	3	\$2,375,653	\$2,375,653
Loveland	North Taft Avenue & US 34 Intersection Widening/Improvements	4	\$3,330,637	\$3,330,637
Fort Collins	College and Trilby Road Intersection Improvements	5	\$1,000,000	\$387,371
Weld County	WCR 74 / WCR 31 Roundabout	6	\$4,161,323	\$0
Loveland	COLT Bus Replacement	7	\$848,781	\$0
Loveland	US 34 & Namaqua Signal	8	\$827,900	\$0
Loveland	Loveland ITS Expansion	9	\$359,309	\$0
Greeley	14th Avenue Signal Detection and Hardware Upgrade	10	\$615,049	\$0
Greeley	11th Avenue Signal Detection and Hardware Upgrade	N/A	\$849,830	\$0*

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\*Project deemed ineligible: applicant did not submit CDOT mini application or CDOT letter of support. Project could receive funding via CDOT.

9

CMAQ Project Recommendations

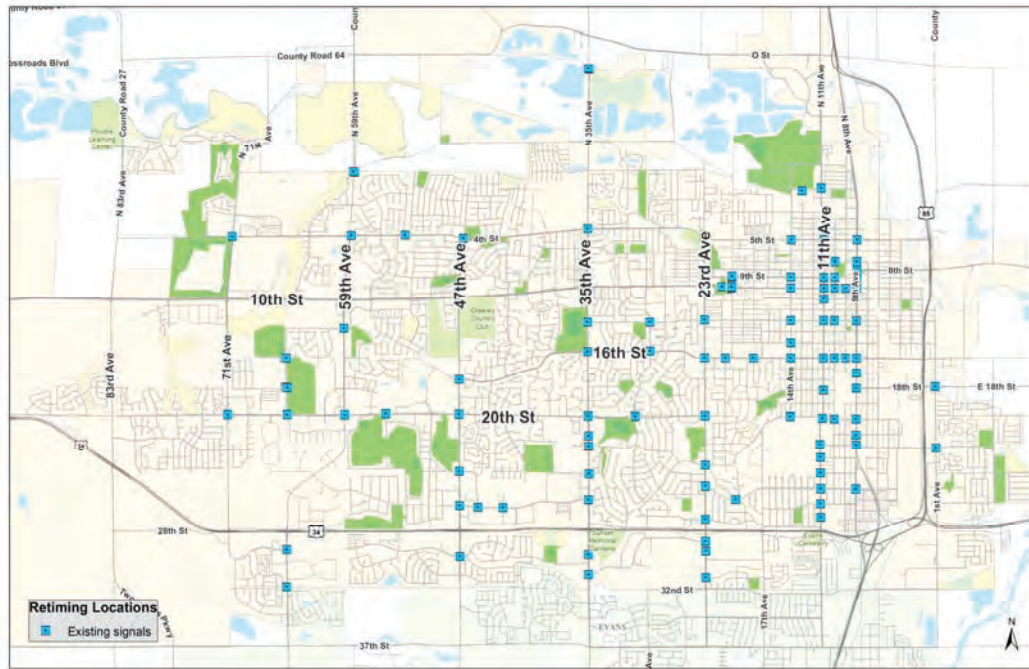


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**CMAQ Project: Citywide Signal Retiming**

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**CMAQ Project: Citywide Signal Retiming**



**Project Sponsor:** City of Greeley

**Project Description:** The project proposes to obtain peak-hour turning movements for all intersections, rebuild Synchro 9 files, conduct time-speed delay studies before and after implementation, and report the findings. The revised signal timing software will allow the City to maintain and modify the appropriate signal timings into the future.

**Regionally Significant Corridor(s):** US85 Business, 35<sup>th</sup> Avenue, 65<sup>th</sup> Avenue, 83<sup>rd</sup> Avenue

**Federal PM Target(s):** CMAQ

**Total Project Cost:** \$283,000

**Federal Funding Request:** \$283,000

**Funding Recommendation:** \$273,000\*

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[Call for Projects Recommendations](#)

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## CMAQ Project: Electric Bus Purchase



**Project Sponsor:** City of Fort Collins

**Project Description:** Purchase of five (5) battery electric buses (BEBs), associated chargers, diagnostic tools, and spare parts. Buses will replace CNG transit buses.

**Regionally Significant Corridor(s):** US287, SH14



**Federal PM Target(s):** TAM, CMAQ

**Total Project Cost:** \$5,274,300

**Federal Funding Request:** \$4,366,593

**Funding Recommendation:** \$4,366,593



 Signals along fiber connection  
 Proposed fiber connection

## CMAQ Project: Phase 3 Fiber



**Project Sponsor:** City of Greeley

**Project Description:** Approximately 7.8 miles of fiber will be installed as part of the Phase 3 project, with 3.8 miles along US34. As part of this project, Greeley will add three signals along state routes to the adaptive timing system: 83rd Ave at US 34, Promontory Parkway at US 34, and Promontory Parkway at 10th St. Project will connect seven (7) signals to the fiber network.

