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MPO Planning Council

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 Town of Windsor

Chris Colclasure
 CDPHE- Air Pollution Control Division
 Kathy Gilliland
 Transportation Commission

MPO Staff

Terri Blackmore
 Executive Director
 Becky Karasko
 Regional Transportation Planning
 Director
 Renae Steffen
 Administrative Director
 Crystal Hedberg
 Finance and Operations Manager

Next Council Meeting
January 5, 2016
Milliken Town Hall
1101 Broad Street
Milliken, CO

**NORTH FRONT RANGE TRANSPORTATION &
 AIR QUALITY PLANNING COUNCIL
 MEETING AGENDA**

December 1, 2016
 Fort Collins Community Room
 215 N. Mason Street
 Fort Collins, CO
 Council Dinner 5:30 p.m.
 MPO Council Meeting - 6:00 to 8:30 p.m.

Pledge of Allegiance

2-Minute Public Comment (accepted on items not on the Agenda)

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. Members of the public will be given an opportunity to speak to the item before the Council acts upon it.

1. Acceptance of Meeting Agenda
2. Approval of Minutes-Lead Planning Agency for Air Quality/MPO-November 3, 2016 (Pg. 7)

Lead Planning Agency for Air Quality Agenda

Estimated Time

COUNCIL REPORTS:

- | | | |
|--|------------------|--------|
| 3. Air Pollution Control Division Report | | |
| • VW Settlement Presentation | Chris Colclasure | 15 min |
| 4. Regional Air Quality Council (Pg. 14) | (Written Report) | |

Metropolitan Planning Organization (MPO) Agenda

Estimated Time

REPORTS:

- | | | |
|---------------------------------------|------------------|-------|
| 5. Executive Director Report (Pg. 17) | Terri Blackmore | 5 min |
| 6. Report of the Chair | Gerry Horak | 5 min |
| 7. TAC (Pg. 24) | (Written Report) | |
| 8. Finance (Pg. 26) | Tom Donnelly | 5 min |

CONSENT ITEM:

- | | | |
|--|---------------|--|
| 9. 2016 Q4 TIP Amendments (Pg. 31) | Aaron Buckley | |
| 10. Open 2018-2021 TIP Public Comment (Pg. 40) | Aaron Buckley | |

ACTION ITEM:

- | | | |
|---|-----------------|--------|
| 11. 3 rd Quarter Unaudited Financials (Pg. 42) | Crystal Hedberg | 5 min |
| 12. Election of 2015 MPO Officers | Gerry Horak | 10 min |
| 13. Open 2016 Non-Motorized Plan
Public Comment (Pg. 53) | Aaron Buckley | 10 min |

DISCUSSION ITEMS:

- | | | |
|--------------------------------------|---------------|--------|
| 14. 2016 Non-Motorized Plan (Pg. 55) | Aaron Buckley | 10 min |
| | | 15 min |

COUNCIL REPORTS:

- | | | |
|------------------------------|-----------------|--|
| Transportation Commission | Kathy Gilliland | |
| CDOT Region 4 | Johnny Olson | |
| Host Council Member Report | Gerry Horak | |
| Other Council Member Reports | Council Members | |

MEETING WRAP-UP:

- | | | |
|---------------------------------------|--|-------|
| Final Public Comment (2 minutes each) | | 5 min |
| Next Month's Agenda Topic Suggestions | | |

EXECUTIVE SESSION:

The Council agenda will include an executive session pursuant to section 24-6-402(4)(f) of the Colorado Revised Statutes for discussion of a personnel matter involving the MPO's Executive Director Performance Evaluation Process for the current year and her potential salary and benefits.

60 min



MPO MEETING PROCEDURAL INFORMATION

1. The order of the agenda will be maintained unless changed by the MPO Planning Council Chair (MPO Chair).
2. "Public Comment" is a time for citizens to address the Planning Council on matters that are not specifically on the agenda. Each citizen shall be limited to a total of two (2) minutes time for public comment, or at the discretion of the MPO Chair.
3. Before addressing the Planning Council, each individual must be recognized by the MPO Chair, come and stand before the Council and state their name and address for the record. (All proceedings are taped.)
4. For each Action item on the agenda, the order of business is as follows:
 - MPO Chair introduces the item; asks if formal presentation will be made by staff
 - Staff presentation (optional)
 - MPO Chair requests citizen comment on the item (two minute limit for each citizen)
 - Planning Council questions of staff on the item
 - Planning Council motion on the item
 - Planning Council discussion
 - Final Planning Council comments
 - Planning Council vote on the item
5. Public input on agenda items should be kept as brief as possible, and each citizen shall be limited to two (2) minutes time on each agenda item, subject to time constraints and the discretion of the MPO Chair.
6. During any discussion or presentation, no person may disturb the assembly by interrupting or by any action such as applause or comments. Any side conversations should be moved outside the meeting room. Courtesy shall be given to all speakers.
7. All remarks during the meeting should be germane to the immediate subject.

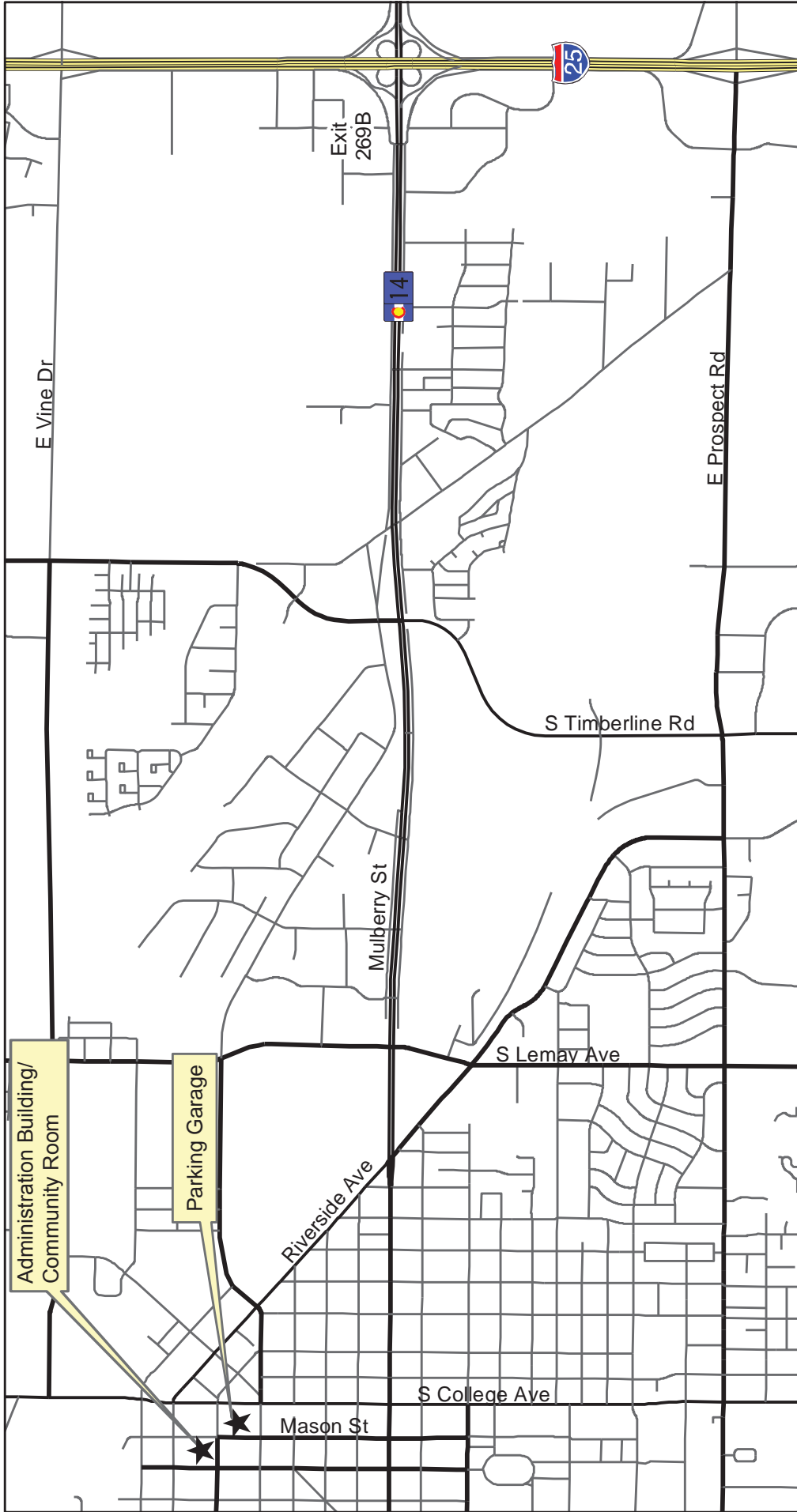
GLOSSARY

5303 & 5304	FTA program funding for multimodal transportation planning (jointly administered with FHWA) in metropolitan areas and States
5307	FTA program funding for public transportation in Urbanized Areas (i.e. with populations >50,000)
5309	FTA program funding for capital investments
5310	FTA program funding for enhanced mobility of seniors and individuals with disabilities
5311	FTA program funding for rural and small Urban Areas (Non-Urbanized Areas)
5326	FTA program funding to define “state of good repair” and set standards for measuring the condition of capital assets
5337	FTA program funding to maintain public transportation in a state of good repair
5339	FTA program funding for buses and bus facilities
3C	Continuing, Comprehensive, and Cooperative
7th Pot	CDOT’s Strategic Investment Program and projects—originally using S.B. 97-01 funds
AASHTO	American Association of State Highway & Transportation Officials
ACP	Access Control Plan
ADA	Americans with Disabilities Act of 1990
ADT	Average Daily Traffic (also see AWD)
AIS	Agenda Item Summary
AMPO	Association of Metropolitan Planning Organizations
APCD	Air Pollution Control Division (of Colorado Department of Public Health & Environment)
AQC	Congestion Mitigation & Air Quality Improvement Program funds (also CMAQ)
AQCC	Air Quality Control Commission (of Colorado)
AWD	Average Weekday Traffic (also see ADT)
CAAA	Clean Air Act Amendments of 1990 (federal)
CBE	Colorado Bridge Enterprise funds
CDOT	Colorado Department of Transportation
CDPHE	Colorado Department of Public Health and Environment
CMAQ	Congestion Mitigation and Air Quality (a FHWA funding program)
CMP	Congestion Management Process
CNG	Compressed Natural Gas
CO	Carbon Monoxide
CPG	Consolidated Planning Grant (combination of FHWA PL112 & FTA 5303 planning funds)
CFY	Calendar Fiscal Year
DOT	(United States) Department of Transportation
DRCOG	Denver Regional Council of Governments
DTD	CDOT Division of Transportation Development
DTR	CDOT Division of Transit & Rail
EIS	Environmental Impact Statement
EPA	Environmental Protection Agency
FAST ACT	Fixing America’s Surface Transportation Act (federal legislation, December 2015)
FASTER	Funding Advancements for Surface Transportation and Economic Recovery (Colorado’s S.B. 09-108)

FASTLANE	Fostering Advancements in Shipping and Transportation for the Long-Term Achievement of National Efficiencies (a competitive federal funding source for freight improvements)
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FRA	Federal Railroad Administration
FY	Fiscal Year (October - September for federal funds; July to June for state funds; January to December for local funds)
FFY	Federal Fiscal Year
HOV	High Occupancy Vehicle
HPTE	High-Performance Transportation Enterprise (Colorado)
HTF	Highway Trust Fund (the primary federal funding source for surface transportation)
HUTF	Highway Users Tax Fund (the State's primary funding source for highways)
I&M or I/M	Inspection and Maintenance program (checking emissions of pollutants from vehicles)
ITS	Intelligent Transportation Systems
LRP or LRTP	Long Range Plan or Long Range Transportation Plan
MAP-21	Moving Ahead for Progress in the 21st Century (2012 federal transportation legislation)
MDT	Model Development Team
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MVEB	Motor Vehicle Emissions Budget
NAA	Non-Attainment Area (for certain air pollutants)
NAAQS	National Ambient Air Quality Standards
NEPA	National Environmental Policy Act
NFRT & AQPC	North Front Range Transportation & Air Quality Planning Council (also NFRMPO)
NFRMPO	North Front Range Metropolitan Planning Organization (also NFRT & AQPC)
NHS	National Highway System
NO_x	Nitrogen Oxide
OBD	On-Board Diagnostics (of a vehicle's engine efficiency and exhaust)
O₃	Ozone
PL112	Federal Planning (funds)
PPP (also P3)	Public Private Partnership
R4 or R-4	Region 4 of the Colorado Department of Transportation
RAQC	Regional Air Quality Council
RPP	Regional Priority Program (a funding program of the Colorado Transportation Commission)
RTP	Regional Transportation Plan
RTP (see TAP or TA)	Recreational Trails Funds - FHWA Environment funds
SH	State Highway
SIP	State Implementation Plan (air quality)

