

**MEETING MINUTES of the
TECHNICAL ADVISORY COMMITTEE (TAC)
North Front Range Transportation and Air Quality Planning Council**

**Windsor Recreation Center - Aspen Room
250 North 11th Street
Windsor, Colorado**

**November 16, 2016
1:03 P.M. – 1:55 P.M.**

TAC MEMBERS PRESENT:

Dawn Anderson, Chair – Evans
Dennis Wagner, Vice-Chair – Windsor
Jeff Bailey – Loveland
Eric Bracke – Greeley
Stephanie Brothers – Berthoud
Marissa Gaughan – CDOT
Paul Lee – CDPHE APCD
Janet Lundquist – Weld County
Rusty McDaniel – Larimer County alternate
Martina Wilkinson – Fort Collins

NFRMPO STAFF:

Terri Blackmore
Aaron Buckley
Becky Karasko
Medora Kealy

TAC MEMBERS ABSENT:

Amanda Brimmer – RAQC
Aaron Bustow – FHWA
Gary Carsten – Eaton
John Franklin – Johnstown
Eric Fuhrman – Timnath
Jessica McKeown – LaSalle
Gary Thomas – SAINT
Nick Wharton – Severance

IN ATTENDANCE:

David Averill – Transfort
Nicole Hahn – Fort Collins
Kathy Seelhoff – CDOT

CALL TO ORDER

Chair Anderson called the meeting to order at 1:03 p.m.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE OCTOBER 19, 2016 TAC MINUTES

Averill corrected the October 19, 2016 minutes to state “Transfort staff are responsible for finding funding” instead of “responsible for providing funding”. Bracke asked if the CMAQ formula discussion was included in the minutes, and Blackmore stated it was.

Bailey moved to approve the minutes as corrected. Lundquist seconded the motion, and it was approved unanimously.

CONSENT AGENDA

Q4 TIP Amendment – Lundquist moved to approve the Consent Agenda. McDaniel seconded the motion, and it was approved unanimously.

ACTION ITEMS

None.

OUTSIDE PARTNERS REPORTS (verbal)

NoCo Bike & Ped Collaborative – Buckley reported the November 9, 2016 NoCo meeting had 16 participants. The expiration of the free bicycle and pedestrian permanent counter data upload service was announced and Greeley and Larimer County can continue the paid service if desired. Fort Collins announced an Eco-Counter Eco-totem will be installed on the Remington Bikeway to count and display the number of passing cyclists. The Poudre Heritage Alliance gave a presentation and described their interest in connecting communities along the Poudre River Trail, while integrating planning efforts. The Walkability Action Institute was explained and the application for a team of four to six participants is due November 30. The Draft Non-Motorized Plan's release was announced, and a conference call will be held on Friday, November 18 to discuss feedback on the Plan. The Conference Committee agreed the 2017 NoCo Bike and Walk Conference would not occur. Instead, quarterly half-day educational workshops were proposed. The City of Loveland is updating each of their transportation plans in 2017.

Regional Transit Items – Bailey reported the North Transfer Station, which is used by COLT and FLEX, will move 1.5 blocks south to the Larimer County Food Bank as a temporary location. The City is investigating properties for a long term location.

DISCUSSION

2016 Non-Motorized Plan – Buckley presented the Draft 2016 Non-Motorized Plan, including major components, outreach, and next steps. Major components of the Plan include mapped bicycle and pedestrian facilities, listing funding sources for non-motorized facilities, emerging technologies and trends, future study areas, and non-motorized planning resources such as guidance on sidewalk audits, bicycle parking, non-motorized counter locations, and bike share locations. Buckley stated the Steering Committee conference call to discuss comments on Friday, November 18 is open to TAC members. A public comment period opens December 2 and closes December 31, 2016.

Averill asked if the Plan includes mapped crash data. Buckley stated the Plan presents longitudinal trends by jurisdiction, but not mapped crashes. Averill asked if hit and runs were brought up by the public during outreach. Buckley stated they were not. Wilkinson asked if the crash data included crashes on trails. Buckley confirmed it did not. Bracke stated CDOT has all reported crashes from police reports. Buckley stated he received CDOT's crash data in addition to the member communities' data, and can investigate the CDOT data further. Wilkinson asked who the audience is for the Plan. Buckley stated the mapped non-motorized facilities is useful for everyone in the region, and provides resources for non-motorized planning in the region. Wilkinson asked if ADA requirements were discussed in the Plan. Buckley stated they are mentioned, but not discussed in detail. Buckley stated he would look into discussing ADA further in the equity section.