**Regionally Significant Corridor(s):** US34, US34 Business, 65<sup>th</sup> Ave, 83<sup>rd</sup> Ave

**Federal PM Target(s):** CMAQ, Reliability

**Total Project Cost:** \$2,375,653

**Federal Funding Request:** \$2,375,653

16 **Funding Recommendation:** \$2,375,653


[Call for Projects Recommendations](#)





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**CMAQ Project: North Taft Avenue & US34 Intersection Widening/Improvements**



**Project Sponsor:** City of Loveland

**Project Description:** Widen North Taft Ave from West 11th St to Westshore Dr. US34 will be widened beginning 600 feet west of the intersection to Westshore Dr east of the intersection. Intersection improvements at US34 and N. Taft Ave will include new signals to accommodate new configuration, dual NB and SB left turn lanes, lengthened US34 EB and WB left turn lanes, increased turning radii, bike and ped improvements and concrete medians.

**Regionally Significant Corridor(s):** US34, LCR17

**Federal PM Target(s):** Safety, CMAQ, Pavement Condition

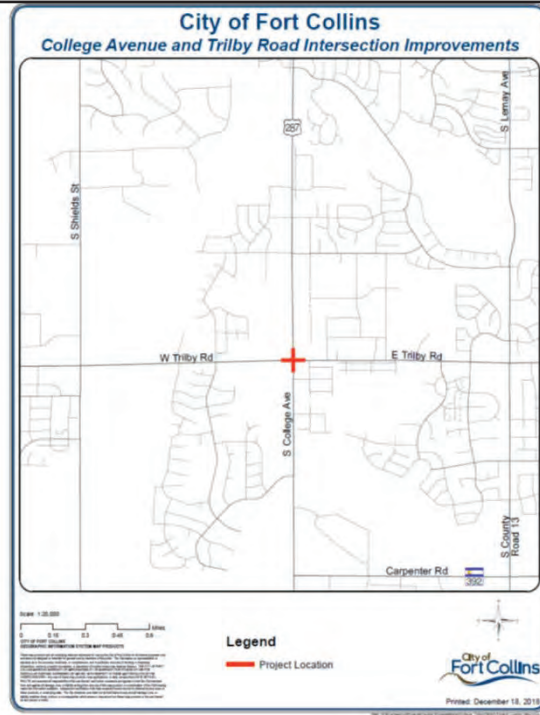
**Total Project Cost:** \$5,247,000

**Federal Funding Request:** \$3,330,637

**TAC Funding Recommendation:** \$3,330,637

[Call for Projects Recommendations](#)

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## CMAQ Project: College and Trilby Road Intersection Improvements



**Project Sponsor:** City of Fort Collins

**Project Description:** Install dual northbound and southbound left-turn lanes with corresponding receiving lanes on Trilby Road, dedicated right turn lanes from Trilby to College; along with ADA compliant routes, traffic signal replacement, and raised medians.

**Regionally Significant Corridor(s):** US287

**Federal PM Target(s):** CMAQ, Safety

**Total Project Cost:** \$4,650,000

**Federal Funding Request:** \$1,000,000

**TAC Funding Recommendation:** \$387,371

# STBG Project Recommendations

21

[Call for Projects Recommendations](#)

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STBG Project Recommendations

Project Sponsor	Partner Agency	Project Name	Rank	Federal Request	Funding Recommendation
Fort Collins	Larimer County	CR 19 (Taft Hill Rd) Improvements - Horsetooth Rd to Harmony Rd	1	\$3,834,025	\$3,834,025
Weld County	Eaton	Roundabout at WCR 74 and WCR 33	2	\$1,091,818	\$1,091,818
Evans	Weld County	37th St Widening	3	\$1,118,565	\$1,118,565
Loveland	N/A	US 34 Widening - Boise to Rocky Mountain Ave	4	\$1,361,496	\$1,361,496
Greeley	N/A	83rd Avenue Roadway Improvements	5	\$1,873,374	Project Waitlisted
Windsor	N/A	WCR 13 Alignment Improvements	6	\$1,187,311	Project Waitlisted