SOV	Single Occupant Vehicle
SPR	State Planning and Research (federal funds)
SRP	State Rail Plan
SRTS (see TAP and TA)	Safe Routes to School (a pre-MAP-21 FHWA funding program)
STAC	State Transportation Advisory Committee
STIP	Statewide Transportation Improvement Program
STU	Surface Transportation Metro (a FHWA funding program that is a subset of STP)
STP	Surface Transportation Program (a FHWA funding program)
STBG (previously STP-Metro)	Surface Transportation Block Grant (a FAST Act FHWA funding program)
TAC	Technical Advisory Committee (of the NFRMPO)
TA (previously TAP)	Transportation Alternatives program (a FHWA funding program)
TAZ	Transportation Analysis Zone (used in travel demand forecasting)
TC	Transportation Commission of Colorado
TDM	Transportation Demand Management
TIGER	Transportation Investment Generating Economic Recovery a competitive federal grant program
TIP	Transportation Improvement Program
Title VI	U.S. Civil Rights Act of 1964, prohibiting discrimination in connection with programs and activities receiving federal financial assistance
TMA	Transportation Management Area (federally-designated place >200,000 population)
TOD	Transit Oriented Development
TPR	Transportation Planning Region (state-designated)
TRAC	Transit & Rail Advisory Committee (for CDOT)
UPWP	Unified Planning Work Program
VMT	Vehicle Miles Traveled
VOC	Volatile Organic Compound

Fort Collins Community Room 215 N Mason St



Directions from I-25

- Off of I-25, (Exit 269B) West on SH-14
- SH-14 becomes Mulberry
- Turn North (left onto Mason)
- Parking – just North of building --215 N Mason or in Parking Garage at 120 N Mason

Community Room
1st floor – North entrance of building
Immediate left



November 3, 2016 Council Meeting Minutes

**Meeting Minutes of the
NORTH FRONT RANGE TRANSPORTATION &
AIR QUALITY PLANNING COUNCIL**

**November 3, 2016
Eaton Public Library
132 Maple Avenue
Eaton, CO**

Voting Members

Present

Kevin Ross-Vice Chair -Eaton
Jennifer Baker -Berthoud
John Morris -Evans
Robb Casseday -Greeley
Tom Donnelly -Larimer County
Paula Cochran -LaSalle
Joan Shaffer -Loveland
Linda Meisner -Milliken
Sean Conway -Weld County
Myles Baker -Windsor
Kathy Gilliland -Transportation
Commission

Absent

Gerry Horak -Fort Collins
Chris Colclasure -CDPHE
Troy Mellon -Johnstown
Don Brookshire -Severance
Paul Steinway -Timnath
*No Member -Garden City

MPO Staff:

Terri Blackmore, Executive Director; Renae Steffen, Administrative Director; Becky Karasko, Regional Transportation Planning Director; Aaron Buckley, Ryan Dusil and Medora Kealy, Transportation Planners.

In Attendance:

Dawn Anderson, Jeff Bailey, Julie Cozad, Jim Eussen, Joel Hemesath, Wayne Howard, Mark Jackson, Will Jones, Janet Lundquist, Steve Teets, Gary Thomas.

Vice Chair Ross called the MPO Council meeting to order at 6 p.m.

PUBLIC COMMENT:

There was no public comment.

APPROVAL OF THE MEETING AGENDA:

*Conway **moved** to approve the meeting agenda. The motion was **seconded** and **passed** unanimously.*

APPROVAL OF THE MINUTES:

*Casseday **moved** to approve the October 6, 2016 meeting minutes. The motion was **seconded** and **passed** unanimously.*

Lead Planning Agency for Air Quality Agenda

Vice Chair Ross opened the Air Quality portion of the meeting.

Air Pollution Control Division Report

A written report was provided.

Regional Air Quality Council

There was no report. The meeting will be held November 4th.

Metropolitan Planning Organization (MPO) Agenda

Vice Chair Ross opened the MPO portion of the meeting.

REPORTS:

Executive Director Report:

Terri Blackmore, Executive Director, introduced a new Transportation Planner, Ryan Dusil, to the Council then she briefly reviewed information from the November 2016 Director's Report and added the following:

- VW Proposed Partial Consent Decree- Blackmore added that a recommendation will be made at the November 4 RAQC meeting which will include increasing the transit portion and using the majority of the settlement money in the non-attainment area of the North Front Range. Because some states will not apply for the settlement money their portion will be divided among the states that do, which could potentially increase Colorado's current portion of \$61M.
- Audit- An interview will be held November 15th for the one firm that responded to the RFQ. Because their bid was based on an increased number of staff assigned to the audit process, Blackmore will try to negotiate for fewer staff and a lower cost.

Report of the Chair:

Vice Chair Ross reported that Chair Horak wanted the Council to be informed that the results of the Executive Director's evaluation survey will go out to the Council in November. He also indicated that as outlined in the Articles of Association, there will be an Executive Session at the December Council meeting to complete the evaluation process and finalize any negotiations. In January, Council will have another Executive Session to review, discuss and deliberate, and vote on Blackmore's evaluation and contract as appropriate.

TAC:

A written report was provided.

Finance:

Ross briefly reviewed the October 20, 2016 Finance Committee Report bullet points and minutes with the Council and highlighted the additional payroll funds requested for the general increase to salaries and overtime pay needed to stay in compliance with the new overtime law going into effect December 1. He also reviewed information on the VanGo™ Summary of FY 2017 Budget Amendment #1 Request with the Council.

CONSENT ITEM:

Open 2040 RTP Amendment Public Comment

Ross asked if there was any public comment on the 2014 RTP Amendment. Steve Teets, Citizen's Bus Improvement Committee, Chairman, Greeley, commented that he read in the 2040 Regional Transportation Element (RTE) that there was only one route on US 34 from Greeley that stops at I-25 and said he thought it should be extended to the transfer center at Orchard Shopping Center. He also

said he had heard the transfer center was being moved and asked where and why. Shaffer responded the City of Loveland wanted to expand the transfer center but the private property owners of the space had no interest in expanding the facility, so the center will have to be relocated. Teets suggested there should be a route on US 34 that connected to both FLEX and Bustang at I-25.

*Morris **moved** to Release the 2040 RTP Amendment for Public Comment. The motion was **seconded** and it **passed** unanimously.*

Blackmore noted that the 2040 RTP Amendment Public Comment period would be open for the federally required 45 days and ending December 18th. The amendment will be on the January Council agenda for action and approval.

ACTION ITEMS:

FY2017 UPWP Amendment

Blackmore reviewed information from the FY 2017 Unified Planning Work Plan (UPWP) Amendment memo and resolution with the Council, reminding them that because the rent for the MPO Office had not been determined in 2016, only a one year UPWP had been drafted previously and it was now necessary to do an amendment to incorporate the remaining FY 2016 funding.

*Shaffer **moved** to approve Resolution 2016-15 approving the First Amendment to the FY 2017 Unified Planning Work Program (UPWP) and Budget. The motion was **seconded** and it **passed** unanimously.*

FY 2020 & 2021 Call for Projects Recommendations

Karasko briefly reviewed information from the FY 2020 -2021 Call for Projects Recommendations memo and resolution. Conway confirmed that there had been no changes since the recommendations had been presented to the Council in October. Ross noted that documents from the 2014 Call for Projects process regarding project selection and scoring criteria had been emailed to Council on October 24th to address concerns presented by Norton at the October 6th meeting.

*Casseday **moved** to approve Resolution 2016-16 adopting the FY 2020-2021 Call for Projects. The motion was **seconded** and it **passed** unanimously.*

DISCUSSION ITEM

2016 Q4 TIP Amendments-

Aaron Buckley, Transportation Planner briefly reviewed information from the 2016 Q4 TIP Amendment AIS with the Council, and clarified that the numbers are represented in thousands, therefore the total funding amounts would equal \$195M (Federal \$61,001M + State \$112,433M + Local \$22,050M). He confirmed this conversion will be noted on future documents. The 2016 Q4 TIP Amendments will be on the December agenda for action and approval.

PRESENTATION

NFRMPO Website Upgrade

Medora Kealy, Transportation Planner, explained that the MPO website had been updated by staff to reduce the cost of the host and content management system, gain more control and make it more mobile-friendly. She then presented the NFRMPO Website Update to the Council, identifying new attributes and functionality of the updated website. Ross and other Council members praised Kealy and the MPO staff for their time and effort on the new website, citing it was now much more user-friendly.

COUNCIL REPORTS:

Transportation Commission Report

Gilliland reported on the following:

- CDOT's 2016 Transportation Summit was very successful, sold out. She thanked all who attended and mentioned she would like to get some of Utah's presentation slides to the Council, to show their impressive per capita transportation spending as well as the increased budget they give their committee when they have only half the expenses of Colorado.
- I-25 funding is currently secure, even with Governor Hickenlooper's reduction in SB 228 money.
- OTTO, Uber's self-driving Truck Company, partnered with Budweiser to complete the first real-world commercial shipment using an autonomous truck to haul more than 50,000 cans of beer from Fort Collins to Colorado Springs. There was a driver tucked in the sleeper berth who monitored the two-hour voyage. More test runs will be done in the near future.

CDOT Region 4

Jim Eussen, CDOT R4 noted the Council had received the CDOT Project Status Updates (October 25) handout and offered to answer questions. Conway asked about North I-25 and the completion date for the Berthoud Hill Project. Eussen explained that although the project will not be completed until spring 2017 the third lane on southbound I-25 near the Berthoud exit is still scheduled to be open to traffic on December 1, if not sooner. He also announced that award letters for full and partial TAP project funding had gone out and many North Front Range projects had been selected. Gilliland asked about the new round of Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies (FASTLANE) grants that had been issued. Blackmore noted that although the process was starting earlier this year they will still have only six weeks to complete applications. She suggested that with the I-25 expansion project not rolling yet it may not be beneficial to apply for FASTLANE money. Blackmore also noted that the criteria was for projects starting at \$100M that either had a freight component or were a bottleneck solution. She explained the Council would need to choose projects immediately in order to have the application ready by the deadline. There was a comprehensive discussion regarding the logistics of applying for the currently issued FASTLANE funding and projects coming out of the US 85 PEL.

Gilliland cautioned that although new community projects that connected to the I-25 expansion project could be brought forward from the US 34 PEL, if they change the scope the cost will be carried over to the communities. She also noted that even though the budget proposal from Governor Hickenlooper included more cutbacks in funding than expected, CDOT wants to work in whatever projects they can, but they must be presented, with funding, by January. Blackmore added that smaller projects could be funded with Transportation Investment Generating Economic Recovery (TIGER) funds. Eussen and Conway noted that Spaghetti Junction and US 85 to 104th north were two top priority projects for new FASTLANE funding. The Council briefly discussed the two potential projects noting that the particulars were not yet clear and more information would be available in the coming months, following on-going negotiations.

North I-25 Coalition

Conway reported the following:

- The Coalition had a successful meeting with the Transportation Coalition on November 2nd.
- All legislators have been invited to the December 7th meeting. The Coalition will request at the minimum they keep State transportation funding at the current level, based on budget projections. All are invited and encouraged to attend.
- Sandra Solin and David May gave an update on the development of a potential bill which was predicated on the six principles that the Coalition adopted.

Highway 34 Coalition

There was no report. The next meeting is at 4pm on January 5th in Milliken.

STAC Report

Conway thanked Gilliland and other Transportation Commissioners who attended the very successful STAC meeting on October 28th where many misperceptions were broken down. There will now be a luncheon with the two groups at least twice a year to continue to improve communication and relationships.

Host Council Member Report- Ross thanked everyone for coming to Eaton. He recognized the efforts of Chris Bagley, Town Clerk, who arranged the food and room setup. He acknowledged McCarty's at the Eaton Country Club for providing the food. He encouraged everyone to drive by the new Eaton Town Square on Collins Street and the progress of the new Eaton Recreation Center on 3rd Street at County Road 35, which will be opening in June. He noted there is a new subdivision on the south side of town as well as a CNG fueling station on the east side of US 85 which has been instrumental for several CNG vehicles in Eaton and Greeley. Dominoes will be opening soon as will other businesses that have not yet been officially announced. He proudly stated that the Eaton Public Library was designed by Roger Thorp and paid for with cash by the Eaton Library District.

