

**MEETING MINUTES of the  
TECHNICAL ADVISORY COMMITTEE (TAC)  
North Front Range Transportation and Air Quality Planning Council**

**Windsor Recreation Center - Pine Room  
250 North 11<sup>th</sup> Street  
Windsor, CO**

**July 17, 2017  
1:03 p.m. - 1:43 p.m.**

**TAC MEMBERS PRESENT:**

Dawn Anderson, Chair - Evans  
Dennis Wagner, Vice-Chair - Windsor  
Jeff Bailey - Loveland  
Aaron Bustow - FHWA  
Will Jones - Greeley/GET  
Will Karspeck - NoCo Bike & Ped Collaborative  
Tim Kemp - Fort Collins  
Janet Lundquist - Weld County  
Katy Mason - Larimer County Office of Aging  
Mitch Nelson - Severance  
Karen Schneiders - CDOT

**NFRMPO STAFF:**

Ryan Dusil  
Alex Gordon  
Becky Karasko  
Medora Kealy  
Sarah Martin

**TAC MEMBERS ABSENT:**

Stephanie Brothers - Berthoud  
Gary Carsten - Eaton  
John Franklin - Johnstown  
Eric Fuhrman - Timnath  
Suzette Mallette - Larimer County  
Wendy Heywood - LaSalle  
Milliken

**IN ATTENDANCE:**

David Averill - Transfort  
Jim Eussen - CDOT  
Rachel Heumann - CDOT  
Dave Klockeman - Loveland  
Kathy Seelhoff - CDOT

**CALL TO ORDER**

Chair Anderson called the meeting to order at 1:03 p.m.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF THE June 21, 2017 TAC MINUTES**

Bailey moved to approve the June 21, 2017 TAC meeting minutes. Kemp seconded the motion and they were approved unanimously.

**CONSENT AGENDA**

No items this month.

**ACTION ITEMS**

**July TIP Amendments** - Kealy reported there were six projects in the July TIP Amendment. One request is to add the *MPO vehicle* project, funded with CPG, STP, and local funds. There were three requests from CDOT Region 4 to add planning estimates for FY2020 and/or FY2021 to three of the Region 4 pools (RPP, FASTER Safety, and Surface Treatment). Fort Collins requested to remove all federal funding from the operation of the Larimer County Mobility Coordination Program, continue the project with local funds and to transfer the project to the NFRMPO. Fort Collins also requested applying those freed up federal funds to the *Access a Cab* project. Schneiders noted the amendment funding table in the TAC packet may not convey project information as well as the narrative above it

and suggested it might not be necessary to include in future AIS. Bailey moved to recommend approval. Lundquist seconded the motion and it was approved unanimously.

#### **OUTSIDE PARTNERS REPORTS (verbal)**

**Northern Colorado (NoCo) Bike & Ped Collaborative** - Dusil reported NoCo has decided to pay a small fee to the NFRMPO to set up and hold funds received from workshop registration fees in a bank account to be used at a later date to help fund other NoCo Bike & Ped Collaborative workshops. The group hopes to draft an agreement within the next few months, in time for a November workshop. Dusil also noted unspent funds from previous calls for projects are expected to be returned. NoCo will hold a work session at the August meeting to begin prioritizing projects eligible to receive these funds. During the work session, members will also discuss potential locations for two new permanent bicycle and pedestrian counters as the NFRMPO prepares an RFP for one additional mobile and two additional permanent counters.

Will Karspeck discussed NoCo's desire to convene a workshop committee to plan an additional workshop in 2017 on making bike and pedestrian infrastructure available for all users during winter months. He reported the Collaborative planned to apply to the 2018 Walkability Action Institute. Karspeck then provided regional trail updates, noting the Fort Collins-Loveland portion of the Front Range Trail is expected to be completed September 1. The portion of Front Range Trail connecting Berthoud to Lone Tree Reservoir is also under construction as part of the TPC golf course development. Berthoud recently established a Parks Open Space Recreation and Trails Committee. Karspeck stated Loveland hosted 11 events for June bike month and noted the Collaborative was discussing strategies for sustaining bicycle ridership seen in June. He also noted the Fort Collins Bike Advisory Committee is exploring municipal policy on e-bikes and noted State legislation changed this year to allow e-bikes on roads unless explicitly stated otherwise. The bike and pedestrian underpass at Elizabeth and Shields will open in August 2017.