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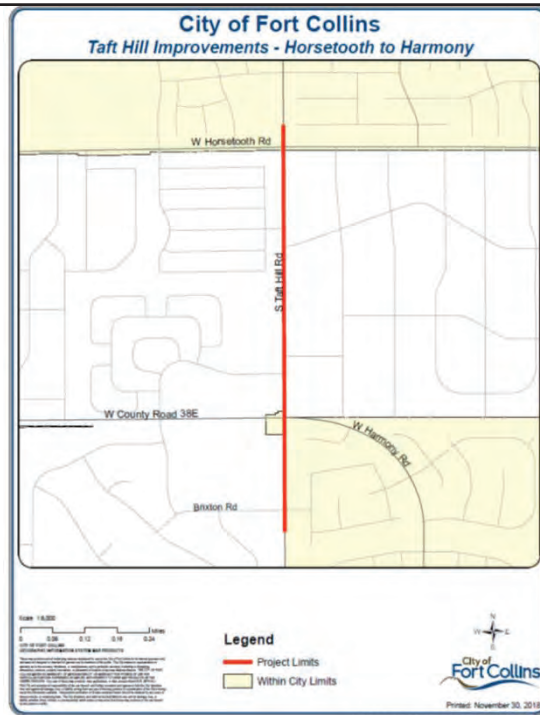
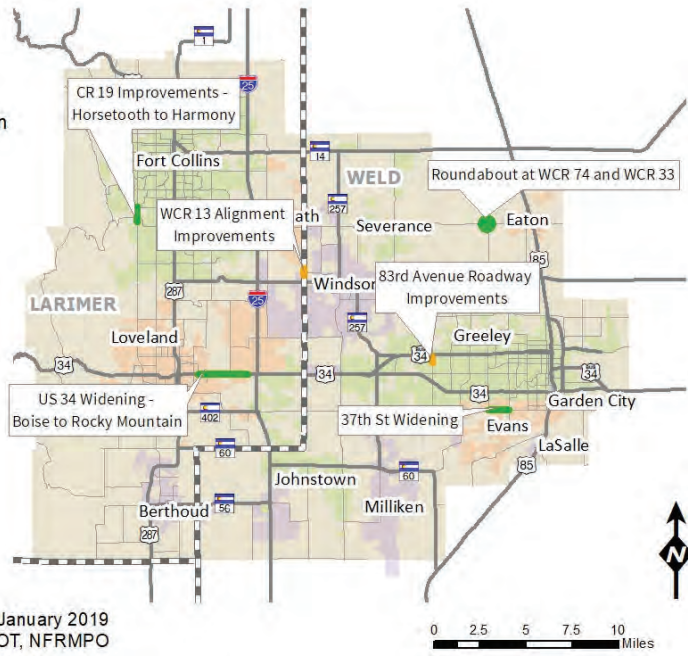
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**Legend**

- Fully Funded
- Fully Funded - Dispersed Location
- Partially Funded
- Waitlisted
- ▬ County Boundary
- ▬ NFRMPO Boundary



January 2019  
Sources: CDOT, NFRMPO



## STBG Project: CR19 (Taft Hill Road) Improvements—Horsetooth Road to Harmony Road



**Project Sponsor:** City of Fort Collins & Larimer County

**Project Description:** Implementation of 4-lane arterial street per Larimer County Urban Area Street Standards to accommodate both significant regional traffic and local traffic, and address safety issues.

**Regionally Significant Corridor(s):** LCR19

**Federal PM Target(s):** Safety, Air Quality, Reliability

**Total Project Cost:** \$5,380,000

**Federal Funding Request:** \$3,834,025

**TAC Funding Recommendation:** \$3,834,025

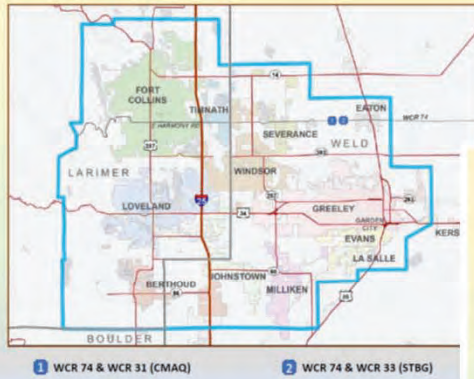
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[Call for Projects Recommendations](#)

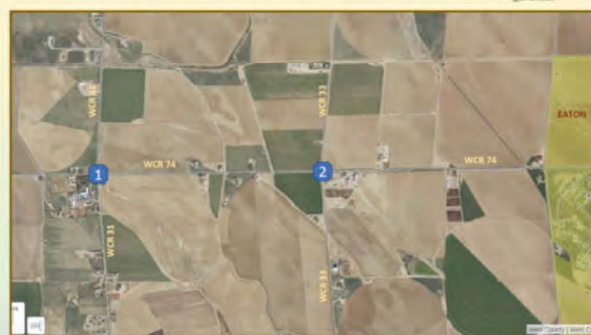
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### STBG Project: Roundabout at WCR74 and WCR33

WELD COUNTY PROPOSED ROUNDABOUTS



WELD COUNTY PROPOSED ROUNDABOUTS



1 WCR 74 & WCR 31 (CMAQ)  
2 WCR 74 & WCR 33 (STBG)

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26

## STBG Project: Roundabout at WCR74 and WCR33



**Project Sponsor:** Weld County & Town of Eaton

**Project Description:** Install a single-lane modern roundabout at the intersection of WCR 74 and WCR 33 in unincorporated Weld County.