Loveland- Shaffer announced that Loveland's Halloween celebration was very successful. Loveland City attorney, Tami Yellico, has taken a position as Municipal Legal Services Manager at the Colorado Municipal League (CML), Claybourne Douglas will be the interim. Steve Adams is doing well in his new position as Loveland City Manager. She wished everyone good luck in the upcoming elections.

Windsor- Myles Baker reported the following:

- Windsor's Community Recreation Center (CRC) is now open they held a Ribbon Cutting event on October 8th
- Northern Colorado's Largest Pickle Ball complex was opened in Windsor. The outdoor complex has 6 courts. The sport — combines elements of tennis, table tennis and badminton.
- Windsor's \$3.3M TIGER grant project, the Railroad Quiet Zone Certification Program, will begin the 21-day waiting period in November with completion by the end of the year.
- The \$13M Public Works Facility has broken ground. \$1.5M came from DOLA, the remainder is being paid in cash.
- New Liberty Road, which runs east and west from the west side of Water Valley towards CR 13, will be completed soon.

LaSalle- Cochran reported that residents were beginning to move in to the new Dove Hill subdivision. She also noted that a new concession stand complex was going in near the baseball diamonds.

Evans- Morris announced the following:

- US 85 Access Control Plan identified improvement on 37th Street and Highway 85 is in process and scheduled to be completed by the beginning of June 2017.
- Final flood repairs are being made on Brantner Road and Industrial Road.
- Engineering plans for Riverside Park are 90% complete. They hope to break ground in December.

Weld County- Conway reported that the Weld County Commissioners had toured WCR 49 which is progressing well and is on schedule. Cozad is working with Morris and others on the WCR 54 project. Also, WCR 29 has a working group keeping the projects infrastructure needs on target, the state demographer has predicted there will be 490K travelers on portions of that road in the next 20 years.

Greeley- Casseday announced the following:

- Greeley citizens excited that West 20th Street between 71st Avenue and 83rd Avenue has been widened to four lanes.
- Two community meetings were held to discuss what the next twenty years will look like for the City of Greeley. There was a lot of good feedback regarding transportation issues that need addressed.
- All are invited to the Greeley Lights the Night Parade at 5:30 on Saturday, November 26th from 9th Avenue to Lincoln Park. More than 50 floats are participating.

Milliken- Measner thanked the Council for the very nice get-well card she had received in October. She reported that Milliken's Field House was open and their recreation department was making good use of the new facility which is expected to have a substantial amount of traffic. They are considering the installation of a second stoplight to mitigate congestion at that intersection. Milliken is working on their town budget and look forward to finalizing it very soon.

Berthoud- Jennifer Baker reported that the Berthoud Town Board had approved renovations at the Guaranty Bank & Trust building that will soon house their new Town Council Chambers in its basement. The facility will be nearly double the size of their current facility and is expected to be completed at the first of the year. Berthoud held a very successful Strategic Planning Session on October 28th and 29th with the new Town Board and Mayor. They reviewed their 20-year plan and aligned many town board goals with staff.

MEETING WRAP-UP:

Final Public Comment:

Steve Teets, Citizen's Bus Improvement Committee, Chairman, Greeley, commented that the connecting van that had been going from Loveland to Greeley and back for medical trips and had allowed others to ride had stopped in September. He encouraged the Council to bring back the 34 Express. He also requested information for a better transportation plan from the 34 Express Subcommittee be provided to him. He said he understood that the plan was to have a route from downtown Greeley to Loveland's Orchard Square. He said he thought that was a good transit system that would have lasted. He added that people from Loveland and Fort Collins that rode the connecting van wanted to go into Greeley for medical treatment as well. He believes all communities would benefit from having transit along US 34 like the connecting van sponsored by several organizations that was intended for patients but others were also able to ride. He also commented that he was surprised to see the much-needed work being done on US 85 between Eaton and Greeley. He asked if the project was eventually going to go up north and down south to Platteville. Ross replied that he understood that currently the intersection at SH 392 and US 85 was being completely redone, with pavement from O Street north to Eaton and then eventually to Ault. Blackmore agreed to look into providing Teets with information from the 34 Express Subcommittee Plan.

Next Month's Agenda Topic and Suggestions:

- 1) MPO Officer Elections

The meeting was adjourned at 7:11 p.m.

Meeting minutes submitted by: Renae Steffen, MPO Staff

Regional Air Quality Council (RAQC) Report: December 2016

Regional Air Quality Council Report (RAQC)

November 4, 2016

Update on Ozone Moderate Area State Implementation Plan

- The Air Quality Control Commission (AQCC) hearing on the Moderate Area Ozone State Implementation Plan for the Denver/North Front Range non-attainment area will be held on November 17. (AQCC approved the SIP on November 17 and it will be submitted to the General Assembly for their consideration in January)

Discussion of Potential RAQC Recommendations concerning the Implementation of the Volkswagen Environmental Mitigation Trust in Colorado

- The Regional Air Quality Council held two subcommittee meetings prior to the November 4 meeting and had recommendations for consideration
 - Recommendations
 1. There should be state-wide eligibility for projects but the focus of the funding should be in Front Range counties (Adams, Arapahoe, Boulder, Broomfield, Denver, Douglas, Jefferson, Larimer, Weld, Teller, El Paso and Pueblo Counties) where most of the affected VW vehicles are registered and where air quality challenges are the greatest. Vehicle registration data indicates that about 80% of the affected vehicles are located in this area.
 2. The funding should be used for projects that would not have been implemented otherwise. Funding should be directed to transformative projects and opportunities and to accelerate the introduction of cleaner-burning fuels and vehicles with the goal of moving toward zero emissions.
 3. A majority of funding should be allocated to transit with a minimum of 25% allocated to transit electrification.
 4. Funds should be used to fund 100% of the incremental cost of alternative fuel vehicles for government fleets. Additional funding incentives could be made to help spur investment in transformative projects or to accelerate fleet turnover.
 5. Existing state and federal tax credits should be taken into account for private fleets and VW funds should be used to help fund 100% of the incremental cost of alternative fuel vehicles when combined with tax credits. Like government fleets, additional funding incentives could also be made to help spur investment in transformative projects or to accelerate fleet turnover.
 6. Funding for diesel-fueled vehicle projects should be limited to pre-2002 medium duty trucks.
 7. As allowed by the Mitigation Trust Fund agreement, the maximum 15% of the funds should be designated for the light-duty ZEV Supply Equipment allocation, including both electric and hydrogen. For the electric vehicle charging infrastructure, both DC

fast charging and workplace charging should be included, and priority should be given to filling gaps in the fueling infrastructure. The process to distribute funds should seek to maximize other matching investments in light-duty ZEV supply equipment.

8. The allocation of funding for different types of projects should take into account the cost, air quality benefit, and cost effectiveness to the extent possible, as well as other factors. There should be a focus on the long-term benefit with an emphasis on NOx emissions reductions.

9. The program should reach out to the railroad industry to explore interest in participation for eligible switcher locomotives at freight yards.

10. Current program structures exist within the state to implement projects similar to the Mitigation Trust Fund eligible projects. Colorado's process should be implemented to the extent practical through existing program structures, modified as appropriate, for the efficient and expedited implementation of the program. This includes the ALT Fuels Colorado and Charge Ahead Colorado programs currently being implemented by RAQC, CEO and CDOT and other program partners in the Front Range region.

Executive Director Report: December 2016

December 2016 Director's Report

Council/Board Presentations

- I have made presentations to the Severance, Milliken and Berthoud boards
- Evans is scheduled for December 6
- Windsor is tentatively scheduled for January 2016
- Please let me know if you would like me to make a presentation on the MPO to your board or council

Air Quality Outreach

- NFRMPO will be working with the Regional Air Quality Council to have their marketing consultant develop joint VanGo/Air Quality bus tails/back

VW Proposed Partial Consent Decree

- The Department of Justice has published a notice of a Partial Consent Decree for 2.0 liter engines that operate with the emission defeat software
- The Governor has designated the CDPHE as the agency to manage the VW program in Colorado working with CDOT and Colorado Energy Office (CEO)
- VW is required to establish \$2.7B to mitigate excess emissions with funds distributed based on vehicles in that state
- Colorado's portion is \$61M
- Trustee expected to be selected by mid-2017
- More information available at <http://bit.ly/2aswWj9>
- Staff prepared comments on the VW process
- A copy of the letter is attached

Audit

- The NFRMPO has released a Request for Qualification for an auditor.
- The firm of Eide Bailey was interviewed by Kevin Ross, Terri Blackmore and Crystal Hedberg on November 15
- After negotiating with the firm on costs for a non-single audit, the firm was retained

Fix N I-25

- The next N I-25 Funding Subcommittee meeting is scheduled for December 2 from 12:30 to 2:00 pm at Perkins at Crossroads
- The N I-25 Coalition plans to hold a meeting with the State Legislators on December 7

NFRMPO Non-motorized Plan

- Public comment on the draft Non-motorized Plan will open on December 2 and close on December 31
- TAC received the draft for their review and comment in early November

HOV 3

- HOV three will be initiated in January 2017
- HPTe staff will roll out marketing/education campaign in December. They are also available to present the change at the NFRMPO Planning Council on December 1
- Information on HOV3 will be included in the NFRMPO and VanGo December newsletters

VanGo™

- VanGo™ staff made a presentation to Estes Park employers on the ability to travel up the canyon with VanGo™ using a permit provided by CDOT but no vans have been started
- MPO/VanGo™ staff are working with FTA and Transfort to identify a process that allows the sale of FTA funded vans without having to return 80% of the funding
- VanGo has issued an RFP for an analysis of the fare structure - no proposals were received.
- A purchase order for up to 15 vans has been provided to Larry H Miller Chrysler out of Thornton
- An RFP for the 2017 Van purchase will be issued by the end of the year
- The MPO will kick off a pilot establishing VanGo maintenance for up to 24 vans in Loveland
- VanGo™ will be combining the Fare Analysis and APP RFP and reissuing it. The app is for NTD reporting.

NFRMPO and VanGo™ Websites

- The NFRMPO Staff with Greystone assistance has updated the website and the URL will remain the same
- The new NFRMPO website is able to take public comment using Contact US
- The VanGo™ website has been updated by Tripspark and uses a new URL of Vangovanpools.org
- The new VanGo™ was migrated to the MPO servers on November 22

Bike/Pedestrian Counters

- The Town of Windsor will using the counters one week each month to measure winter usage beginning November 7 continuing through April 9
- The Town of Evans has a signed MOU and is able to use the counters
- For more information on the training or to reserve the counters, contact Aaron Buckley at 970-416-2309 or by email abuckley@nfrmpo.org

Mobility Committees

- The Larimer Senior Transportation Coalition meets December 1 from 1:30 -3:00 pm at Pathways Hospice
- The Weld Mobility Committee meets December 6 from 1:30-3:00 at the Greeley Chamber of Commerce and Larimer County Mobility Committee meets December 15 from 1:30 -3: pm at the NFRMPO office
- The Committees will meet separately in December to continue work on the Plan

NFRMPO Documents available electronically or as printed copies

- To assist with public outreach, staff has designed and printed the following documents:
 - NFRMPO and VanGo™ Brochures
 - 2016 Annual Report
 - 2040 RTP Brochure
 - Mobility Postcards
 - Mobility Rider's Guide
 - Quarterly Newsletter



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 Fort Collins, Colorado 80521
 (970) 221-6243
 FAX: (970) 416-2406
www.nfrmpo.org
www.smarttrips.org

MPO Planning Council
 Mayor Pro-Tem Gerry Horak- Chair
 City of Fort Collins
 Transfort
 Mayor Kevin Ross- Vice Chair
 Town of Eaton
 Jennifer Baker
 Town of Berthoud
 Mayor John Morris
 City of Evans
 Town of Garden City
 Mayor Tom Norton
 City of Greeley
 Troy Mellon
 Town of Johnstown
 Commissioner Tom Donnelly
 Larimer County
 Paula Cochran
 Town of LaSalle
 Joan Shaffer
 City of Loveland
 Mayor Pro-Tem Linda Measner
 Town of Milliken
 Mayor Don Brookshire
 Town of Severance
 Paul Steinway
 Town of Timnath
 Commissioner Sean Conway- Past
 Chair
 Weld County
 Mayor Kristie Melendez
 Town of Windsor

Chris Colclasure
 CDPHE- Air Pollution Control
 Division
 Kathy Gilliland
 Transportation Commission

MPO Staff
 Terri Blackmore
 Executive Director
 Becky Karasko
 Regional Transportation Planning
 Director
 Renae Steffen
 Administrative Director
 Crystal Hedberg
 Finance and Operations Manager

November 18, 2016

Colorado Department of Public Health and Environment
 4300 Cherry Creek S Drive
 Denver, CO 80246
cdphe.commentsapcd@state.co.us

Re: VW and Audi Settlement

The North Front Range Transportation & Air Quality Planning Council (NFRT & AQPC) has been following the proposed VW 2.0 Liter Engine Settlement closely as the northern half of Colorado's Ozone nonattainment area.

