

**MEETING MINUTES of the
TECHNICAL ADVISORY COMMITTEE (TAC)
North Front Range Transportation and Air Quality Planning Council**

**Windsor Recreation Center - Pine Room
250 North 11th Street
Windsor, CO**

**July 15, 2015
1:03 – 3:05 p.m.**

TAC MEMBERS PRESENT:

Suzette Mallette, Vice-Chair – Larimer County
Amanda Brimmer – RAQC
Aaron Bustow – FHWA
Will Jones – Greeley Alternate
David Klockeman – Loveland
Janet Lundquist – Weld County
Karen Schneiders – CDOT
Gary Thomas – SAINT
Dennis Wagner – Windsor
Martina Wilkinson – Fort Collins

NFRMPO STAFF:

Becky Karasko
Aaron Buckley
Alex Gordon
Angela Horn
Josh Johnson

TAC MEMBERS ABSENT:

Dawn Anderson – Evans
Eric Bracke, Chair – Greeley
Stephanie Brothers – Berthoud
Gary Carsten – Eaton
John Franklin – Johnstown
Eric Fuhrman – Timnath
Ingrid Hewitson – CDPHE
John Holdren – Severance
Jessica McKeown – LaSalle

IN ATTENDANCE:

Emma Belmont –Transfort
Sarah Boyd – NoCo Bike & Ped
Collaborative
Rashid Dolor – FHWA
Catherine Fallin –Transfort
Marissa Gaughan – CDOT
Amy Lewin – Fort Collins
Rachel Prelog – Fort Collins
Kurt Ravenschlag – Transfort
Kathy Seelhoff – CDOT

CALL TO ORDER:

Vice-Chair Mallette called the meeting to order at 1:03 p.m. Mallette stated Fort Collins requested to move their presentation to the beginning of the meeting.

PUBLIC COMMENT:

There was no public comment.

APPROVAL OF THE JUNE 11, 2015 TAC WORK SESSION MEETING NOTES AND THE JUNE 17, 2015 TAC MEETING MINUTES:

Schneiders made a motion to approve the June 11, 2015 TAC Work Session Meeting Notes and the June 17, 2015 TAC Meeting Minutes. Lundquist seconded the motion and it was approved unanimously.

CONSENT AGENDA:

No Items this Month.

PRESENTATIONS:

West Elizabeth Enhanced Travel Corridor Plan

Belmont/Lewin/Prelog

Amy Lewin, Emma Belmont, and Rachel Prelog with the City of Fort Collins presented information about the West Elizabeth Enhanced Travel Corridor (ETC) Plan. Lewin explained the ETC plan will prioritize high frequency transit, bicycling, and walking. The Plan will cover the area between Overland Trail and Shields Street, and will consider current and future land uses and travel behaviors. Prelog discussed existing conditions and lessons learned to-date through public engagement, including overcrowding and the lack of transit amenities, the high number of cyclists using the corridor, and lack of consistent ADA-compliant sidewalks. Belmont discussed the current visioning process, including focus groups, stakeholder committees, online surveys, open houses, and visiting local boards and commissions. The next Open House will be held on August 5th from 6:00 p.m. to 8:00 p.m. at St. Paul's Episcopal Church.

Mallette asked for clarification on what transit amenities are lacking on the corridor. Prelog stated many stops only have signs without benches or shelters. Belmont added many stops do not have ADA-compliant amenities. Johnson asked what transit service is being considered for the corridor. Belmont responded the vision is for enhanced transit services and the current visioning process will be used to study what is appropriate. Klockeman asked how the study will balance the needs of automobiles with the needs of alternative transportation modes. Lewin stated they will look at all needs and changes in the corridor's characteristics. Ravenschlag added the purpose of the ETC is not to reduce automobile capacity, but to take advantage of additional capacity with alternative transportation modes. Klockeman suggested looking at Taft Hill Road and Mulberry Street because people use these streets to avoid traveling on West Elizabeth Street.