**Regionally Significant Corridor(s):** WCR74

**Federal PM Target(s):** Safety, Mobility, Reliability, Air Quality, Freight Movement

**Total Project Cost:** \$4,702,203

**Federal Funding Request:** \$1,091,818

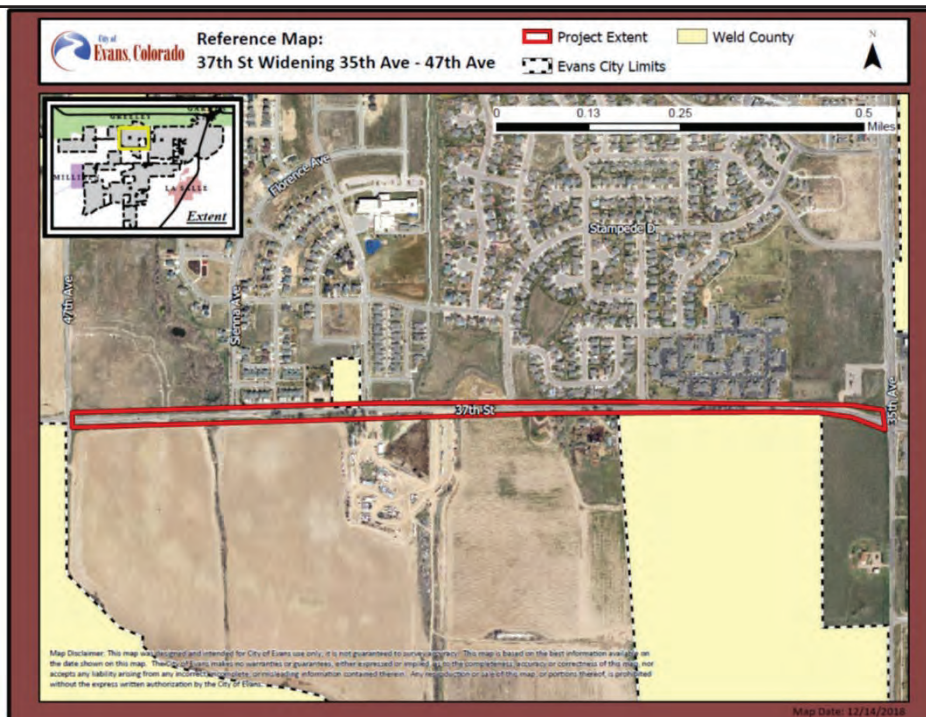
**TAC Funding Recommendation:** \$1,091,818

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[Call for Projects Recommendations](#)

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## STBG Project: 37th Street Widening



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## STBG Project: 37<sup>th</sup> Street Widening



**Project Sponsor:** City of Evans

**Project Description:** The 37th Street Widening project expands 37th Street between 35th Avenue and 47th Avenue from a two-lane to a four-lane roadway that includes median, turn lanes, and detached multi-use paths in accordance with the Freedom Parkway Access Control Plan

**Regionally Significant Corridor(s):** SH402

**Federal PM Target(s):** Reliability

**Total Project Cost:** \$13,285,466

**Federal Funding Request:** \$1,118,565

**TAC Funding Recommendation:** \$1,118,565

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[Call for Projects Recommendations](#)

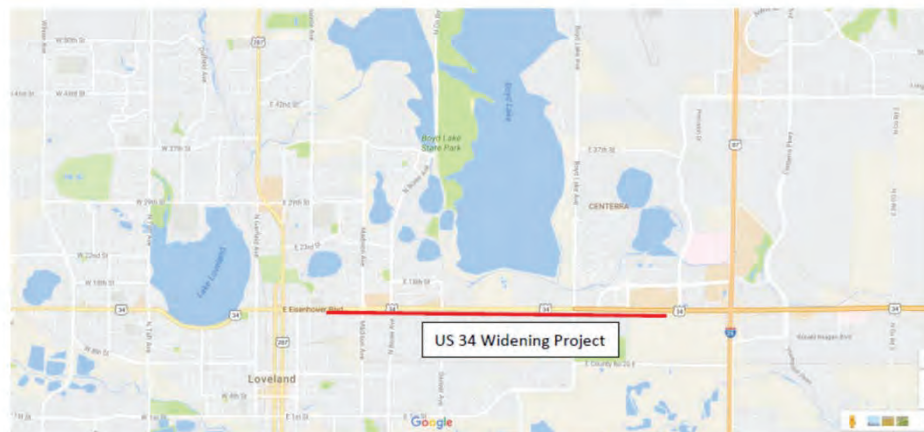
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STBG Project: US34 Widening—  
Boise to Rocky Mountain Ave

### North Front Range MPO – 2018 Call for Projects

#### City of Loveland

#### STBGP Project – US 34 (Eisenhower Boulevard) Widening Project



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## STBG Project: US34 Widening—Boise to Rocky Mountain Ave



**Project Sponsor:** City of Loveland

**Project Description:** Widening of existing US34 from 4 lanes to 6 lanes for portions of the section from Boise Avenue to Rocky Mountain Avenue to address safety items, system continuity and congestion.