As noted in the Federal Register, the funds available to the State of Colorado are roughly \$61M, based on the VW vehicle registrations. The Settlement requires the funds be used to reduce Nitrogen Oxides (NO_x) to offset the damage to the air quality caused by the impacted vehicles.

The NFRT&AQPC supports using the project selection processes in place including the MPO CMAQ, RAQC and CEO. The CMAQ project selection process is made by the local communities impacted by the emissions defeating vehicles.

In addition, the NFRT&AQPC supports fuel neutrality with a balance of short term and long term benefits that move the State to compliance with Air Quality standards.

The timing of the improvements should not be delayed so that the maximum benefit can be accrued to the State as soon as possible. This will aid in meeting the National Ambient Air Quality Standards.

The CDPHE staff should take an active role in preparing a plan and a list of recommended projects for the \$2B electric infrastructure funding concurrently with the State plan for the \$61M to maximize the benefit of the funding in both pools.

The CDPHE staff should work with DOLA and the MPOs to identify environmental justice areas to ensure these communities receive adequate relief from the emissions previously operating near their homes.

The projects submitted for funding should complete a Benefit Cost analysis tied to NO_x and other emissions to provide the maximum benefit to the State.

The projects selected should also benefit the State through the replacement of the old diesel transit fleet with the benefit cost considering ridership which reduces the single occupant vehicles on the roads. Transit vehicles operate continuously throughout the day, meaning (electric, hybrid, whichever fuel) transit vehicles will provide additional (or continuous) air quality benefits.

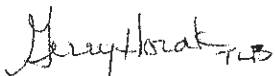
The Program should ensure the vehicles remain in the State for the life of the vehicle by requiring a prorated payback that would support other projects to replace the vehicles moved out of state.

The funds should be used to pay the incremental cost of the alternatively fueled vehicles assuming the use of all available tax credits for private vehicles.

Colorado should devote the 15 percent allowed to Light Duty Zero Emission Vehicle Supply Equipment as long as there is a plan for submitting projects for the separate \$2B for Zero Emission charging stations, zero emission education, and to improve access to Zero Emission Vehicles (ZEV) through Car share and rideshare programs.

Thank you for the opportunity to provide comments on the VW settlement process.

Sincerely,



Gerry Horak
Chair



Terri Blackmore
Executive Director

Congress of the United States
Washington, DC 20515

October 26, 2016

Chairman Thad Cochran
Senate Appropriations Committee
S-128, The Capitol
Washington, DC 20510

Vice Chairwoman Barbara Mikulski
Senate Appropriations Committee
S-128, The Capitol
Washington, DC 20510

Chairman Hal Rogers
House Appropriations Committee
H-305, The Capitol
Washington, DC 20515

Ranking Member Nita Lowey
House Appropriations Committee
1016 Longworth House Office Building
Washington, DC 20515

Dear Chairman Cochran, Vice Chairwoman Mikulski, Chairman Rogers, and Ranking Member Lowey:

We write in support of adequate funding for the Federal Highway Administration's (FHWA) Emergency Relief (ER) account (23 U.S.C. § 125) to address disaster relief and mitigation projects in Colorado.

According to the Colorado Department of Transportation (CDOT), the ER account is facing a significant shortfall of available funds to allocate to eligible requests from multiple states. It is likely that several recent natural disasters around the country will only add to this problem.

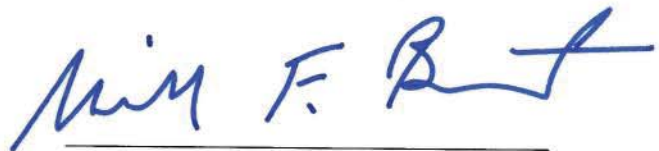
CDOT has informed our offices that it could be 20 years for our state to receive sufficient funding through the ER account to complete the remaining projects from the 2013 floods. Our communities and our state economy cannot risk waiting 20 years to permanently repair our infrastructure. In fact, significant delays in completing permanent repairs will put at risk the temporary repairs made in the immediate aftermath of the disaster, potentially costing additional taxpayer dollars.

As a delegation, we look forward to working with you and the entire Committee in any way possible to find a solution to this critical issue facing Colorado and many states across the country.

Sincerely,



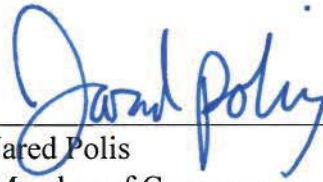
Cory Gardner
United States Senator



Michael F. Bennet
United States Senator



Diana DeGette
Member of Congress



Jared Polis
Member of Congress



Scott Tipton
Member of Congress



Ken Buck
Member of Congress



Mike Coffman
Member of Congress



Ed Perlmutter
Member of Congress



Doug Lamborn
Member of Congress

COMMITTEE REPORT: TAC – November 16, 2016

**Executive Summary of the
TECHNICAL ADVISORY COMMITTEE (TAC)
North Front Range Transportation and Air Quality Planning Council
November 16, 2016**

APPROVAL OF THE OCTOBER 19, 2016 TAC MINUTES

Averill corrected the October 19, 2016 minutes to state Transfort staff are responsible for finding funding instead of responsible for providing funding. The October 19, 2016 TAC meeting minutes were approved unanimously as corrected.

CONSENT AGENDA

Q4 TIP Amendment – Lundquist moved to approve the Consent Agenda. McDaniel seconded the motion, and it was approved unanimously.

OUTSIDE PARTNERS REPORTS (verbal)

Northern Colorado (NoCo) Bike & Ped Collaborative – Buckley reported the NoCo attendees discussed the expiration of the automatic data upload service for the permanent bicycle and pedestrian counters; the installation of an Eco-Counter, Eco-totem on the Remington Bikeway; interest from the Poudre Heritage Alliance in connecting communities and planning efforts along the Poudre trail; and assembling a team for the Walkability Action Institute application. The NFRMPO announced the release of the draft Non-Motorized Plan (NMP) and scheduled a Steering Committee conference call to discuss the NMP on Friday, November 18. The City of Loveland is updating their transportation plans in 2017.

Regional Transit Items – Bailey reported the North Transfer Station, which is used by COLT and FLEX, will move 1.5 blocks south to the Larimer County Food Bank as a temporary location. The City is investigating properties for a long-term location.

DISCUSSION

2016 Non-Motorized Plan – Buckley presented the Draft 2016 Non-Motorized Plan, including major components, outreach, and next steps. Buckley stated there will be a Steering Committee conference call on Friday, November 18 to discuss the Plan and is open to TAC members. The NMP public comment period opens December 2 and closes December 31, 2016. TAC member discussion focused on crash data presented, the intended Plan audience, and inclusion of ADA requirements.

FY 2018-2021 TIP – Buckley presented the draft FY 2018-2021 Transportation Improvement Program (TIP). Identified changes to the TIP include, spelling out funding source names; adding project descriptions; a new column to display FY 2016 and FY 2017 funding programmed in the previous TIP; a new column for State Transportation Improvement Program (STIP) FY 2022 and FY 2023 funding programmed; clarification of amendment criteria; and general formatting improvements. Buckley stated next steps include distributing the 2016 Call for Projects Award Letters; opening the TIP public comment period from December 2 to December 31, 2016; preparing the 2016 Annual Listing of Federally Obligated Projects Report; and submitting project information to TELUS for a possible online TIP.

Karasko stated the NFRMPO has used a threshold of \$1M in federal funding change to trigger an Amendment since 2004, and asked if the threshold should be increased. Discussion ensued regarding an appropriate threshold to balance administrative burden and public comment opportunities. Buckley will analyze previous Amendments to determine how many would qualify as modifications with a higher threshold, and bring the analysis to TAC in December.

COMMITTEE REPORT: Finance – November 17, 2016

Finance Committee Report

- Finance Committee met on November 17, 2016
- The committee reviewed the 3rd Qtr. 2016 Unaudited Financial Statements and Investment Report
- The Finance Committee recommends Council accept the 3rd Qtr. Unaudited Financial Statements and Investment Report
- The MPO received one responsive proposal for audit services.
- The proposed budget for the audit was significantly higher than prior year audit fees.
- The interview team composed of Kevin Ross, Terri Blackmore and Crystal Hedberg met with the firm on November 15, 2016
- The auditing firm agreed to take another look at the work and resubmit a budget.
- If the fees remain too high, the MPO will go out again with another request for qualifications.

The cost for the remodel of the office totaled \$38,788, \$14,451 less than the original quote for the project.

A revised amortization schedule is included in the materials for the Council's review.

Meeting Minutes of the
Finance Committee of the North Front Range Transportation & Air Quality Planning Council

November 17, 2016

7:30 a.m.

Egg & I

1205 Main Street

Windsor, CO

Members Present

Paula Cochran

Tom Donnelly

Kevin Ross

Paul Steinway

MPO Staff Present

Crystal Hedberg

Terri Blackmore

The meeting was called to order by Chair Ross at 7:35 a.m.

Approval of Minutes:

Cochran noted one spelling error. Steinway moved and Cochran seconded a motion to approve the October 20, 2016 meeting minutes with the one correction. The motion passed unanimously.

3rd Quarter 2016 Unaudited Financial Statements and investment report.

The 3rd quarter 2016 unaudited financial statements were reviewed. Crystal Hedberg, Financial Manager, noted there was nothing out of the ordinary reflected in the financial statements. Hedberg noted that vans have been ordered and will be delivered in December. This will be reflected in revenue (FASTER grant) and expenditures for the 4th quarter financial statements. Ross pointed out the annual budget amount on the financial statements and the breakout of consultants and professional services did not agree. Hedberg indicated this would be corrected before the statements were sent to Council. Donnelly moved and Cochran seconded a motion to recommend council accept the 3rd quarter 2016 unaudited financial statements. The motion passed unanimously.

Audit Selection Update.

Hedberg reported the MPO received one responsive proposal for audit services. The proposed fees for a single audit were between 6,000 and 7,000 more than has been paid in the past. The proposed fee for an audit that was not a single audit and would need to be funded 100% by the local entities was approximately \$1,500 higher than prior year single audit fees. Based on current financial information, the MPO will not require an A-133 single audit for 2016. The interview team made up of Kevin Ross, Terri Blackmore and Crystal Hedberg met with this firm on November 15, 2016. The audit firm stated they would take another look at the fees and submit an amended budget to the MPO. If the fees remain too high, the MPO will send out another Request for Qualifications.

Building Remodel Loan Update.

Hedberg reported that the total cost of the remodel was \$38,788. The original budget was \$53,239. The MPO received a savings of \$14,451 by purchasing the carpeting directly instead of going thru the

contractor. A loan will be set up between VanGo™ and the MPO for \$38,788 as authorized at the June 2, 2016 Council meeting. An updated amortization schedule will be provided to Council.

The meeting was adjourned at 8:00 a.m.

