

**MEETING MINUTES of the
TECHNICAL ADVISORY COMMITTEE (TAC)
North Front Range Transportation and Air Quality Planning Council**

**Windsor Recreation Center - Spruce Room
250 North 11th Street
Windsor, CO**

**December 20, 2017
1:10 p.m. - 2:18 p.m.**

TAC MEMBERS PRESENT:

Dawn Anderson, Chair - Weld County
Dennis Wagner, Vice-Chair - Windsor
Stephanie Brothers - Berthoud
Aaron Bustow - FHWA
Dave Klockeman - Loveland
Will Jones - Greeley/GET
Tim Kemp - Fort Collins
Rusty McDaniel - Larimer County

NFRMPO STAFF:

Ryan Dusil
Alex Gordon
Becky Karasko
Medora Kealy
Sarah Martin

TAC MEMBERS ABSENT:

Janet Bedingfield - SRS
Amanda Brimmer - RAQC
Gary Carsten - Eaton
John Franklin - Johnstown
Eric Fuhrman - Timnath
Wendy Haywood - LaSalle
Mitch Nelson - Severance
Karen Schneiders - CDOT Region 4
Fred Starr - Evans
Ranae Tunison - FTA

IN ATTENDANCE:

Jeff Bailey - Loveland Alternate
Jim Flesher - Weld County
Tom Jones - NoCo Bike & Ped
Suzette Mallette - Larimer County/NFRMPO
Walt Satterfield - FHWA

CALL TO ORDER

Chair Anderson called the meeting to order at 1:10 p.m.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE NOVEMBER 15, 2017 TAC MINUTES

Klockeman moved to approve the November 15, 2017 TAC meeting minutes. Wagner seconded the motion and it was approved unanimously.

CONSENT AGENDA

No items this month.

ACTION ITEMS

Election of 2018 TAC Officers - Karasko presented Dawn Anderson and Dennis Wagner with plaques thanking them for their service as TAC Chair and Vice-Chair, respectively. Jones nominated Dave Klockeman to be Chair. McDaniel seconded the motion and it was approved unanimously. Mallette nominated Will Jones to be Vice-Chair. Klockeman seconded the motion and it was approved unanimously.

2014-2018 NFRMPO Targets for Safety Performance Measures - Kealy reviewed the discussion from the November 15, 2017 TAC meeting regarding setting targets for the five safety performance

measures. Kealy stated the targets adopted for the 2014-2018 time period will not be included in the *2045 Regional Transportation Plan (RTP)* or the FY20-23 TIP, rather the targets set for the 2015-2019 time period will. The next TIP will need to be designed to show progress toward achieving the adopted 2015-2019 targets. Kealy reviewed the advantages and disadvantages for supporting the statewide targets, which were included on page 8 of the TAC packet. Mallette asked if the targets are temporary. Kealy responded targets need to be set annually. Next year the MPO can use better data with more analysis. McDaniel moved to recommend Planning Council support the 2014-2018 statewide targets set by CDOT for the five national safety performance measures. Klockeman seconded the motion and it was approved unanimously.

OUTSIDE PARTNERS REPORTS (verbal)

Northern Colorado (NoCo) Bike & Ped Collaborative - Dusil stated NoCo met last week to discuss the US34 PEL, the I-25 crossing project, 2018 Walkability Action Institute application, and 2018 goals for the group. Dusil also stated NoCo recommended the Great Western Trail receive the additional Transportation Alternative (TA) funding at their October 11 meeting.

Regional Transit Agencies - Jones stated Ulysses Torres was hired as the new GET Transit Manager. He also reported GET has provided more than 750,000 rides in 2017. Kemp stated Kurt Ravenschlag has left Transfort and the City is currently looking to fill the Transit Manager position. Klockeman reported Loveland will close on the purchase of property for the Transfer Center at US287 and 37th Street in January. Klockeman stated Loveland is submitting an application for funding to build the station. COLT staff is working on finalizing the contract with Fort Collins and Transfort to provide a Transit Manager position. COLT is moving forward with the redevelopment of COLT's Paratransit system, which will join Fort Collins' Dial-a-Ride contract.

Senior Transportation - Gordon reported the *Larimer County Senior Transportation Needs Assessment* Subcommittee is moving forward with interviewing different agencies and organizations around the country to make a recommendation to the Larimer County Board of County Commissioners. There is no schedule to make this recommendation yet. Gordon stated Senior Resource Services is developing a program to assist older adults in Weld County with navigating social services.