**Regionally Significant Corridor(s):** US34

**Federal PM Target(s):** Reliability, Safety

**Total Project Cost:** \$1,644,518

**Federal Funding Request:** \$1,361,496

**TAC Funding Recommendation:** \$1,361,496

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[Call for Projects Recommendations](#)

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### STBG Project: WCR13 Alignment Improvements



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## STBG Project: WCR13 Alignment Improvements



**Project Sponsor:** Town of Windsor

**Project Description:** Construct an improved alignment for WCR 13 in the vicinity of LCR 32E (WCR 68.5).

**Regionally Significant Corridor(s):** WCR13

**Federal PM Target(s):** Safety

**Total Project Cost:** \$3,078,807

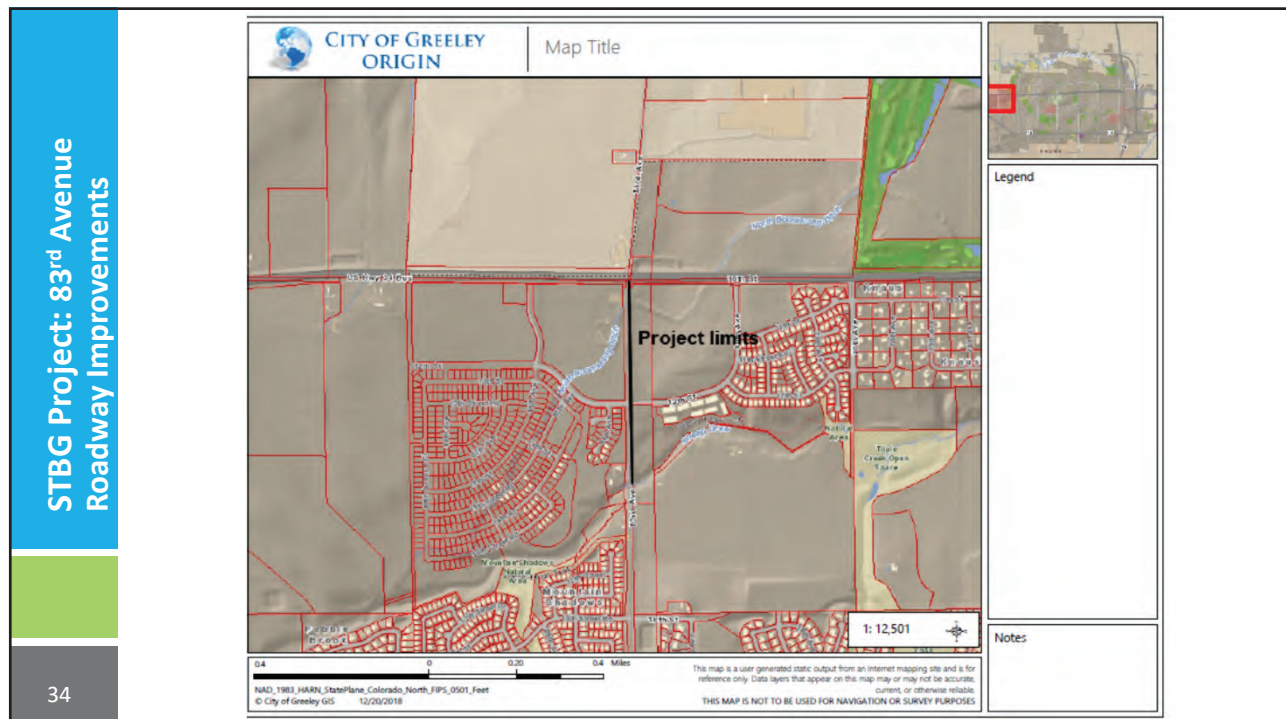
**Federal Funding Request:** \$1,187,311

**TAC Funding Recommendation:** \$186,290

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[Call for Projects Recommendations](#)

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## STBG Project: 83<sup>rd</sup> Avenue Roadway Improvements



**Project Sponsor:** City of Greeley

**Project Description:** The project would widen the road to four lanes, add detached sidewalks and bike lanes. The 83rd Ave and 10th St intersection would be expanded to accommodate current and future traffic.

**Regionally Significant Corridor(s):** 83<sup>rd</sup> Avenue, US34 Business

**Federal PM Target(s):** Safety, Reliability

**Total Project Cost:** \$5,122,470

**Federal Funding Request:** \$1,873,374

**TAC Funding Recommendation:** \$0; project waitlisted

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# TA Project Recommendation



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[Call for Projects Recommendations](#)