MPO LOAN AMORTIZATION SCHEDULE-BUILDING REMODEL

ENTER VALUES

Loan amount	\$38,787.55
Annual interest rate	0.11%
Loan period in years	5
Number of payments per year	1
Start date of loan	9/30/2017

Optional extra payments

LENDER NAME VanGo

LOAN SUMMARY

Scheduled payment	\$7,783.13
Scheduled number of payments	5
Actual number of payments	5
Total early payments	
Total interest	\$128.09

PMT NO	PAYMENT DATE	BEGINNING BALANCE	SCHEDULED PAYMENT	EXTRA PAYMENT	TOTAL PAYMENT	PRINCIPAL	INTEREST	ENDING BALANCE	CUMULATIVE INTEREST
1	9/30/2017	\$38,787.55	\$7,783.13	\$0.00	\$7,783.13	\$7,740.46	\$42.67	\$31,047.09	\$42.67
2	9/30/2018	\$31,047.09	\$7,783.13	\$0.00	\$7,783.13	\$7,748.98	\$34.15	\$23,298.11	\$76.82
3	9/30/2019	\$23,298.11	\$7,783.13	\$0.00	\$7,783.13	\$7,757.50	\$25.63	\$15,540.61	\$102.45
4	9/30/2020	\$15,540.61	\$7,783.13	\$0.00	\$7,783.13	\$7,766.03	\$17.09	\$7,774.58	\$119.54
5	9/30/2021	\$7,774.58	\$7,783.13	\$0.00	\$7,774.58	\$7,766.02	\$8.55	\$0.00	\$128.09

CONSENT ITEM: 2016 Q4 TIP Amendments

AGENDA ITEM SUMMARY (AIS)

North Front Range Transportation & Air Quality Planning Council



Meeting Date	Agenda Item	Submitted By
December 1, 2016 Fort Collins	2016 Q4 TIP Amendment **CONSENT**	Aaron Buckley
Objective / Request Action		
To approve the 2016 Q4 TIP Amendment, which includes rolling projects forward, adding funds to projects, adding new projects, and removing projects from the FY2016-FY2019 TIP. There are 20 Amendments in total.		<input type="checkbox"/> Report <input type="checkbox"/> Work Session <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action
Key Points		
<p>CDOT, GET, NFRMPO, and the City of Loveland are requesting TIP amendments to the FY2016-2019 TIP for the following projects and funding:</p> <ul style="list-style-type: none"> • Bridge - On State System <ul style="list-style-type: none"> ○ I-25 Scour at the Big Thompson River (MP 339-342) ○ I-25 Bridge Preventative Maintenance (Bridge Deck and Joint Maintenance for Multiple Bridges MP 245 to 270) ○ US34D: (C-18-J) Bridge Preventative Maintenance ○ US287: Spring Creek (Channel Realignment MP 344.8) • Strategic <ul style="list-style-type: none"> ○ North I-25: Design Build (SH402 – SH14) • Regional Priorities (North Front Range Listings) <ul style="list-style-type: none"> ○ NFR I-25: Post EIS Design & ROW ○ US85 PEL (25% NFR) ○ North I-25: Design Build • Transit 5307: Urbanized Area Formula Program <ul style="list-style-type: none"> ○ GET 50/50 Operating Assistance (FY17 5307 Small Urban Apportionment) ○ GET PM Maintenance 80/20 (FY17 5307 Small Urban Apportionment) ○ GET ADA Operating Assistance 80/20 (FY17 5307 Small Urban Apportionment) ○ GET Bus Stop Improvements (FY17 5307 Small Urban Apportionment) ○ GET 5-10 Year Strategic Plan (Rollover Funding from FY15 FTA 5307) ○ GET Preventative Maintenance Parts Inventory Software Module (Rollover Funding from FY15 FTA 5307) ○ GET 50/50 Operating Assistance (Rollover Funding from FY15 FTA 5307) ○ GET ADA Operating Assistance 80/20 (Rollover Funding from FY15 FTA 5307) • FASTER Transit <ul style="list-style-type: none"> ○ VanGo™ Replacement Vehicles (36) • RAMP Projects <ul style="list-style-type: none"> ○ Loveland I-25 & Crossroads Blvd Anti-Icing System • Bridge – On State System – Funding Pool Information <ul style="list-style-type: none"> ○ Region 4 Bridge – On System Pool ○ Region 4 State Bridge Enterprise Pool <p>Total Funding*:</p> <ul style="list-style-type: none"> • Federal: \$61,001 • State: \$112,433 • Local: \$22,050 		

New Funding*:

- Federal: \$42,998
- State: \$104,006
- Local: \$22,050

Funding Reduction*:

- Federal: \$600
- State: \$164
- Local: \$66

*All funding shown in thousands.

Committee Discussion

This is the second time Planning Council has seen the 2016 Q4 TIP Amendment.

Supporting Information

FTA §5307 – Urbanized Area Formula Funding Program

FTA §5307 makes Federal resources available to urbanized areas and to Governors for transit capital and operating assistance in urbanized areas and for transportation-related planning. An urbanized area is an incorporated area with a population of 50,000 or more designated as such by the US Department of Commerce, Bureau of the Census.

Advantages

Approval of the 2016 Q4 TIP Policy Amendment ensures available funds are assigned to projects in a timely manner and the FY2016-2019 TIP remains fiscally constrained.

Disadvantages

None noted.

Analysis /Recommendation

TAC recommended support for amending the FY2016-2019 TIP as identified above at their November 16, 2016 meeting.

Attachments

2016 Q4 Policy Amendment Form

FY 2016 through 2019

TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

North Front Range Transportation & Air Quality Planning Council

Policy Amendment Request #2016-Q4

Submitted to: CDOT

Prepared by: NFRMPO

DATE: 10/4/2016

Project Type	NFR TIP Number	Project Description/Location	Project Sponsor	Improvement Type	Source of Funds	Funding Type/ Program	2012-2017 TIP	FY 16	FY 17	FY 18	FY 19	TOTAL FY 16-19
Previous Entry												
Previous Entry	2017-015	I-25 Scour at the Big Thompson River MP 339-342	CDOT Region 4	Bridge on System	Federal State Total	BR SHF	0 0 0	0 0 0	400 100 500	0 0 0	0 0 0	400 100 500
Revised Entry												
Revised Entry	2017-015	I-25 Scour at the Big Thompson River MP 342.03-346.87	CDOT Region 4	Bridge on System	Federal State Total	CBP SHF	0 0 0	0 0 0	1,126 282 1,408	0 0 0	0 0 0	1,126 282 1,408
REASON: Project moved to FY18 and added \$908k to agree with updated Bridge construction plan. Pool balance will increase by \$908k.												
Previous Entry												
Previous Entry	2018-011	I-25 Bridge Preventative Maintenance MP 245 to 270	CDOT Region 4	Bridge Deck and Joint maintenance	Federal State Total	BR SHF	0 0 0	0 0 0	1,436 359 1,795	0 0 0	0 0 0	1,436 359 1,795
New Entry												
New Entry	2018-011	I-25 Bridge Preventative Maintenance MP 245 to 270	CDOT Region 4	Bridge Deck and Joint maintenance	Federal State Total	CBP SHF	0 0 0	0 0 0	3,851 963 4,814	0 0 0	0 0 0	3,851 963 4,814
REASON: Moved project to FY19 and increased construction costs \$3,019 to agree with updated bridge plan. Pool balance will increase by \$3,019.												
New Entry												
New Entry	2017-031	US34D: (C-18-J) Bridge Preventative Maintenance MP 344.8	CDOT Region 4	Bridge on System	Federal State Total	CBP SHF	0 0 0	0 0 0	1,494 374 1,868	0 0 0	0 0 0	1,494 374 1,868
REASON: New project in CDOT Region 4 updated Bridge On System Plan. Pool balance will increase \$1,868k.												
New Entry												
New Entry	2019-005	US287: Spring Creek MP 344.8	CDOT Region 4	Channel Realignment	Federal State Total	CBP SHF	0 0 0	0 0 0	0 0 0	0 0 0	400 100 500	400 100 500
REASON: New project in CDOT Region 4 updated Bridge On System Plan. Pool balance will increase \$500k.												
Strategic												
New Entry	2017-032	North I-25: Design Build SH402 - SH14	CDOT Region 4	Highway Added Capacity Modify & Reconstruct	Federal (freight) Federal State State (Transit) State (RoadX) Local Regional Priority Program Surface Treatment Surface Treatment Total	FR8 TIGER TCC STL ITS Private L RPP STA SHF	0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0	0 0 5,000 0 0 0 5,000 0 0	15,000 15,000 23,000 5,000 2,000 0 5,000 0 0	0 0 60,000 0 0 0 5,000 0 0	0 0 88,000 5,000 2,000 0 15,000 0 0
REASON: Add Additional FY18 to FY21 funds to existing regionally significant project. All funding is new money and will increase funds going into the NFR.												
Regional Priorities (North Front Range Listings)												
Previous Entry	2016-036	NFR I-25: Post EIS Design & ROW SSP4428.001	CDOT Region 4	Highway Added Capacity Modify & Reconstruct	Federal State Total	RPP	0 0 0	790 198 988	1,762 441 2,203	526 131 657	575 219 794	3,693 989 4,642
Revised Entry	2016-036	NFR I-25: Post EIS Design & ROW SSP4428.001	CDOT Region 4	Highway Added Capacity Modify & Reconstruct	Federal State Total	STA SHF	0 0 0	790 198 988	2,841 981 3,822	2,937 291 3,228	2,179 215 2,394	8,747 1,685 10,432

FY 2016 through 2019

TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
North Front Range Transportation & Air Quality Planning Council

Policy Amendment Request #2016-Q4

Submitted to: CDOT Prepared by: NFRMPO DATE: 10/4/2016

Project Type	NFR TIP Number	Project Description/Location	Project Sponsor	Improvement Type	Source of Funds	Funding Type/ Program	2012-2017 TIP	FY 16	FY 17	FY 18	FY 19	TOTAL FY 16-19
REASON:	Adjusted to agree with 10 Year RPP Plan 2016-2025 (FY17 increased \$919k; FY18 Increase \$2,571k; FY19 increased \$1,600k. Funds are available from within CDOT Region 4 RPP Pool (And correct Federal/State percentages))											
Previous Entry	NF1047	US85 PEL	CDOT Region 4	Planning	Federal State Total	STA SHF	0	400	400	0	0	800
Revised Entry	NF1047	US85 PEL (25% NFR)	CDOT Region 4	Planning	Federal State Total	STA SHF	0	400	0	0	0	400
REASON:	Decrease FY17 \$500k. Will keep project as placeholder for future funding.											
New Entry	2017-033	North I-25: Design Build SH402 - SH14	CDOT Region 4	Highway Added Capacity Modify & Reconstruct	State Local Total	TCC L	0	0	5,000	0	0	5,000
REASON:	Add new project to current TIP. Project is regionally significant and funding is all new money and increases funding going into the NFR.											
Transit 5307: Urbanized Area Formula Program												
New Entry	2017-023	GET 50/50 Operating Assistance	City of Greeley	Operations	Federal Local Total	FTA 5307	0	0	1,246	0	0	1,246
REASON:	FY17 5307 Small Urban Apportionment List of Projects											
New Entry	2017-024	GET PM Maintenance 80/20	City of Greeley	Maintenance	Federal Local Total	FTA 5307	0	0	691	0	0	691
REASON:	FY17 5307 Small Urban Apportionment List of Projects											
New Entry	2017-025	GET ADA Operating Assistance 80/20	City of Greeley	Operations	Federal Local Total	FTA 5307	0	0	216	0	0	216
REASON:	FY17 5307 Small Urban Apportionment List of Projects											
New Entry	2017-026	GET Bus Stop Improvements	City of Greeley	Bus Stop Improvements	Federal Local Total	FTA 5307	0	0	16	0	0	16
REASON:	FY17 5307 Small Urban Apportionment List of Projects											
New Entry	2017-027	GET 5-10 Year Strategic Plan	City of Greeley	Plans & Studies	Federal Local Total	FTA 5307	0	0	83	0	0	83
REASON:	Rollover funding from FY15 FTA 5307											
New Entry	2017-028	GET Preventive Maintenance Parts Inventory Software Module	City of Greeley	Maintenance	Federal Local Total	FTA 5307	0	0	16	0	0	16
REASON:	Rollover funding from FY15 FTA 5307											

FY 2016 through 2019

TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
North Front Range Transportation & Air Quality Planning Council

Policy Amendment Request #2016-Q4

Submitted to: CDOT		Prepared by: NFRMPO		DATE: 10/4/2016	
Project Type	NFR TIP Number	Project Description/Location	Project Sponsor	Improvement Type	Source of Funds
		City of Greeley	City of Greeley	Operations	Federal Local Total

	2017-029	GET 50/50 Operating Assistance	FTA 5307	FY 16	FY 17	FY 18	FY 19	TOTAL FY 16-19
New Entry				0	531	0	0	531
REASON:		Rollover funding from FY15 FTA 5307		0	531	0	0	531
				0	1,062	0	0	1,062

	2017-030	GET ADA Operating Assistance 8020	FTA 5307	FY 16	FY 17	FY 18	FY 19	TOTAL FY 16-19
New Entry				0	70	0	0	70
REASON:		Rollover funding from FY15 FTA 5307		0	18	0	0	18
				0	88	0	0	88

FASTER Transit								
Previous Entry	NF0827	VanPool Replacement Vehicles (36)	NFRMPO	Vehicle(s) Purchase	State	64	0	0
	SS16741.088				Local	16	0	0
					Total	80	0	0
Revised Entry	NF0827	VanPool Replacement Vehicles (36)	NFRMPO	Vehicle(s) Purchase	State	0	0	0
	SS16741.088				Local	0	0	0
					Total	0	0	0
REASON:	#2016-Q4 - NFRMPO returned the \$64K STL funds, revised entry left as record #2015-M9 - NFRMPO requests to Roll Forward funds from FY15 to FY16 (FY2016-2019 TIP) as they were not budgeted in FY15.							