ACTION ITEMS:

FY2016 UPWP Tasks Recommendation to Council

Karasko

Karasko explained the item was brought back to TAC because Council approved the FY2016 UPWP contingent on TAC's recommendation. Karasko presented the two options for TAC to move forward: continuance of the item until the August TAC meeting or recommendation of the FY2016 UPWP as presented. Thomas asked why there was urgency to adopt the FY2016 UPWP. Karasko responded there are funding and timing issues if it is not approved. Lundquist stated she did not think there were enough TAC members present to have a valid vote. Mallette asked how many TAC members were prepared to adopt the FY2016 UPWP. Schneiders and Wagner indicated they were. Gaughan stated the risk in delaying approval of the FY2016 UPWP would be a delay in project contracts. Purdy added the UPWP acts as the guide for federal funding. Klockeman stated the UPWP previously had a page concerning budgets for each municipality, but this was not included in the FY2016 UPWP. Schneiders asked if this would be possible to add into the current document. Mallette asked what action TAC wished to take. Schneiders suggested a deadline for comments on July 24, 2015 at noon. Wilkinson and Klockeman requested an extension until the end of the month. Klockeman moved TAC continue the FY2016 UPWP approval to the August 19th TAC meeting, with all comments due to NFRMPO staff by close of business on July 31st and NFRMPO staff would send an email with information about the deadline. Wilkinson seconded and the motion was approved unanimously.

Additional CMAQ Funding Allocation

Johnson

Johnson presented the additional FY2014 CMAQ and TAP allocations, which will be rolled forward to FY2016. CDOT's Office of Financial Management and Budget (OFMB) complete its reconciliation, which showed an additional CMAQ allocation of \$406,878 for the NFRMPO. Funding was split between CMAQ funding pools as outlined in the adopted TIP Narrative. Impacted parties worked off-line to recommend specific project funding regarding the allocation. The Signal Timing Pool funding allocation went to Loveland as it has the only project in the pool. Loveland transferred the funding to

the Bus Purchase Pool. The Bus Purchase Pool funding allocation was split between GET and Transfort. The CNG Equipment Pool funding allocation went to Weld County, as it is the next project on the list. The reconciliation also showed an additional \$5,908 in TAP funds for the NFRMPO. The additional TAP funding will be allocated to the Colorado Front Range Trail project (Larimer County), offsetting the local funding overmatch. Lundquist asked if there would be revised award letters. Johnson replied he will send those out. Wilkinson moved TAC recommend Planning Council approve funding as presented. Lundquist seconded and the motion was approved unanimously.

2040 Regional Transit Element

Karasko

Karasko discussed the TAC recommendation presented to Council at their July 9th meeting and the comments received. The comments from Council included: the North I-25 Commuter Rail should be included in the analysis of corridors in the RTE; confusion about the relationship of the four alternatives and the final recommendation; and ensuring table titles explain the data included. Karasko explained the information is included in the full document so additional edits are not needed. Jones motioned to recommend Council adopt the 2040 RTE at their August 6th meeting. Klockeman seconded and the motion was approved unanimously.

OUTSIDE PARTNERS REPORTS (verbal):

NoCo Bike/Ped Collaborative

Sarah Boyd discussed the bicycle and pedestrian counter presentation from NFRMPO staff at their July 8th meeting. The NFRMPO will purchase two permanent and three mobile counters for the region and communities will install and maintain them. Collected data will be shared with the NFRMPO in exchange for the counter purchase. Boyd mentioned registration for the November 5th conference will open soon. Klockeman asked for an update on selecting locations for the counters. Buckley explained he emailed each community in the NFRMPO region and NoCo Bike/Ped Collaborative and asked for three proposed permanent locations. The communities should bring this information and a five-minute presentation to the next NoCo Bike/Ped Collaborative meeting on August 12th.

Regional Transit Items

Jones mentioned he will be meeting with DOLA regarding Hill-N-Park transit. The GET public hearing on the new route changes has been rescheduled for August 24th. GET received a map from CSU about CSU students living in Greeley and Windsor. Jones will bring this information to a future TAC meeting.

Schneiders stated the Federal Management Information System (FMIS) will be down in October. CDOT will need letters from agencies planning to flex CMAQ funding from FHWA to FTA for FY2016 as soon as possible. Schneiders also mentioned Bustang began running on Monday, July 13th with a positive response. Over 100 tickets of various denominations were sold online prior to the launch of the system. Mallette asked about the mid-day run to the Fort Collins Downtown Transit Center. Schneiders stated one run each day will service the transit center. Jones asked if ridership counts were available. Schneiders stated there are none available yet. Wilkinson asked if CDOT had to use any of their extra buses, but Schneiders stated they have not been used yet.

Senior Transportation

Thomas mentioned Berthoud is in the process of working with Transfort and RAFT to start travel training for their system.