Schneiders asked when construction on the Long View Corridor Trail is going to start. Kemp noted he saw 30 percent design earlier this year. Averill asked what CDOT money is in that project. Schneiders responded CDOT awarded \$1 M of TAP funding. Dusil noted Kelly Smith stated Loveland portion of the project will go out to bid in August 2017 at the NoCo meeting.

**Regional Transit Items** - Averill stated Transfort is moving towards 365-day service and preparing for CSU home games, which start in August. Averill will be holding a Program of Projects hearing August 1<sup>st</sup> at the Downtown Transit Center to discuss the allocation of next year's funding. Transfort will report back to TAC at the August meeting.

Jones announced the new regional transportation center will be operational on August 21, with a grand opening and open house on September 8 from 4:00 pm - 6:30 pm. Jones added GET has identified a proposed regional route to connect Fort Collins, Greeley, and Windsor, which is open to comments.

Bailey noted a neighborhood meeting for the City's proposal to move paratransit service to contracted service is scheduled for July 19, 2017. The meeting is a first step for COLT as they move the fixed-route system away from a social service towards a more transit-oriented service. For this meeting, COLT reached out to paratransit users and will provide extra paratransit transportation to increase access to the meeting. The proposal will go to Loveland City Council in August.

Schneiders noted preliminary investigations into Bustang stopping at SH119 are underway.

**Senior Transit Items** - Katy Mason reported the Larimer County Commissioners set aside money for a transportation study in unincorporated Larimer to explore how the lack of transportation affects older adults. The consultants presented last week to the Board of County Commissioners, who recommended a few small changes. Staff will meet internally to talk about next steps. The consultant report will be presented August 10 to the Office on Aging Advisory Council and members of the Larimer County Mobility Committee and Senior Transportation Coalition will be invited.

## DISCUSSION

**2015 Transportation Profile** - Dusil stated staff are asking for final comment on the latest *Transportation Profile* draft to take to Planning Council in August. Dusil noted the Profile is a snapshot of transportation facilities and services within the region in 2015. Following the June TAC meeting, The City of Evans, Greeley-Evans Transit, Larimer County, and Weld County provided comments, primarily regarding formatting and some content changes. Comments were incorporated into the current draft of the profile. Dusil asked for final comment by Friday, July 21 to be incorporated into the August Council packet. Dawn clarified this will be a discussion item at Council as well.

## REPORTS

**Mobility Committee Update** - Gordon provided an update on the *2017 Coordinated Plan*. Current efforts include reaching out to senior centers to have discussions with older adults, which will build on the work done for the *Senior Transportation Needs Assessment*. Gordon noted he has heard back from Johnstown, and reached out to Berthoud, Eaton, Evans, and Windsor. The July 25 Weld Mobility Committee (WCMC) meeting will be held at the Frontier House (North Range Behavioral Health) and will include a tour of the facility in conjunction with the meeting. The October WCMC meeting will be held at the new GET Transfer Center in Greeley. A copy of the Mobility Newsletter was included in the TAC packet.

**TIP Modifications**- Kealy reported the second quarter TIP Modifications for April, May, and June were provided in the TAC packet.

**Bike and Pedestrian Counters** - Dusil noted the map of permanent bicycle and pedestrian counter locations in the region was provided in the TAC packet. Dusil pointed out two new counter locations, one on the Poudre Trail in Fort Collins north of Lee Martinez Park and one at Mason Street and Magnolia Street. Dusil presented the 2016 and 2017 data from the permanent counters in Larimer County and Greeley. Dusil stated Windsor checked out the mobile counters at the NoCo Bike & Ped meeting and will have them until further notice. Any communities that want to check out the mobile counters should contact him. Dusil reminded TAC the NFRMPO is working on an RFP for two additional permanent counters and one additional infrared mobile counter. Locations for the new counters will be discussed at the August NoCo Bike & Ped meeting. The RFP will be released in mid-August. Kemp added the Elizabeth and Shields underpass will have separate bike and pedestrian counters in about a month.