RAMP Projects								
Previous Entry	NF1093	Loveland I-25 & Crossroads Blvd Anti-Icing System	Loveland	Anti-Icing Spray System	Federal	0	200	0
	SR45001.017	I-25			Local	50	0	0
					Total	250	0	0
Revised Entry	NF1093	Loveland I-25 & Crossroads Blvd Anti-Icing System	Loveland	Anti-Icing Spray System	Federal	0	0	0
	SR45001.017	I-25			Local	0	0	0
					Total	0	0	0
REASON:	System costs have risen and project is infeasible at current funding levels. #2016-M3 - CDOT R4 requests Roll Forward from FY12-17 TIP.							

Project Totals								
Federal	0	1,190	7,204	34,063	6,430	48,887		
State	0	298	11,365	30,573	61,278	103,504		
Local	0	0	12,050	5,000	22,050	22,050		
Total	0	1,488	30,609	69,636	72,708	174,441		

Additional Policy Amendment Corrections Requested by the NFRMPO:

Bridge - On State System - Funding Pool Information								
Previous Entry	SR46598	Region 4 Bridge - On System Pool	Various	Bridge	Federal	61	1,934	3,515
		Funding amounts allocated for the North Front Range Region			State	13	403	817
		For the most current project funding information, please see CDOT's Daily STIP at http://www.coloradodot.info/business/budget			Total	74	2,337	4,332
Revised Entry	SR46598	Region 4 Bridge - On System Pool	Various	Bridge	Federal	1,986	3,523	2,344
		Funding amounts allocated for the North Front Range Region			State	489	881	586
		For the most current project funding information, please see CDOT's Daily STIP at http://www.coloradodot.info/business/budget			Total	2,495	4,404	2,930
REASON:	Updated funding pool totals based on STIP							

FY 2016 through 2019

TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

North Front Range Transportation & Air Quality Planning Council

Policy Amendment Request #2016-Q4

Submitted to: CDOT		Prepared by: NFRMPO		DATE: 10/4/2016							
Project Type	NFR TIP Number	Project Sponsor	Improvement Type	Source of Funds	Funding Type/Program	2012-2017 TIP	FY 16	FY 17	FY 18	FY 19	TOTAL FY 16-19

Projects:

- H392A: Windsor -Lucerne 105-115
- GWRR Bridge over I-25 S/O US34 repairs
- US287/College Ave. MP 342 - 347 Ft Collins
- NFR Asset Mgmt Bridge Maintenance
- SH60B: I-25 to Milliken MP 6-14
- I-25: Scour at the Big Thompson River
- US85L: O St to Ault 270.5-280 Included SH392 Intersection Im
- SH14C: Ft Collins East Lemay to I-25 mp135.7-139.5
- I-25 RR Bridge Preventative Maintenance
- US34D: (C-18-4) Bridge Preventative Maintenance
- US287: Spring Creek

Previous Entry	Region 4 State Bridge Enterprise Pool	CDOT	FASTER Bridge	Federal	0	0	0	0	0	0	0
SR46598	Funding amounts allocated for the North Front Range Region			State	0	0	0	0	0	0	0
	For the most current project funding information, please see CDOT's Daily STIP at http://www.coloradodot.info/business/budget			Total	0	0	0	0	0	0	0
Revised Entry	Region 4 State Bridge Enterprise Pool	CDOT	FASTER Bridge	Federal	0	0	0	0	0	0	0
SST8000,090	Funding amounts allocated for the North Front Range Region			State	0	0	0	0	0	0	0
	For the most current project funding information, please see CDOT's Daily STIP at http://www.coloradodot.info/business/budget			Total	0	0	0	0	0	0	5,900
REASON:	Add construction funding for State Bridge Enterprise Pool Project, "I-25 @ Vine Drive Bridge Replacement", \$5.9M FASTER Funds.										

Projects:

- I-25 @ Vine Drive Bridge Replacement (SST8000,090)

Pool Totals											
					0	1,996	3,523	2,344	4,251		12,114
				Federal	0	499	881	586	6,963		8,929
				State	0	2,495	4,404	2,930	11,214		21,043
				Total							



RESOLUTION NO. 2016-17
OF THE NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY PLANNING
COUNCIL ADOPTING THE 3RD QUARTER AMENDMENT TO THE
FY2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

WHEREAS, 49 CFR PART 613 §450.324 requires the development of a fiscally constrained Transportation Improvement Program (TIP) for Metropolitan Planning Organizations through the continuing, cooperative, and comprehensive (“3C”) multimodal transportation planning process; and

WHEREAS, the North Front Range Transportation & Air Quality Planning Council as the Metropolitan Planning Organization (MPO) is the agency responsible for developing the TIP in accordance with the above stated regulation; and

WHEREAS, transportation projects programmed in the FY2016-2019 TIP are consistent with the adopted 2040 Regional Transportation Plan; and

WHEREAS, the Air Quality Conformity Finding conducted on the FY2016-2019 TIP was positive, and all of the projects in the FY2016-2019 TIP come from the conforming 2040 Regional Transportation Plan and this TIP Amendment does not change the positive conformity finding on the FY2016-2019 TIP;

WHEREAS, the FY2016-2019 TIP remains fiscally constrained;

NOW, THEREFORE, BE IT RESOLVED, the North Front Range Transportation & Air Quality Planning Council hereby amends the FY2016-2019 TIP adding the Bridge – On State System, Strategic, Regional Priorities, Transit 5307, Faster Transit, Ramp Projects, Region 4 Bridge On System Pool, Region 4 State Bridge Enterprise Pool detailed below:

- Bridge – On State System
 - I-25 Scour at the Big Thompson River – FY2018 Allocation of \$726 (Federal)
 - I-25 Bridge Preventative Maintenance – FY2019 Allocation of \$2,415 (Federal)
 - US34D: (C-18-J) Bridge Preventative Maintenance – FY2017 Allocation of \$1,494 (Federal)
 - US287: Spring Creek – FY2019 Allocation of \$400 (Federal)
- Strategic
 - North I-25: Design Build – FY2019 Allocation of \$30,000 (Federal)
- Regional Priorities (North Front Range Listings)
 - NFR I-25: Post EIS Design & ROW – FY2017, FY2018, and FY2019 Allocation of \$1,079, \$2,411, and \$1,604 (Federal) respectively
 - US85 PEL (25% NFR) – FY2017 Decrease of \$400 (Federal)
 - North I-25: Design Build – FY2017 Allocation of \$5,000 (Federal)
- Transit 5307: Urbanized Area Formula Program
 - GET 50/50 Operating Assistance – FY2017 Allocation of \$1,246 (Federal)
 - GET PM Maintenance 80/20 – FY2017 Allocation of \$691 (Federal)
 - GET ADA Operating Assistance 80/20 – FY2017 Allocation of \$216 (Federal)
 - GET Bus Stop Improvements – FY2017 Allocation of \$16 (Federal)

- GET 5-10 Year Strategic Plan – FY2017 Allocation of \$83 (Federal)
- GET Preventive Maintenance Parts Inventory Software Module – FY2017 Allocation of \$16 (Federal)
- GET 50/50 Operating Assistance – FY2017 Allocation of \$531 (Federal)
- GET ADA Operating Assistance 80/20 – FY2017 Allocation of \$70 (Federal)
- FASTER Transit
 - VanGo™ Replacement Vehicles (36) – FY2019 Decrease of \$64 (Federal)
- RAMP Projects
 - Loveland I-25 & Crossroads Blvd Anti-Icing System I-25 – FY2016 Decrease of \$200 (Federal)
- Bridge – On State System – Funding Pool Information
 - Region 4 Bridge – On System Pool – FY2016, FY2017, FY2018, and FY2019 Allocation of \$1,935, \$1,589, \$1,171, and \$4,251 (Federal) respectively
- FASTER (North Front Range Listings of State Highway Locations)
 - Region 4 State Bridge Enterprise Pool – FY2019 Allocation of \$5,900 (State)

Passed and adopted at the regular meeting of the North Front Range Transportation & Air Quality Planning Council held this 1st day of December, 2016.

ATTEST:

Gerry Horak, Chair

Terri Blackmore, Executive Director

CONSENT ITEM: Open 2018-2021 TIP Public Comment



419 Canyon Avenue, Suite 300
Fort Collins, Colorado 80521
(970) 221-6243
(800) 332-0950 (Colorado only)
FAX: (970) 416-2406
www.nfrmpo.org
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MPO Planning Council

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*Chris Colclasure
CDPHE- Air Pollution Control Division
Kathy Gilliland
Transportation Commission*

MPO Staff

*Terri Blackmore
Executive Director
Becky Karasko
Regional Transportation Planning
Director
Rena Steffen
Administrative Director
Crystal Hedberg
Finance Manager*

Memorandum

To: NFRMPO Planning Council
From: Aaron Buckley
Date: December 1, 2016
Re: FY2018-2021 Transportation Improvement Program
30 Day Public Comment Period

Background

During the FY2018-2021 TIP development process, changes were made to reflect the current surface transportation bill, add funded projects from the 2016 Call for Projects process, clarify language, and ensure the description portion of the TIP reflects the desires of the NFRMPO members. A component of the development process includes the release of the FY2018-2021 TIP for a 30 day public comment period prior to Planning Council adoption.

Action

Staff requests Planning Council release the proposed FY2018-2021 TIP for a 30 day public comment period.

ACTION ITEM: 3rd Quarter Unaudited Financials



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MPO Planning Council

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Chair
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- Mayor Tom Norton
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- Joan Shaffer
- City of Loveland
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- Terri Blackmore
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- Becky Karasko
Regional Transportation Planning
Director
- Rena Steffen
Administrative Director
- Crystal Hedberg
Finance and Operations Manager

Memorandum

To: NFRMPO Council
From: Crystal Hedberg
Date: December 1, 2016
Re: CY 2016 3rd Quarter Unaudited Financial Statements

The North Front Range Transportation and Air Quality Planning (NFRT&AQPC) Unaudited Financial Statements for the 3rd Quarter of Calendar Year 2016 are attached for your review and acceptance. This includes financial statements for the NFRT&AQPC (Combined), the Metropolitan Planning Organization (MPO) and the VanGo™ program (Vango). (See note below for basis of accounting and explanation of indirect costs.)

The NFRT&AQPC 2016 revenues for 3rd Quarter were \$382,746 (\$208,848 MPO and \$173,898 VanGo). The NFRMPO 2016 expenditures for the 3rd Quarter were \$532,886 (\$247,331 MPO and \$285,557 VanGo). The third quarter expenditures exceeded revenues resulting in a net deficiency of \$150,140 (\$38,484 deficiency for the MPO and \$111,656 deficiency for VanGo), resulting in the year-to-date expenditures over revenues of \$229,031 (\$102,553 deficiency for the MPO and \$126,478 deficiency for VanGo) Part of the MPO deficiency was a result of the servers crashing which required additional consulting time and hardware costs. The accounting package was updated during the second quarter. Beginning of remodel costs were expended in the third quarter. All of these items are recouped through indirect costs. (See Note 1) Detail notes regarding budget variances are provided on the individual statements. The majority of the VanGO deficiency is the buyout of 5 leased vehicles and the implementation of the new VanGo website.

The NFRT&AQPC September 30, 2016 Unaudited Statement of Net Assets (Balance Sheet) is attached for your review and acceptance. The NFR&AQPC has net fixed assets of 794,221 (\$29,078 MPO and \$765,143 VanGo), savings of \$492,291 (\$0 MPO and \$492,291 VanGo) and investments of \$1,993,725 (\$368,243 MPO and \$1,565,482 VanGo) that provide the cash flow while the organization awaits reimbursements from CDOT. The majority of Vango's large investment increase (\$726,053) was due to the payment of Fort Collins sales tax dollars from 2015.

Action

The Finance Committee recommends that the North Front Range Transportation & Air Quality Planning Council review and accept the CY 2016 3rd Quarter Unaudited Financial Statements dated September 30, 2016.

Note 1

The NFRMPO operates on an accrual basis for the CY 2016 for reporting NFRMPO financial records. Accrual basis means that revenues are recognized when earned and expenses when incurred. The NFRMPO is reimbursed for indirect costs using a CDOT approved indirect cost rate. Indirect costs are those costs not readily identified with a specific project or organizational activity but incurred for the joint benefit to both projects and activities. Indirect costs include costs which are frequently referred to as overhead expenses (for example rent) and general administrative expenses (for example accounting department costs and office supplies). In approving annual indirect cost rates, CDOT uses expenditures based on the last audited financial statements, usually two years in arrears (for example, the 2016 indirect cost rate was calculated using the 2014 audited financial statement information). If the approved rate results in an overage or a shortfall compared to actual expenses, these amounts are added or subtracted from indirect costs the following year. The rate is calculated by dividing the indirect costs by direct payroll which includes salaries and benefits.