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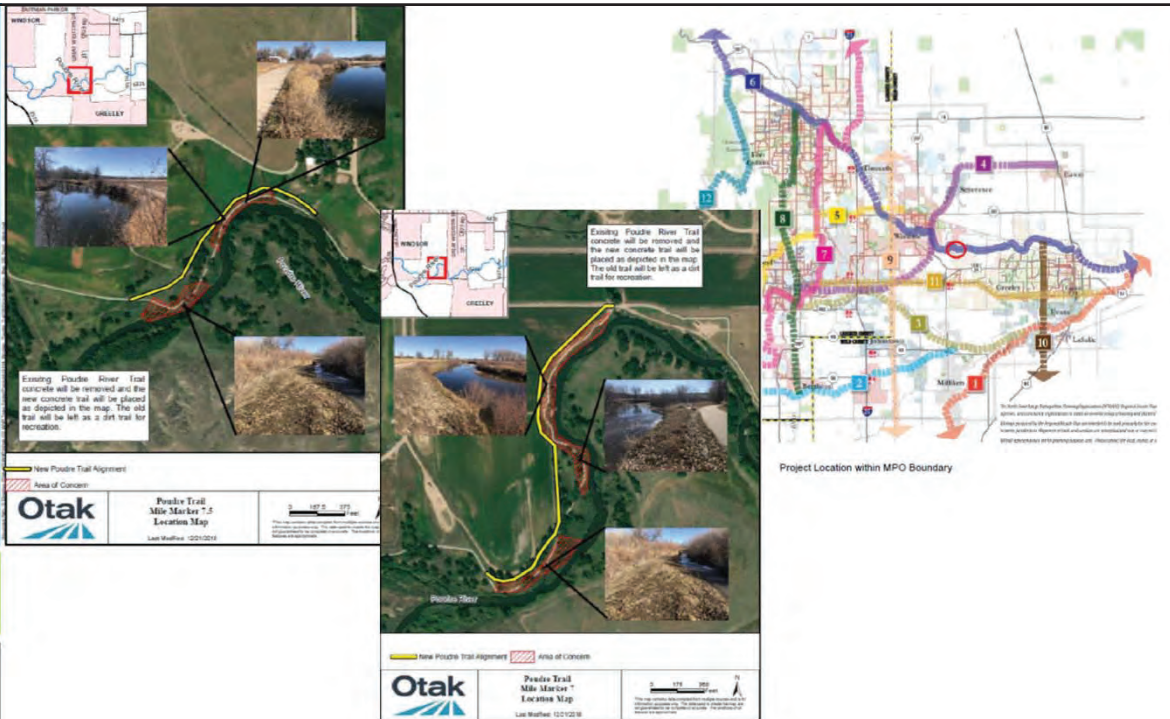
TA Project Recommendation

Project Sponsor	Project Name	Federal Request	Funding Recommendation
Windsor	Poudre River Trail Realignment Improvements	\$544,075	\$544,075

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TA Project: Poudre River Trail Realignment



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## TA Project: Poudre River Trail Realignment



**Project Sponsor:** Town of Windsor

**Project Description:** Relocation of the Poudre River Trail away from areas of high risk bank failure and trail failure. The project will acquire a new easement away from the Poudre River and construction of a new trail. Old trail easement will be converted to soft surface increasing capacity in this area.

**Regional Non-Motorized Corridor(s):** Poudre River Trail

**Total Project Cost:** \$802,041

**Federal Funding Request:** \$544,075

**Funding Recommendation:** \$544,075

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## Next Steps



- **February 20, 2019: TAC Recommendation to Planning Council**
- **March 7, 2019: Planning Council Action in Larimer County**

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[Call for Projects Recommendations](#)

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## Questions?



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Call for Projects Recommendations

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## CMAQ Scoring

CMAQ Evaluation Criterion	Possible Points
Short Term Emissions Benefit (Year 1)	20
Long Term Emissions Benefit (Years 2-5)	30
Cost Effectiveness (Cost ÷ Total Emissions Benefit)	30
Contribution to Achievement of Targets	20
<b>TOTAL</b>	<b>100</b>

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STBG Evaluation Criterion	Possible Points
Safety	30
Mobility (multi-modal, congestion, reliability, continuity, etc.)	15
System Preservation (maintaining the current system based on current pavement condition)	20
Partnerships (Each partner must contribute at least 10% of the local match requirement)	10
Economic Development	5
Contribution to Achievement of Targets	20
<b>TOTAL</b>	<b>100</b>

STBG Evaluation Criterion	Possible Points
Safety	30
Mobility (multi-modal, congestion, reliability, continuity, etc.)	25
System Preservation (maintaining the current system based on current pavement condition)	10
Partnerships (Each partner must contribute at least 10% of the local match requirement)	10
Economic Development	5
Contribution to Achievement of Targets	20
<b>TOTAL</b>	<b>100</b>