Regional Air Quality Council

Brimmer discussed the second meeting of one of the three State Implementation Plan (SIP) subcommittees, where NFRMPO and DRCOG staff presented about their travel demand models. The next meeting will be held on August 25th in downtown Denver with a focus on managed lanes and

congestion pricing. Mallette asked what years the new SIP will cover. Brimmer responded the subcommittees are meeting ahead of the adoption of the SIP in summer 2016, with implementation by early 2017. Strategies that can be implemented after the 2017-2019 SIP will be utilized for a new 2019-2021 SIP. Brimmer reported ozone has been high this summer, with Fort Collins West Station above the standard 75 PPM. There will be a Mow Down event on July 25th in Fort Collins for residents to exchange gasoline lawnmowers for discounted electric mowers. Thomas stated Brimmer will be presenting at the Fort Collins Transportation Board about the SIP.

DISCUSSION ITEMS:

2015 Congestion Management Process

Buckley

Buckley presented the complete 2015 CMP, which contains updated information gathered as part of the 2040 Regional Transportation Plan (RTP). The 2015 CMP recommends using travel time datasets such as the FHWA HERE dataset and the new INRIX dataset, in addition to the Fort Collins Bluetooth data and the NFRMPO's 2040 Regional Travel Demand Model. CDOT, Greeley, and Loveland will supply travel time data when they install their Bluetooth readers. Klockeman stated it is odd some of the INRIX data skips the City of Loveland. Wilkinson asked what happens if there is no data for a congested Regionally Significant Corridors (RSC). Buckley responded there is a budget to purchase supplemental Bluetooth counters to ensure data is being collected in these areas. Mallette stated congestion is not standard across corridors and asked how that will be factored into the analysis. Buckley stated the CMP contains additional information about Travel Demand Management (TDM) and Intelligent Transportation Systems (ITS); descriptions and maps of the INRIX data; updated Travel Time Index (TTI) maps; and more existing conditions information from the 2040 RTP. The CMP will be a discussion item at the August 6th Council meeting with TAC recommendation for approval in August and Council adoption in September. Wilkinson stated railroad crossings are a major cause of congestion and may increase TTI in Fort Collins. Jones stated he will email comments to Buckley. Mallette requested Buckley add a category for 2.5 and above TTI to *Figure 4-1*.

2040 Regional Transportation Plan

Karasko

Karasko explained TAC has read every chapter of the 2040 RTP and thanked TAC for all of their hard work. Karasko requested TAC recommend bringing the full 2040 RTP for discussion in August to Council. Mallette stated she sent comments about references to Karasko prior to the meeting. Horn reported *Table 8-7* has been updated after receiving data from consultants and has been included in the document. Klockeman stated there should be consistency concerning the usage of MPO and NFRMPO in the document. Klockeman asked why the 2015 Network shows routes which will not be constructed until after 2015. Horn explained the 2015 Network represents projects between 2015 and 2024, and stated she will add clarification to the table. Klockeman stated there is a formatting issue on *Table 12-2*. Schneiders asked about lane-mile ranges in *Table 12-2* and Horn stated she will add additional information. Karasko stated substantive edits should be submitted to staff by close of business on July 31st. Klockeman stated he liked the chapter covers and the addition of the north/south and east/west RSC maps.

REPORTS:

Public Outreach Updates

Gordon reported Buckley and Johnson attended Eaton Days on July 11th, and Gordon and Horn will attend LaSalle Days on July 18th. He stated the NFRMPO is continuing its partnership with RAQC during the OzoneAware campaign.

TIP Administrative Modification Updates

Johnson processed one modification for CDOT concerning Bridge Off-System projects.

Roundtable

Karasko stated the September TAC meeting will be held; however, the October TAC meeting will be canceled, due to the NTI Transportation and Land Use Training which will be held at the Department of Transportation Lakewood Building, October 19-21, 2015. TAC members received an email regarding this training on July 9th and are invited to attend.

Horn stated the NFRMPO received its letter from FHWA concerning FY2016-2019 TIP conformity. Council approved conformity for the 2040 RTP and re-adopted conformity for the FY2016-2019 TIP at their July meeting. It will go to AQCC in August.

Malette handed out the 2014-2015 Larimer County Community Report, which contains facts and figures based on community surveys.

Johnson stated copies of the July newsletter are available.

MEETING WRAP-UP:

Final Public Comment – There was no final public comment.

Next Month's Agenda Topic Suggestions – The 2040 RTP and CMP will be on the Consent Agenda, the FY2016 UPWP will be an action item, and the Public Involvement Plan will be a discussion item. Wilkinson will present the Laurel Street Separated Bike Lane project.

Meeting adjourned at 3:05 p.m.

Meeting minutes submitted by:
Alex Gordon, NFRMPO staff.

The next meeting will be held at 1:00 p.m. on Wednesday, August 19, 2015 at the Windsor Recreation Center, Pine Room.