North Front Range Transportation Air Quality Planning Council
Statement of Net Assets
For the Nine Months Ending Friday, September 30, 2016

ASSETS

Cash and Cash Equivalents	\$207,137
Cash-Savings	492,291
Investments	1,933,725
Receivables	149,050
Prepays	
Capital Assets, net	794,221
Grant Receivables for Long Term Liabilities	27,796
Total Assets	<u>3,604,220</u>

LIABILITIES AND NET ASSETS

LIABILITIES

Accounts Payable and Accrued Liabilities	87,177
Deferred Revenue	185,410
Long-Term Liabilities	
Capital Leases	
Accumulated Leave	44,161
Total Liabilities	<u>316,748</u>

FUND BALANCE

Unreserved	3,516,503
Current Year Revenue over (under) Expenditures	<u>(229,031)</u>
Total Fund Balance	<u>3,287,472</u>
Total Liabilities and Fund Balance	<u>3,604,220</u>

North Front Range Transportation Air Quality Planning Council
 Unaudited Statement of Revenues, Expenditures, Changes in Fund Balance
 For the Nine Months Ending Friday, September 30, 2016

	2016	2016	2016	2016	2016	2016	%
	3rd Qtr Budget	3rd Qtr Actual	Quarterly Variance	Annual Budget	3rd Qtr Year to Date Actual	Annual Variance	Complete
REVENUE							
FHWA - Federal Income - CPG	\$219,180	\$136,581	\$82,599	\$897,139	\$404,632	\$492,508	45.10%
FHWA - Federal Income - STP-Metro - Matched	88,067	15,722	72,344	326,691	35,481	291,209	10.86%
State Planning Funds							
State-APCD	8,750	10,917	(2,167)	32,500	34,542	(2,042)	106.28% ①
State - FASTER Funds	60,000		60,000	240,000		240,000	0.00% ②
FTA - Federal income - Section 5310	12,490	4,993	7,497	50,141	27,448	22,693	54.74%
Subtotal Grant Revenue	388,487	168,214	220,273	1,546,471	502,103	1,044,367	32.47%
Local match - Member Entites	71,853	33,925	37,929	275,108	103,801	171,307	37.73%
100% Local		4,580	(4,580)		3	(3)	0.00%
Subtotal Local - All Sources	71,853	38,504	33,349	275,108	103,805	171,303	37.73%
Program Revenue-Fares	265,657	170,743	94,914	1,028,466	545,885	482,580	53.08%
City of Fort Collins Funds	104,466		104,466	418,086		418,086	0.00% ③
Subtotal VanGo Revenue-All Sources	370,123	170,743	199,380	1,446,552	545,885	900,666	37.74%
Miscellaneous Revenue		1,540	(1,540)		1,645	(1,645)	0.00%
Interest Earned		3,745	(3,745)		7,984	(7,984)	0.00%
Subtotal Other Revenue Sources		5,286	(5,286)		9,629	(9,629)	0.00%
Total Revenue- Combined Sources	830,462	382,746	447,716	3,268,130	1,161,422	2,106,708	35.54%
EXPENDITURES/EXPENSES							
Administration	76,862	37,562	39,300	291,135	107,338	183,798	36.87%
Transportation Planning	251,631	122,454	129,177	922,216	369,787	552,429	40.10%
VanGo	72,900	52,719	20,181	288,000	148,404	139,596	51.53%
Mobility Management	15,500	3,992	11,509	59,150	22,083	37,066	37.33%
Subtotal Payroll Expense	416,893	216,726	200,167	1,560,501	647,612	912,890	41.50%
Professional Services & Consulting	17,375	36,385	(19,010)	93,544	83,103	10,441	88.84%
Subtotal professional Services & Consulting	17,375	36,385	(19,010)	93,544	83,103	10,441	88.84%
Fleet Expense	175,302	123,973	51,328	694,273	359,207	335,066	51.74%
Insurance Expense	1,225	885	340	4,778	2,655	2,123	55.56%
Office Furniture/Equipment (non-cap)	14,000	7,582	6,418	44,750	13,316	31,434	29.76%
Office Supplies	1,375	63	1,312	5,375	1,903	3,472	35.41%
Communications (phone/data/fax)	2,750	3,338	(588)	11,000	7,891	3,109	71.74%
Postage	525	367	158	2,100	1,096	1,004	52.18%
Printing	700	72	628	2,500	72	2,428	2.86% ④
Rent	27,500	29,210	(1,710)	118,441	87,157	31,284	73.59%
Credit Card Fees (VanGo)	4,125	3,365	760	16,500	9,950	6,550	60.30%
Other Office Operating (Facility, Repairs, Furniture move)	7,925	13,145	(5,220)	41,575	35,571	6,004	85.56%
Recycling, Office Equipment Lease)							
Dues, licensing and Subscriptions	1,516	(4,337)	5,853	6,491	4,734	1,757	72.93%
Maintenance Contracts - Copier maintenance/usage	13,073	10,114	2,959	54,310	21,661	32,648	39.88%
Other Operating Expenses		1,192	(1,192)		1,325	(1,325)	0.00%
Bad Debt (VanGo)		(37)	37		881	(881)	0.00%
Event/Meeting Expense	3,297	3,463	(167)	13,380	8,642	4,738	64.59%
Travel/Conference/Training Expense	4,712	7,459	(2,747)	23,979	16,667	7,312	69.51%
Capitalized Equipment /Vehicles	158,500	79,921	78,579	606,000	87,015	518,985	14.36% ⑤
Subtotal Other Expenses	416,525	279,776	136,749	1,645,451	659,739	985,711	40.09%
Total Expenditures/Expenses	850,793	532,886	317,906	3,299,496	1,390,453	1,909,042	42.14%
Excess(Deficiency of Revenue over Expenditures)	(20,330)	(150,140)	129,810	(31,365)	(229,031)	197,665	

- ① Projects funded with STP Metro Matched funds will be completed later in the year
- ② Public Outreach campaign was conducted during the second quarter
- ③ Contract with CDOT waiting for final execution
- ④ Annual allocation occurs in the fall after FTA publication in Federal Register
- ⑤ The majority of annual dues are incurred during the first and second quarters of the year.
- ⑥ Vehicles will be purchased after the FASTER grant is executed.

<u>3rd Quarter Professional Services & Consulting (1)</u>	3rd Quarter			Year-to-Date			
	2016	2016	Variance Under (over)	2016	2016	Variance Under (over)	%
Professional Services & Consulting Administration	Budget	Actual		Budget	Actual		
Information Technology Services							
Greystone	\$ 8,984.00	\$ 10,250.00	\$ (1,266.00)	\$ 48,981.00	\$ 25,837.50	\$ 23,143.50	52.75%
Njevity		\$ 1,925.00	\$ (1,925.00)	\$ 3,000.00	\$ 4,173.75	\$ (1,173.75)	0.00%
Audit Services							
Anton Collins Mitchell, LLP	\$ 4,875.00		\$ 4,875.00	\$ 13,000.00	\$ 14,250.00	\$ (1,250.00)	109.62%
Legal Services							
Bell, Gould & Scott PC	\$ 3,515.63	\$ 420.00	\$ 3,095.63	\$ 14,062.50	\$ 5,152.25	\$ 8,910.25	36.64%
Human Services							
Office Team		\$ 8,753.32	\$ (8,753.32)		\$ 17,405.87	\$ (17,405.87)	0.00%
	\$ 17,374.63	\$ 21,348.32	\$ (3,973.70)	\$ 79,043.50	\$ 66,819.37	\$ 12,224.13	84.53%
VanGo™ Program							
Planning							
Cambridge- Land Use		\$ 13,789.43	\$ (13,789.43)		\$ 13,789.43	\$ (13,789.43)	
Local Transportation Plans		\$ -	\$ -	\$ 14,500.00	\$ -	\$ 14,500.00	0.00%
	\$ -	\$ 13,789.43	\$ (13,789.43)	\$ 14,500.00	\$ 13,789.43	\$ 710.57	95.10%
Volunteer Drivers Program	\$ -	\$ 1,246.95	\$ (1,246.95)		\$ 2,493.87	\$ (2,493.87)	0.00%
	\$ -	\$ 1,246.95	\$ (1,246.95)	\$ -	\$ 2,493.87	\$ (2,493.87)	0.00%
3rd Qtr Quarter Professional Services & Consulting Total	\$ 17,374.63	\$ 36,384.70	\$ (19,010.08)				
Year-to-Date Professional Services & Consulting Total				\$ 93,543.50	\$ 83,102.67	\$ 10,440.83	88.84%

(a) Audit is paid during the first and second quarter of the year. Additional paid due to additional work required for enterprise fund.

(b) Costs to temp agency for temporary employee to cover job duties until restructure of the VanGo program is complete

(c) Training on land use model

North Front Range Metropolitan Planning Council
Statement of Net Assets
For the Nine Months Ending Friday, September 30, 2016

ASSETS

Cash and Cash Equivalents	\$161,605
Cash-Savings	
Investments	368,243
Receivables	158,499
Prepays	
Capital Assets, net	29,078
Grant Receivables for Long Term Liabilities	27,796
Total Assets	<u>745,221</u>

LIABILITIES AND NET ASSETS

LIABILITIES

Accounts Payable and Accrued Liabilities	38,165
Deferred Revenue	185,410
Long-Term Liabilities	
Capital Leases	
Accumulated Leave	27,796
Total Liabilities	<u>251,371</u>

FUND BALANCE

Unreserved	596,403
Current Year Revenue over (under) Expenditures	<u>(102,553)</u>
Total Fund Balance	<u>493,850</u>

Total Liabilities and Fund Balance	<u>745,221</u>
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METROPOLITAN PLANNING ORGANIZATION
 Unaudited Statement of Revenue, Expenditures, Changes in Fund Balance
 For the Nine Months Ending Friday, September 30, 2016

	2016	2016	2016	2016	2016	2016	%	
	3rd Qtr Budget	3rd Qtr Actual	Quarterly Variance	Annual Budget	3rd Qtr Year to Date	Annual Variance	Complete	
REVENUE								
FHWA - Federal Income - CPG	\$219,180	\$136,581	\$82,599	\$897,139	\$404,632	\$492,508	45.10%	
FHWA - Federal Income - STP- Metro - Matched State Planning Funds	88,067	15,722	72,344	326,691	35,481	291,209	10.86%	(1)
State-APCD	8,750	10,917	(2,167)	32,500	34,542	(2,042)	106.28%	(2)
FTA - Federal income - Section 5310	12,490	4,993	7,497	50,141	27,448	22,693	54.74%	
Subtotal Grant Revenue	328,487	168,214	160,273	1,306,471	502,103	804,367	38.43%	
Local match - Member Entities	71,853	33,925	37,929	275,108	103,801	171,307	37.73%	
100% Local		4,580	(4,580)		3	(3)	0.00%	
Subtotal Local - All Sources	71,853	38,504	33,349	275,108	103,805	171,303	37.73%	
Miscellaneous Revenue		1,540	(1,540)		1,645	(1,645)	0.00%	
Interest Earned		589	(589)		1,197	(1,197)	0.00%	
Subtotal Other Revenue Sources		2,130	(2,130)		2,842	(2,842)	0.00%	
Total Revenue- Combined Sources	400,340	208,848	191,492	1,581,578	608,750	972,828	38.49%	
EXPENDITURES/EXPENSES								
Administration	76,862	37,562	39,300	291,135	107,338	183,798	36.87%	
Transportation Planning	251,631	122,454	129,177	922,216	369,787	552,429	40.10%	
Mobility Management	15,500	3,992	11,509	59,150	22,083	37,066	37.33%	
Subtotal Payroll Expense	343,993	164,007	179,986	1,272,501	499,208	773,293	39.23%	
Professional Services & Consulting	17,375	28,863	(11,488)	80,794	69,451	11,343	85.96%	
Subtotal professional Services & Consulting	17,375	28,863	(11,488)	80,794	69,451	11,343	85.96%	
Fleet Expense	1,125	844	281	4,250	2,127	2,123	50.05%	
Insurance Expense	1,225	885	340	4,778	2,655	2,123	55.56%	
Office Furniture/Equipment (non-cap)	14,000	7,117	6,883	44,750	11,421	33,329	25.52%	
Office Supplies	1,375	(21)	1,396	5,375	1,550	3,825	28.83%	
Communications (phone/data/fax)	2,750	3,338	(588)	11,000	7,146	3,854	64.96%	
Postage	525	231	294	2,100	943	1,157	44.88%	
Printing	600	600		2,150		2,150	0.00%	
Rent	27,500	29,210	(1,710)	118,441	87,157	31,284	73.59%	
Other Office Operating (Facility, Repairs, Furniture move)	2,925	6,002	(3,077)	16,575	16,741	(166)	101.00%	(3)
Recycling, Office Equipment Lease)								
Dues, licensing and Subscriptions	1,193	(4,353)	5,546	5,134	4,675	458	91.07%	
Maintenance Contracts - Copier maintenance/usage	7,057	9,104	(2,047)	30,291	19,339	10,952	63.84%	
Other Operating Costs		1,192	(1,192)		1,325	(1,325)	0.00%	
Event/Meeting Expense	2,672	2,488	184	10,880	7,431	3,449	68.30%	
Indirect Costs	(16,156)	(9,665)	(6,491)	(94,994)	(41,291)	(53,703)	43.47%	
Travel/Conference/Training Expense	4,012	2,724	1,289	20,804	9,966	10,837	47.91%	
Capitalized Equipment /vehicles	8,500	5,366	3,134	46,750	11,460	35,290	24.51%	(4)
Subtotal Other Expenses	59,302	54,461	4,841	228,284	142,645	85,639	62.49%	
Total Expenditures/Expenses	420,670	247,331	173,339	1,581,578	711,303	870,275	44.97%	
Excess(Deficiency) of Revenue over Expenditures)	(20,330)	(38,484)	18,153	0	(102,553)	102,553		

