

**MEETING MINUTES of the
TECHNICAL ADVISORY COMMITTEE (TAC)
North Front Range Transportation and Air Quality Planning Council**

**Windsor Recreation Center - Aspen Room
250 North 11th Street
Windsor, Colorado**

**October 19, 2016
1:05 PM – 2:02 PM**

TAC MEMBERS PRESENT:

Dawn Anderson, Chair – Evans
Jeff Bailey – Loveland
Eric Bracke – Greeley
Amanda Brimmer – RAQC
Aaron Bustow - FHWA
John Franklin – Johnstown
Paul Lee – APCD
Janet Lundquist – Weld County
Rusty McDaniel – Larimer County Alternate
Gary Thomas – SAINT
Martina Wilkinson – Fort Collins

NFRMPO STAFF:

Terri Blackmore
Aaron Buckley
Ryan Dusil
Alex Gordon
Becky Karasko
Medora Kealy

TAC MEMBERS ABSENT:

Dennis Wagner, Vice-Chair – Windsor
Stephanie Brothers – Berthoud
Gary Carsten – Eaton
Eric Fuhrman – Timnath
Jessica McKeown – LaSalle
Karen Schneiders – CDOT
Nick Wharton – Severance

IN ATTENDANCE:

David Averill – Transfort
Katie Guthrie – Loveland
Will Jones – Greeley Evans Transit

CALL TO ORDER

Chair Anderson called the meeting to order at 1:05 p.m.

INTRODUCTIONS

Karasko introduced Ryan Dusil, Transportation Planner.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE SEPTEMBER 21, 2016 TAC MINUTES

Bracke moved to approve the September 21, 2016 TAC meeting minutes. Wilkinson seconded the motion, and it was approved unanimously.

CONSENT AGENDA

2040 RTP Amendment – Karasko stated Council had no comments about the Amendments, which will add the GET Transfer Center and portions of N I-25 to the 2040 RTP. Each Amendment will undergo the air quality conformity process. Bracke moved to recommend Council approval of the two 2040 RTP Amendments. Wilkinson seconded the motion, and it passed unanimously.

ACTION ITEMS

FY2020-2021 Call for Projects Recommendation – Karasko discussed the FY2020-2021 Call for Projects recommendation, which was presented to Planning Council at their October meeting. Lundquist stated TAC should begin review of CMAQ formulas for the next Call for Projects, but the process worked for this iteration. Bracke stated TAC should specifically look at the formula for transit vehicles more closely. Karasko stated NFRMPO and RAQC staff have begun to research an updated process and new emissions formulas. Wilkinson asked about the NoCo Bike & Ped Collaborative role in the Transportation Alternatives (TA) selection process. Blackmore stated there was only one TA application submitted. Wilkinson moved to recommend Council approval of the FY2020-2021 Call for Projects recommendation. Lundquist seconded the motion, and it passed unanimously.

OUTSIDE PARTNERS REPORTS (verbal)

NoCo Bike & Ped Collaborative – Buckley recapped the October 12 meeting, including discussion regarding a bicycle counter update, incorporating non-motorized infrastructure to The Ranch in Loveland, an update on the FY2020-2021 Call for Projects, and a presentation about CDOT's Main Street Guide.

Regional Transit Items – Jones reported Greeley-Evans Transit is continuing work on the GET 5-10 Year Strategic Plan, including initial plans for the Greeley – Fort Collins – Windsor route. Bailey reported COLT is finalizing an agreement to move the North Transfer Center from the Orchards Shopping Center to a potential permanent location.

Senior Transportation – Thomas reported the Larimer County Senior Transportation Needs Report is underway, which is being steered by the Senior Transportation Coalition.

Regional Air Quality Council (RAQC) – Brimmer stated RAQC is preparing for public hearings on November 17 and 18 regarding the State Implementation Plan (SIP). Pre-hearings have taken place with local agencies, and agencies have provided comment on Reasonably Available Control Technologies (RACT) and Regulation 7. RAQC continues to work on the next SIP, which is included in its next work plan.