PRESENTATIONS

Regional Route Study - Jones provided information on the Regional Route Study for the proposed transit route between Fort Collins, Windsor, and Greeley. Jones discussed the demand analysis, potential route alternatives, scheduling, and potential funding needs. Jones stated the Greeley City Council has approved moving forward with the Study, and he will be reaching out to communities to discuss business and financial details. Anderson asked when Jones expected the service to start running. Jones responded it takes 12-18 months after ordering a bus to have it delivered. Jones added he hoped the service could begin in two years. Kemp asked if there is anything the City of Fort Collins needs to do. Jones said they are beginning to have more serious conversations with stakeholders about funding and the business plan. Jones stated the Regional Route Study has been listed as a *Greeley Quality of Life* sales tax project when the sales tax returns to the ballot. Jones stated the Regional Route Study might be a future item to discuss with the NFRMPO Planning Council.

NFRMPO Travel Demand Model TAZ Update - Dusil presented on the NFRMPO Travel Demand Model Traffic Analysis Zone (TAZ) Update. He stated NFRMPO staff has met with staff from each NFRMPO member community, Rocky Mountain National Park, and the towns of Estes Park and Wellington. Dusil indicated the next step will be to discuss Census Block population and employment estimates with local staff and centroid connector locations with the Model Steering Team and Consultant Team. Additionally, the TAZs will be tested in UrbanCanvas Modeler, Kealy will be updating aspects of the road network, and Dusil will be adding speed limit data. Mallette asked who is on the Steering Committee. Karasko responded Dave Klockeman and John Barnett are on the Steering Committee and they are currently looking for more members. Klockeman stated placement of centroid

connectors is an important step, and asked how that is being done. Dusil responded this is an automated process with some manual adjustments in the Travel Demand Model consultant contract.

DISCUSSION ITEMS

NoCo Transportation Alternatives (TA) Funding Recommendation - Tom Jones, Great Western Trail Authority (GWTA), presented the project NoCo is recommending receive additional TA funding. Jones stated the GWTA received \$550,000 for a crusher fines trail between Severance and Eaton from a previous grant, but needed more funding to complete the project. NoCo supported recommending the project for the \$415,000 in TA funds returned to the NFRMPO in 2017. Eaton, Severance, and Windsor will provide the required local match. The item will go to Planning Council for discussion in January and will be an action item for TAC in January. Mallette asked what part of the project had been completed so far. Jones noted the progress in a map on page 13 of the TAC packet. Anderson asked if the trail would be 10-foot wide. Jones stated the GWTA would be amenable to an 8-foot trail, but consensus from NoCo was to stick with 10-feet. This is the typical trail width in the region. GWTA received the advice to build to 10-feet for a shorter distance instead of building a narrower trail for the entire length. Flesher asked if there is a maintenance plan for the trail. Jones stated the GWTA receives funding for maintenance from each community every year and each completed section has a maintenance plan. Mallette asked if there will be a counter on the trail. Dusil stated NoCo is currently looking at locations for a mobile counter and the Great Western Trail is one of the proposed locations. Mallette asked if there were any concerns. Dusil stated NoCo did not have any and approves of the proposed width and length of the trail. Anderson noted it is harder to add width to an existing trail than it is to add length to it later. Flesher asked about parking for future trailheads, and how this might impact Weld County roads. Jones responded it is a future discussion and possibly eligible for a GOCO grant. The right-of-way is 80-foot wide, meaning people could potentially park in the trail right-of-way.

REPORTS:

2018 TAC Meeting Schedule - Karasko stated the proposed meeting dates are on page 17 of the TAC packet. The November 2018 TAC meeting is canceled because it falls the day before Thanksgiving. Karasko noted she will send out a meeting request after the TAC meeting.

ROUNDTABLE

Karasko noted the *2017 NFRMPO Annual Report* is available.

Mallette stated she has been asked to serve as the part-time Interim Executive Director for the NFRMPO. She noted anyone can reach out to her with any questions that would have gone to the Executive Director.

Bailey stated Public Works staff attended a Loveland City Council meeting where the City Council planned to appropriate the City's CMAQ grant for signal optimization, which included an item for Acylica data gatherers. Due to concerns about privacy from the public, Loveland staff is working to pull together studies and data to show the devices do not collect personal information. Bailey noted Acylica hired a third party to review the company's safety and security protocols and he can provide that report upon request.

Kemp said Fort Collins was able to secure another grant for Horsetooth and College, and staff is currently conducting interviews with contractors. The City accepted seven proposals and interviewed three firms. Construction is scheduled to start in June 2018.

Jones stated the US34 PEL meeting will potentially be pushed back to March. The PEL will begin on Level 2 analysis of the corridor.

MEETING WRAP-UP

Final Public Comment - There was no final public comment.

Next Month's Agenda Topic Suggestions - Karasko stated next month's agenda will include the Great Western Trail, TIP Amendments, CDOT reconciliation, and the Roadway Usage Charge.

Meeting adjourned at 2:18 p.m.

Meeting minutes submitted by - Alex Gordon, NFRMPO Staff

The next meeting will be held at 1:00 p.m. on Wednesday, January 17, 2018 at the Windsor Recreation Center, Pine Room.