Explanation of Variances

- | |
|---|
| (1) Projects funded with STP Metro Matched funds will be completed later in the year
(2) Public outreach campaign was conducted during the second quarter. Extended staff time for conformity work.
(3) Bus Backs purchased of air quality outreach.
(4) Accounting software was installed. Other fixed assets will be purchased late in the year. |
|---|

VanGo
Statement of Net Assets
For the Nine Months Ending Friday, September 30, 2016

ASSETS

Cash and Cash	
Equivalents	\$45,532
Cash-Savings	492,291
Investments	1,565,482
Receivables	(9,448)
Capital Assets, net	765,143
Total Assets	<u>2,859,000</u>

LIABILITIES AND NET
ASSETS

LIABILITIES

Accounts Payable and	
Acrued Liabilities	49,014
Long-Term Liabilities	
Accumulated Leave	16,364
Total Liabilities	<u>65,378</u>

FUND BALANCE

Unreserved	2,920,100
Current Year Revenue	
over (under)	
Expenditures	(126,478)
Total Fund Balance	<u>2,793,622</u>

Total Liabilities and	
Fund Balance	<u>2,859,000</u>

VanGo
Unaudited Revenue, Expenditures Changes in Fund Balance
For the Nine Months Ending Friday, September 30, 2016

	2016	2016	2016	2016	2016	2016	%
	3rd Qtr Budget	3rd Qtr Actual	Quarterly Variance	Annual Budget	3rd Qtr Year to Date	Annual Variance	Complete
REVENUE							
State - FASTER Funds	\$60,000		\$60,000	\$240,000		\$240,000	0.00%
Subtotal Grant Revenue	60,000		60,000	240,000		240,000	0.00%
<hr/>							
Program Revenue - Fares	223,700	143,496	80,204	881,343	478,938	402,405	54.34%
Sale of Vehicles	41,958	27,247	14,711	147,123	66,947	80,176	45.50%
City of Fort Collins Funds	104,466		104,466	418,086		418,086	0.00%
Subtotal VanGo Revenue-All Sources	430,124	170,743	259,381	1,686,552	545,885	1,140,667	32.37%
<hr/>							
Interest Earned		3,156	(3,156)		6,787	(6,787)	0.00%
Subtotal Other Revenue Sources		3,156	(3,156)		6,787	(6,787)	0.00%
<hr/>							
Total Revenue- Combined Sources	430,124	173,899	256,225	1,686,552	552,672	1,133,880	32.77%
<hr/>							
EXPENDITURES/EXPENSES							
Fleet Expense							
Fleet Insurance	30,000	27,367	2,633	120,000	81,949	38,051	68.29%
Fleet Lease Payments	6,350	4,226	2,124	19,050	16,853	2,197	88.47%
Fleet Motor Fuel & Oil	74,252	36,627	37,625	297,008	108,223	188,785	36.44%
Fleet Repairs & Maintenance	59,925	52,430	7,495	239,365	142,816	96,549	59.66%
Fleet Repairs & Maintenance-Insurance Deductible	1,375		1,375	5,500	500	5,000	9.09%
Guaranteed Ride Home	1,025	481	544	4,100	1,520	2,580	37.07%
Fleet Other	1,250	1,999	(749)	5,000	5,218	(218)	104.36%
Subtotal Fleet Expense	174,177	123,130	51,047	690,023	357,079	332,944	51.75%
<hr/>							
VanGo Payroll	72,900	52,719	20,181	288,000	148,404	139,596	51.53%
Professional Services and Consulting		7,522	(7,522)	12,750	13,652	(902)	107.07%
Office Furniture/Equipment (non-cap)		465	(465)		1,894	(1,894)	0.00%
Office Supplies		84	(84)		354	(354)	0.00%
Communications (phone/data/fax)					745	(745)	0.00%
Postage		136	(136)		153	(153)	0.00%
Credit Card Fees	4,125	3,365	760	16,500	9,950	6,550	60.30%
Other Office operating (Facility, Repairs, Furniture move, Recycling, Office Equipment lease)	100	72	28	350	72	278	20.57%
Dues, Licensing and Subscriptions	325	17	308	1,356	56	1,300	4.13%
Maintenance Contracts - Copier maintenance/usage	6,016	1,010	5,006	24,019	2,323	21,696	9.67%
Bad Debt		(37)	37		881	(881)	0.00%
Rideshare Promotion	5,000	7,143	(2,143)	25,000	18,830	6,170	75.32%
Event/Meeting Expense	625	976	(351)	2,500	1,211	1,289	48.44%
Indirect Costs	16,156	9,665	6,491	94,994	41,291	53,703	43.47%
Travel/Conference/ Training	700	4,735	(4,035)	3,175	6,700	(3,525)	211.02%
Capitalized Equipment/Vehicles	150,000	74,555	75,445	559,250	75,555	483,695	13.51%
Subtotal Other Expenses	183,047	102,186	80,861	727,144	160,015	567,129	22.01%
<hr/>							
Total Expenditures/Expenses Excess(Deficiency of Revenue over Expenditures)	430,124	285,557	144,567	1,717,917	679,150	1,038,767	39.53%
	0	(111,658)	111,658	(31,365)	(126,478)	95,113	403.24%

Explanation of Variances

- (a) Contracted finalized. Vans were ordered in October
- (b) Annual allocation occurs in the 4th quarter after FTA publication in Federal Register.
- (c) Purchased emergency shovels as safety equipment to be placed in the vans.
- (d) Two new staff members attended conferences.
- (e) Vans were ordered in October

North Front Range Transportation and Air Quality Planning Council
 Cash and Investment Institution Listing
 As of September 30, 2016

Institution	Account Number	Balance as of September 30, 2016		
		MPO	VanGo	Total
Cash				
1st National Bank	0022	\$ 161,529.60		\$ 161,529.60
1st National Bank	7343	\$	\$ 45,532.40	\$ 45,532.40
Petty Cash		\$ 75.00		\$ 75.00
Total Cash		\$ 161,604.60	\$ 45,532.40	\$ 207,137.00
Savings				
Public Service Credit Union	0095	\$	\$ 246,756.28	\$ 246,756.28
1st National Bank	6539	\$	\$ 245,534.36	\$ 245,534.36
Total Savings		\$ -	\$ 492,290.64	\$ 492,290.64
Investments				
COLOTRUST	8001	\$ 368,242.59	\$ 1,313,335.12	\$ 1,681,577.71
Guaranty Bank CD	1331	\$	\$ 252,147.01	\$ 252,147.01
Total Investments		\$ 368,242.59	\$ 1,565,482.13	\$ 1,933,724.72
Total Savings and Investments		\$ 368,242.59	\$ 2,057,772.77	\$ 2,426,015.36

Operating Reserves MPO	Capital Reserve VanGo	FTA Funds	Other VanGo **	Total
\$ 202,985.64			\$ 43,770.64	\$ 246,756.28
\$ 227,137.36		\$ 18,397.00		\$ 245,534.36
\$ -	\$ 430,123.00	\$ -	\$ 43,770.64	\$ 473,893.64
\$ 368,242.59	\$ 80,123.00		\$ 1,233,212.12	\$ 1,681,577.71
\$ 368,242.59	\$ -	\$ 80,123.00	\$ 1,485,359.13	\$ 1,933,724.72
\$ 368,242.59	\$ 430,123.00	\$ 80,123.00	\$ 1,529,129.77	\$ 2,407,618.36

** Funds in excess of required reserves the majority of which are capital funds exchanged for local sales tax.

ACTION ITEM: Open 2016 Non-Motorized Plan
Public Comment



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Memorandum

To: NFRMPO Planning Council
From: Aaron Buckley
Date: December 1, 2016
Re: 2016 Non-Motorized Plan 30 Day Public Comment Period

Background

The 2016 Non-Motorized Plan (NMP) has been completed and is ready for release for public comment. It updates the 2013 Regional Bicycle Plan and introduces a pedestrian component. The 'non-motorized facilities per capita performance measure' from the 2040 Regional Transportation Plan is included.

The Plan development process includes the release of the 2016 Non-Motorized Plan for a 30 day public comment period prior to Planning Council adoption.

Action

Staff requests Planning Council release the proposed 2016 Non-Motorized Plan for a 30 day public comment period.

DISCUSSION ITEM: 2016 Non-Motorized Plan

AGENDA ITEM SUMMARY (AIS)

North Front Range Transportation & Air Quality Planning Council



Meeting Date	Agenda Item	Submitted By
December 1, 2016 Fort Collins	2016 Non-Motorized Plan	Aaron Buckley
Objective/Request Action		
Planning Council discussion of the draft 2016 Non-Motorized Plan (NMP)		<input type="checkbox"/> Report <input type="checkbox"/> Work Session <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Action
Key Points		
<ul style="list-style-type: none"> • The Non-Motorized Plan (NMP) consists of six chapters and Appendices • The NMP updates the <u>2013 Regional Bicycle Plan</u> and introduces a pedestrian component • The <u>2040 Regional Transportation Plan's</u> non-motorized facilities per capita performance measure is included • A NMP survey using convenience sampling was distributed at 14 public events and received 265 responses before closing November 1st • MPO staff gave NMP presentations to transportation boards in Fort Collins, Greeley, and Loveland. Additionally, presentations were given to the Larimer and Weld County Mobility Committees. 		
Committee Discussion		
<p>This is the first time Planning Council will discuss the 2016 Non-Motorized Plan. TAC discussion concerned mapping crash data, the audience for the plan, and adding Americans with Disabilities Act (ADA) information. Staff will further examine crash data and add ADA information to the equity section of the NMP prior to TAC recommendation and Planning Council approval.</p>		
Supporting Information		
<p>Since May, MPO staff have focused on the NMP development and completion.</p> <p>NFRMPO staff mapped sidewalks, trails, and on-road bicycle facilities within the region; distributed a six-question survey at public events, presented at transportation boards, mobility committees, and partner agencies; and identified and mapped regional counts.</p> <p>The NMP documents the benefits of investing in non-motorized transportation, reports on the Non-Motorized Facilities Per Capita 2040 RTP performance measure, reviews survey data, complies non-motorized planning efforts by NFRMPO member communities; identifies count programs in the region; explains funding sources for non-motorized transportation; recognizes emerging trends and technologies in the NFRMPO region; and concludes with next steps.</p> <p>In the Appendices, staff included data from the non-motorized survey, funding source information, sidewalk audit materials, bicycle parking resources, non-motorized count guidance, bicycle share information, and a wayfinding template.</p> <p>The full 2016 NMP can be accessed here: http://bit.ly/2eLRyDb.</p> <p>The NMP will be out for a 30 day public comment period from December 2, to December 31, 2016.</p>		
Advantages		
<ul style="list-style-type: none"> • Provides baseline information on non-motorized facilities in the region • Establishes next steps for non-motorized transportation improvements within the region 		
Disadvantages		
<p>Not having a NMP leaves the region without a resource that can be used to organize regional non-motorized transportation options for residents particularly for sidewalk improvements.</p>		
Analysis/Recommendation		
<p>Staff requests Planning Council members provide feedback on the draft 2016 NMP by December 16, 2016.</p>		
Attachments		
None		