DISCUSSION

Q4 TIP Amendment – Buckley presented the 20 fourth quarter TIP Amendments provided in the TAC packet, which includes projects rolling forward to the new fiscal year and projects which have been added or removed. Buckley also presented the Environmental Justice (EJ) Analysis map which includes projects within one-quarter mile of an EJ area. Each project amended into the TIP must be reviewed for their impacts on EJ populations.

FY2017 UPWP Amendment – Blackmore discussed four tasks which need to be added to the FY2017 Unified Planning Work Program (UPWP), including the GET Strategic Plan; an update to the NFRMPO's socioeconomic forecasts; updating the traffic analysis zones (TAZs) in the Regional Travel Demand Model from their current boundaries to match municipal boundaries;

and local assistance with Safe Routes to School education. Bracke asked if there were costs associated with these tasks. Blackmore provided estimated task costs and stated the task costs would be presented to the Finance Committee at their October meeting. The budget will be included in the November Planning Council packet. Council will take action in November. Averill asked if there are plans to coordinate the NFRMPO and DRCOG Regional Travel Demand Models (RTDM) as part of the TAZ task. Blackmore replied that CDOT is working on a statewide model, which should be incorporated by each MPO. Bracke asked for additional explanation of socioeconomic data. Blackmore replied data types should remain the same, but will be aggregated on a municipal level. Currently, the RTDM provides information by subregion. Bracke moved to recommend Planning Council approve the FY2017 UPWP Amendment. Bailey supported the motion, and it passed unanimously.

Coordinated Public Transit/Human Services Transportation Plan Kick-Off – Gordon reported on the 2017 Coordinated Public Transit/Human Services Transportation Plan Kick-Off meeting, which was held on the morning of October 19. Gordon stated there is an interest in inventorying the existing services, and ensuring public outreach is personalized and intensive. Gordon stated the Mobility Coordination program has additional funds. Averill asked for an explanation of the type of additional funds. Blackmore stated there are discussions on how to spend the funds, which are unspent FY2015 and FY2016 funds. Anderson asked for additional information on the Plan's schedule and if it will be brought back to TAC. The Coordinated Plan is scheduled for Planning Council adoption in December 2017. Updates will be provided to TAC quarterly.

REPORTS

TIP Administrative Modifications – Buckley discussed the 21 TIP Modifications from August through October provided in the TAC packet.

Updated NFRMPO Website – Kealy presented the new NFRMPO website, which includes an improved calendar, a streamlined meeting materials page, and a centralized document library.

ROUNDTABLE

Karasko stated she will send out an email to TAC members requesting any changes to TAC Representatives or Alternates.

Bustow stated FHWA has released guidance for State Freight Plans and State Freight Advisory Councils, which has been posted online.

Averill stated the Fort Collins City Council is considering Sunday service for Transfort. The City will provide half of the funding, and staff will be responsible for securing the other half of the cost for service.

Lee stated there will be a Volkswagen and Audi Settlement Stakeholder Meeting on November 7 from 9:00 to 11:30 AM at the CDPHE building in Denver. Lee stated anyone interested in attending should RSVP prior to the meeting. Bracke asked who stakeholders are. Lee stated the invitation was sent to more than 500 individuals and organizations, including those who could potentially receive settlement funds.

Bailey stated construction has started on US 34 and Boyd Lake Avenue. He reported the Loveland City Council approved the budget on its first reading, which includes a Bicycle and Pedestrian Planner position and funding for the new position to begin projects.

Anderson stated the US 85 and 37th Street intersection is under construction.

MEETING WRAP-UP

Final Public Comment – There was no final public comment.

Next Month's Agenda Topic Suggestions – Non-Motorized Plan (discussion), FY2018-2021 TIP narrative (discussion); draft FY2018-2021 TIP (discussion); and TIP Amendment (consent/action)

Meeting adjourned at 2:02 p.m.

Meeting minutes submitted by:

Alex Gordon, NFRMPO Staff

The next meeting will be held at 1:00 p.m. on Wednesday, November 16, 2016 in the Windsor Recreation Center, Pine Room.