# AGENDA ITEM SUMMARY (AIS)

North Front Range Transportation & Air Quality Planning Council



Meeting Date	Agenda Item	Submitted By
February 7, 2019 Eaton	2019 Public Involvement Plan (PIP)	Alex Gordon
<b>Objective/Request Action</b>		
Staff is providing a draft of the <i>2019 PIP</i> for Planning Council review and discussion.		<input type="checkbox"/> Report <input type="checkbox"/> Work Session <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Action
<b>Key Points</b>		
<ul style="list-style-type: none"> <li>The NFRMPO undertakes a public outreach process to ensure the public has multiple opportunities to participate in the transportation planning process. MPOs are required to document the process in a Public Participation Plan, which is known as the Public Involvement Plan (PIP) in the NFRMPO region.</li> <li>The NFRMPO updates its PIP every four years, with the last update adopted by the Planning Council in October 2015.</li> <li>The <i>2019 PIP</i> was presented to the TAC on January 16, 2019 with no concerns raised.</li> <li>The <i>2019 PIP</i> updates strategies to engage Environmental Justice (EJ) and Title VI populations; goals, performance measures, and desired outcomes; descriptions of NFRMPO board and committee meetings and public outreach opportunities; and evaluations of the public outreach process.</li> </ul>		
<b>Committee Discussion</b>		
<p>This is the first time Planning Council has discussed the <i>2019 PIP</i>. The <i>2019 PIP</i> was discussed at the January 16, 2019 TAC meeting.</p>		
<b>Supporting Information</b>		
<ul style="list-style-type: none"> <li>In accordance with 23 CFR 450.316, a metropolitan planning organization (MPO) is required to engage in a metropolitan planning process that creates opportunities for public involvement, participation, and consultation throughout the development of the Regional Transportation Plan (RTP) and the Transportation Improvement Program (TIP).</li> <li>PIP strategies should ensure the NFRMPO provides adequate public notice of public participation activities; review and comment at key decision points in the development of the RTP and TIP; and multiple, accessible participation formats, including electronic and in-person.</li> <li>The public was involved in drafting of the <i>2019 PIP</i> as required.</li> <li>FHWA and FTA provided feedback on the NFRMPO's public outreach process, with comments and suggestions being incorporated into the <i>2019 PIP</i>.</li> <li>The <i>2019 PIP</i> was open for a 45-day public review and comment period between December 19, 2018 and February 2, 2019. Comments received will be discussed at the Planning Council meeting.</li> <li>The PIP can be downloaded here: <a href="https://nfrmpo.org/wp-content/uploads/2019-public-involvement-plan-draft.pdf">https://nfrmpo.org/wp-content/uploads/2019-public-involvement-plan-draft.pdf</a></li> </ul>		
<b>Advantages</b>		
<ul style="list-style-type: none"> <li>Planning Council review and recommendation is noted as an important step in the NFRMPO's public outreach process in the <i>2019 PIP</i>.</li> <li>The <i>2019 PIP</i> is a federally-required document and must be approved prior to the adoption of the <i>2045 RTP</i>.</li> </ul>		
<b>Disadvantages</b>		
None noted.		
<b>Analysis/Recommendation</b>		
Staff requests Planning Council members review the <i>2019 PIP</i> and provide comments.		
<b>Attachments</b>		
None.		

## MEMORANDUM

To: NFRMPO Planning Council  
From: Suzette Mallette, Executive Director  
Date: February 7, 2019  
Re: NFRMPO Executive Policies – Draft

The recent turnover in the Executive Director position prompted FHWA/FTA to request an Immediate Succession plan as part of the NFRMPO's Certification Review in June 2018. This request shed light on the need for more formal policies in regard to the Executive Director position. These policies are intended to define the responsibilities of the position as well as create an operating framework.

Attached is a draft of the NFRMPO Executive Policies for review and discussion with the Council. The creation of these Policies is also incorporated into the 2019 Goals for the Executive Director.

Action: This is a discussion item.



# NFRMPO Executive Policies

Adopted Month, 2019



North Front Range  
**Metropolitan  
Planning  
Organization**

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DRAFT

## NFRMPO Executive Policies

Executive policies provide the necessary guidance for the Executive Director to effectively lead the organization toward the goals and priorities of the NFRMPO. Executive policies identify conditions that must exist to achieve organizational stability and efficiency. For the purposes of this document, the term “Council” refers to the full NFRMPO Council and their alternates acting as such.

### 1. GENERAL

Within the scope of authority delegated to him/her by the NFRMPO Council, the Executive Director shall ensure that any practice, activity, decision or organizational circumstance is lawful and prudent and adheres to commonly accepted business and professional ethics. The Executive Director shall ensure that conditions are safe, fair, honest, respectful and dignified.

### 2. TREATMENT OF STAFF, INTERNS, AND VOLUNTEERS

The success of the NFRMPO depends upon the partnership between the NFRMPO Council, agencies, jurisdictions, citizens, taxpayers, elected officials and NFRMPO staff.

**The Executive Director shall ensure:**

- 2.1 Staff is competent, respectful and effective in interactions with the Council, public, etc.
- 2.2 Confidential information is protected from unauthorized disclosure.

**Accordingly, pertaining to paid staff, interns and volunteers within the scope of his/her authority, the Executive Director shall ensure:**

- 2.3 Written personnel policies and/or procedures, approved by legal counsel, which clarify personnel rules for staff, provide for effective handling of grievances, and protection against wrongful conditions are in effect.
- 2.4 Staff, interns and volunteers are acquainted with their rights upon entering and during their tenure with the NFRMPO.
- 2.5 Avenues are available for non-disruptive internal expressions of dissent, and protected activities are not subject to retaliation.
- 2.6 The NFRMPO Council is appropriately apprised of violations of Council policies and matters affecting the Council.

### 3. COMPENSATION, BENEFITS, EMPLOYMENT

**With respect to employment, compensation, and benefits to employees, consultants, contract workers and volunteers, the Executive Director shall ensure:**

3.1 The fiscal integrity of the NFRMPO is maintained.

**Accordingly, the Executive Director shall ensure:**

- 3.2 His/her own compensation is approved by the NFRMPO Council according to adopted procedures generally outlined in the Executive Director's contract and in conjunction with Human Resources.
- 3.3 Compensation and benefits are consistent with wage data compiled in the NFRMPO's regular salary survey and approved in the annual budget.
- 3.4 Adherence to appropriate employment law practices.