## ROUNDTABLE

Karasko reported the NFRMPO is on track to put out the model RFP, the bike counter RFP, and a vehicle travel time collector RFP in August. The NFRMPO is looking to submit an INFRA grant (previously FASTER grant) application for North I-25 Segments 5 & 6. Some of Segment 5 is not within the NFRMPO boundary, meaning the NFRMPO would partner with CDOT and DRCOG. The I-25 Funding Subcommittee will meet on August 4 to discuss the grant application. Dawn asked if more volunteers are needed for the Consultant Selection Committee. Karasko replied more volunteers were needed. Karasko clarified the model RFP review team will need an odd number of volunteers, and she will be requesting at least one person from every community for the Model Steering Team.

Kemp reported he sent the first construction reimbursement request on June 5 for the Pitkin Street Bike Corridor and that is now being processed. Construction is complete for the Pitkin corridor and the corridor is operational. Karasko requested an update on the Jefferson Street project. Kemp noted Fort Collins submitted a draft response to the NFRMPO. Karasko asked if initiating construction or officially starting Right of Way (ROW) acquisition would meet the 10 year requirement discussed at the June meeting. Kemp confirmed that according to *FHWA Order 5020.1*, officially starting ROW acquisition fulfills the 10 year requirement. Fort Collins is on track to begin acquisition in spring 2018. Karasko confirmed Fort Collins plans to move forward with the Jefferson Street project and will not return the CMAQ funding to the NFRMPO pool.

Averill reported Transfort is pursuing an FTA §5339 Bus and Bus Facilities open competitive grant. The first priority is to reduce the deficit and bus replacement backlog. Though Transfort has been awarded some NFRMPO CMAQ funds, the current backlog is still \$13M in bus replacements and is expected to rise to nearly \$40M in 10 years. Transfort will request over \$10M to reduce the current backlog and may ask the NFRMPO for a letter of support. Transfort is also trying to implement a bus turnaround on West Elizabeth Street, which will serve as foundation for a transit center at the CSU Foothills Research Campus. The project is being pursued in partnership with CSU using their land value as match.

Kealy noted the NFRMPO quarterly newsletter went out two weeks ago. The 2040 Regional Transportation Plan brochure was updated to reflect Amendment #2. An RFP for travel time collection devices will go out next month. The NFRMPO is currently considering potential locations for these devices, focusing on locations which lack INRIX data and have power sources at two adjacent signalized intersections.

Jones announced Eric Bracke moved onto Olsson Associates and Jones will take over as the Greeley TAC representative.

Bailey reported Loveland started on the City's 96<sup>th</sup> signalized intersection at the entrance of Loveland High School and will simultaneously install an Acyclica counter. Bailey asked why Loveland is on the Quarterly Inactives Report. Schneiders responded she did not receive a fully processed bill.

Wagner noted Windsor is starting on their second signalized intersection on Harmony Road. The project is expected to be finished in the next few months.

Schneiders reminded TAC that construction season is underway; be cautious when driving through cone zones.

Anderson reported the City of Evans is continuing work on 65<sup>th</sup> Street. The City of Greeley paved the westbound lane and Evans is getting started on their portion of the project. Evans is also working on ROW design of Hwy 85 at 31<sup>st</sup> Street. Evans is hosting the second public meeting for the Freedom Parkway Corridor Access Control Plan on July 19, 2017. The first public meeting was held in Johnstown on July 13 and had over 60 attendees. Schneiders requested to be included in the mailing list.

### **MEETING WRAP-UP**

**Final Public Comment** - There was no final public comment.

**Next Month's Agenda Topic Suggestions** - Karasko stated next month there will be the Fort Collins' FY17 Program of Projects action item. There will also be three presentations: CDOT Safety Performance Measure Targets; the CDOT ADA Plan; and Safe Routes to School.

**Meeting adjourned at 1:43 p.m.**

**Meeting minutes submitted by:**

Sarah Martin, NFRMPO Staff

**The next meeting will be held at 1:00 p.m. on Wednesday, August 16, 2017 at the Windsor Recreation Center, Pine Room.**