Karasko stated the Plan will come back to TAC in December for recommendation, and go to Council in January for approval.

FY 2018-2021 TIP – Buckley presented the draft FY 2018-2021 Transportation Improvement Program (TIP). Buckley identified changes to the TIP, including spelling out funding source names, adding project descriptions, a new column to display FY 2016 and FY 2017 programmed funding from the previous TIP, a new column for State Transportation Improvement Program (STIP) FY 2022 and FY 2023 programmed funding, clarification of amendment criteria, and general formatting improvements. Buckley stated next steps include distributing the 2016 Call for Projects Award Letters; opening the TIP public comment period from December 2 to December 31, 2016; preparing the 2016 Annual Listing of Federally Obligated Projects Report; and submitting project information to TELUS for a possible online TIP.

Wilkinson stated she liked the modifications to the TIP. Karasko stated the NFRMPO has used a threshold of \$1M in federal funding change to trigger an Amendment since 2004, and asked if the threshold should be increased. Discussion ensued regarding an appropriate threshold to balance administrative burden and public comment opportunities. Bailey asked how many Amendments from the current TIP would have been modifications if the threshold was \$2.5M. Buckley stated he would review the Amendments and report the findings to TAC. Averill asked if a higher threshold would conflict with any of the NFRMPO's public involvement policies. Buckley stated he would check the NFRMPO's public involvement policies. Wilkinson and McDaniel suggested raising the threshold to \$2M to account for the inflation of construction costs since 2004. Anderson requested Buckley bring analysis of Amendments to the December TAC meeting and bring the TIP for recommendation in January.

ROUNDTABLE

Karasko stated Ryan Dusil submitted requests to member communities for crash data for the Transportation Profile and asked TAC members to forward the request to the appropriate contact. Wilkinson asked how the data will be presented since communities may use different formats or have different levels of completeness. Karasko stated the Profile will include a fact sheet for each of the communities. Wilkinson asked how many communities collect and analyze their own crash data and how many receive it from the Department of Revenue. Karasko stated she did not know, but some communities have referred the NFRMPO to their respective county.

Lee stated the VW stakeholder meeting was held on November 7. The audio file from the meeting is available on the Air Pollution Control Division (APCD) website, and the APCD is accepting public comments until November 21. Public comments will be compiled and posted on the APCD website.

Bracke stated Greeley was re-designated as a Bronze Level Bicycle-Friendly Community. He also stated 20th Street was recently opened and constructed to arterial standards and now has buffered bike lanes.

Wagner stated there is an electric vehicle charging station at the Windsor Community Recreation Center (CRC), which was added as part of the CRC expansion.

Bailey stated Loveland will release an RFP for widening US 34 between Boyd Lake Avenue and Denver Avenue westbound from 2 lanes to 3 lanes. They will look into the possibility of restriping between Boyd Lake and I-25 to continue the third lane to I-25.

Gaughan reported the CDOT Region 4 TAP awards press release went out. She stated CDOT released a \$500,000 innovation challenge for bicycle and pedestrian safety. She encouraged everyone to review the challenge, and said it is open to all.

Anderson stated the south side of 37th Street paving is underway.

Buckley asked TAC members to submit transportation-related photos to the MPO.

MEETING WRAP-UP

Final Public Comment – Seelhoff asked when the next Plan Amendment call will occur as there are some changes anticipated for I-25. Karasko stated only changes that can be modeled need to be amended into the Plan, so interchange improvements do not require a Plan amendment, but do require a TIP Amendment.

Next Month's Agenda Topic Suggestions – Karasko stated items include elections for 2017 Chair and Vice-Chair, Transfort's Program of Projects (POP), FY 2017 UPWP Amendment for Transfort, the Non-Motorized Plan for action or consent, the TIP for discussion, the FY 2018 UPWP schedule, and a presentation from Northern Colorado Clean Cities. Karasko stated the December TAC meeting begins at 12:30 p.m. and includes a luncheon. Karasko will email a request for RSVPs for the meeting soon.

Meeting adjourned at 1:55 p.m.

Meeting minutes submitted by:
Medora Kealy, NFRMPO Staff

The next meeting will be held at 1:00 p.m. on Wednesday, December 21, 2016 in the Windsor Recreation Center, Pine Room. The Holiday lunch will be served at 12:30 p.m.