#### **4. FINANCIAL PLANNING AND BUDGET**

**With respect to strategic planning for projects, services and activities with a fiscal impact, the Executive Director shall ensure:**

4.1 The programmatic and fiscal integrity of the NFRMPO is maintained.

**Accordingly, the Executive Director shall ensure:**

- 4.2 Financial practices are consistent with all applicable constitutional and statutory requirements.
- 4.3 Adequate information is available to enable: credible projections of revenues and expenses; separation of capital and operational items; cash flow projections; audit trails; identification of reserves, designations and undesignated fund balances; and disclosure of planning assumptions.
- 4.4 During any fiscal year, plans for expenditures match plans for revenues.
- 4.5 A minimum 6 months of operating expenses, excluding amounts for in-kind and pass-through expense or as recommended by the independent auditor and approved in the NFRMPO Fiscal Management Control Policy.

#### **5. FISCAL MANAGEMENT AND CONTROLS**

**With respect to the actual, ongoing financial condition of NFRMPO, the Executive Director shall ensure:**

- 5.1 Funds for expenditures are available during each fiscal year.
- 5.2 NFRMPO obligations are paid in a timely manner and within the ordinary course of business.
- 5.3 Prudent protection is given against conflicts of interest in purchasing and other financial practices, consistent with the law and established in the NFRMPO's Fiscal Management Control Policy.

- 5.4 Funds are used for their intended purpose.
- 5.5 Competitive purchasing policies and procedures are in effect to ensure openness and accessibility to contract opportunities.
- 5.6 Purchases, contracts and obligations which may be authorized by the Executive Director do not exceed the financial authority approved by the NFRMPO Council per Resolution 2001-04.
- 5.7 Adequate internal controls over receipts and disbursements prevent the material dissipation of assets.
- 5.8 The NFRMPO's audit is independent and external monitoring or advice is readily accepted and available.
- 5.9 Negotiates and enters into agreements with local governments for the provision of services
- 5.10 In the absence of the Executive Director, the Transportation Planning Director, signs on behalf of the Executive Director. If the Executive Director and the Transportation Planning Director are unavailable for a signature, the Finance Director provides authorizing signatures, unless there is a violation of internal controls.
- 5.11 The Executive Director's timesheets are submitted to the Chair and Vice Chair electronically for approval as close to the submission date and time as possible.

## 6. PROTECTION OF ASSETS

**Within the scope of his/her authority in the Executive Director and given available resources, the Executive Director shall ensure:**

- 6.1 Assets are protected and adequately maintained against unnecessary risk.
- 6.2 An insurance program exists to protect the NFRMPO in the event of a property and/or liability loss, including coverage insuring the Council, officers, employees, authorized volunteers and the NFRMPO against liabilities relating to the performance of their duties and the NFRMPO's activities in an amount equal to or greater than the average for comparable organizations and, for tort liabilities, in an amount equal to or greater than statutory limits on amounts the NFRMPO may be legally obligated to pay.
- 6.3 A policy exists to insure against employee dishonesty and theft.
- 6.4 Facilities and/or equipment are used properly and maintained (except normal deterioration and financial conditions beyond the Executive Director's control.)
- 6.5 Practices and policies are in place for the NFRMPO, Council and staff to minimize or prevent liability claims.
- 6.6 A policy exists to ensure protection from loss or significant damage of intellectual property (including intellectual property developed using NFRMPO resources), information, and files.
- 6.7 Adequate planning is done for short-term and long-term capital or facility

needs.

## **7. IMMEDIATE SUCCESSION**

- 7.1** To protect the Council from sudden loss of Executive Director services, the Executive Director shall have at least one other member of the management team familiar with Council and NFRMPO issues and processes.
- 7.2** If the Executive Director is unavailable to fulfill their responsibilities, a letter from the Executive Committee will be sent to FTA, FHWA and CDOT outlining the situation and identifying the person(s) responsible for the Executive Director's duties.

## **8. COMMUNICATIONS WITH AND SUPPORT OF THE NFRMPO COUNCIL**

**The Executive Director shall ensure:**

- 8.1** The Council is informed and supported in its work.
- 8.2** The Council is provided decision information it requests, information on relevant trends, or other points of view, issues and options for well-informed Council decisions.
- 8.3** The Council is aware of incidental information it requires, including anticipated adverse media coverage or material external and internal/organizational changes. Notification of planned, non-personnel-related internal changes is provided in advance when feasible.
- 8.4** In consultation with legal counsel, Council is appropriately apprised of pending or threatened litigation.
- 8.5** The Council is informed when the Council is not in compliance with its own policies, particularly in the case of the Council behavior that is detrimental to the work relationship between the Council and the Executive Director.
- 8.6** Information provided to the Council is not overly complex or lengthy