

MEETING HANDOUTS

JANUARY 8, 2015 MPO COUNCIL MEETING

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Agenda Item 2:

December 4, 2014 Council Meeting Minutes

**Meeting Minutes of the
NORTH FRONT RANGE TRANSPORTATION &
AIR QUALITY PLANNING COUNCIL**

December 4, 2014

6 p.m.

**Loveland Public Works Administration Building
2525 West 1st Street, 2nd Floor
Loveland, CO**

Voting Members

Present

Absent

Mike Silverstein	-APCD	Brian Seifried	-Garden City
Jan Dowker	-Berthoud		
Kevin Ross	-Eaton		
John Morris	-Evans		
Gerry Horak	-Fort Collins		
Tom Norton	-Greeley		
Troy Mellon	-Johnstown		
Tom Donnelly	-Larimer County		
Paula Cochran	-LaSalle		
Joan Shaffer	-Loveland		
Jordan Jemiola	-Milliken		
Don Brookshire	-Severance		
Paul Steinway	-Timmath		
Kathy Gilliland	-Trans. Comm		
Sean Conway	-Weld County		
John Vazquez	-Windsor		

MPO STAFF:

Terri Blackmore, Crystal Hedberg, Becky Karasko, Renae Steffen, Alex Gordon, Angela Horn, Josh Johnson,

IN ATTENDANCE:

Dawn Anderson, Bill Becker, Jeffrey Boring, Eric Bracke, Stephanie Brothers, Leah Browder, Aaron Bustow, Dave Clark, Gary Carsten, Robb Casseday, Bob Dehn, Marissa Gaughan, Aaron Greco, Jamie Grim, Joel Hemesath, Myron Hora, Kathleen Jones, Tom Jones, Will Jones, Evelyn King, Janet Lundquist, Barbara Kirkmeyer, Dean Klingner, Suzette Mallette, Bob Massaro, David May, Andy Nagel, Johnny Olson, Kurt Ravenschlag, Bob Sakaguchi, Karen Schneiders, Jake Schuch, Jed Scott, Scott Sinn, Fred Starr, Steven Steinbicker, Paul Steinway, Jason Stutzman, Gary Thomas, Nick Wharton, Martina Wilkinson.

PUBLIC COMMENT:

There was no public comment.

1. ACCEPTANCE OF THE MEETING AGENDA:

The agenda was accepted as presented.

2. APPROVAL OF THE MINUTES:

The November 6, 2014 Minutes were approved as submitted.

Lead Planning Agency for Air Quality Agenda

Chair Dowker opened the Air Quality portion of the meeting.

COUNCIL REPORTS:

3. Air Pollution Control Division Report: Mike Silverstein explained that he was attending the meeting as the interim APCD Deputy Director since his former replacement; Garry Kauffman had resigned in October. Chris Colclasure will be the APCD's new Planning and Policy Program Manager and should begin attending MPO meetings in February or March. Then Silverstein reviewed the Monthly Report from CDPHE, December 2014, to the Council.

Conway thanked Silverstein for his report and for continuing to attend the meetings as the interim.

Ross asked how the lawsuit with the Tri-State's Craig Unit 1 power station affected the emission mandates.

Silverstein replied that the changes were significant and explained that the settlement agreement required the most stringent emission control units now be placed on two of three units, instead of just one, which will also increase cost. He added that facilities will be given notably more time to connect the second emission control device, ensuring proper design, purchase, installation and testing.

Metropolitan Planning Organization (MPO) Agenda

Chair Dowker opened the MPO portion of the meeting.

4. Executive Director Report: Terri Blackmore, Executive Director introduced Jed Scott, attorney with Bell, Gould and Associates, announcing they are the new legal counsel for the MPO. Then she reviewed the December 2014 Director's Report addendum with the Council.

COUNCIL DISCUSSION:

Shaffer introduced Loveland's new Public Works Director, Leah Browder and invited her to speak to the Council about her new position.

Browder said she was honored to be in beautiful Northern Colorado and the City of Loveland joining the Public Works team at their new facility. She said she had 27 years of Regional Transportation experience in California which gave her an appreciation for the hard work needed to make a difference in a community. She looks forward to working with her new team.

COMMITTEE REPORTS:

5. Finance- Kevin Ross, Vice-chair of the Finance Committee, briefly reviewed the Finance Committee report and Finance Committee Minutes with the Council.

6. Transportation Advisory Committee (TAC) - A written report was provided.

CONSENT ITEMS:

Melon stated he had questions regarding the RTE 2040 Transit Scenarios.

Vazquez raised a Point of Order stating that due to Melon's questions the item needed discussion by the Council and, therefore needed to be removed from the Consent Agenda.

Dowker agreed that the item was no longer suitable for consent.

Vazquez made a motion to remove the RTE 2040 Transit Scenarios from the Consent Agenda and move it an Action Item. The motion was approved and passed unanimously.

7. TIP Policy Amendment #89 -Josh Johnson

Vazquez moved to approve Resolution No. 2014-21 adopting an Amendment to the FY 2012-2017 Transportation Improvement Program (TIP) regarding FTA 5339 Program of Projects for FFY13 and FFY14 as presented. The motion was seconded and passed unanimously.

ACTION ITEMS:

8. RTE 2040 Transit Scenarios- Becky Karasko

Chair Dowker asked Becky Karasko, Regional Transportation Planning Director, to come forward to address questions from the Council.

COUNCIL DISCUSSION:

Mellon questioned whether the scenarios presented were conceptual or real.

Karasko replied that they were conceptual.

Mellon asked if the roads shown, specifically those for the number one corridor for scenario 1, were actually the roads they were planning to put transit on.

Karasko replied that they were.

Mellon stated he was opposed to that.

There was a brief discussion regarding why there was a plan to run transit on unapproved gravel roads and the Council's desire for staff to amend the scenarios to reflect a more realistic plan.

Karasko agreed that the staff would go back and realign the plan with regional quarters.

Blackmore confirmed that prior to beginning the modeling each community's individual transportation plan would be reviewed to ensure the 2040 RTE Transit Scenarios' accuracy.

Mellon agreed to approve the transit scenarios with the assurance that the correct county roads will be used.

Vazquez moved to approve the RTE 2040 Transit Scenarios. After debate and amendment the motion was seconded and passed with one opposing vote.

9. 3rd Quarter Financials- Crystal Hedberg

Crystal Hedberg, Finance Manager, explained that the income listed for the 3rd quarter was higher than usual because federal money was received for the purchase of new vans following the long-awaited approval of the Buy America waiver.

Ross moved to approve the 3rd Quarter Financials. The motion was seconded and it passed unanimously.

10. 2010 Urbanized Area Boundary/ MPO Boundary - Gaughan/Blackmore

Blackmore briefly outlined information from Resolution No. 2014-22, recommending an Adjustment of the NFRMPO UZA. She added that a revised boundary was needed to properly identify urbanized areas and she would be bringing it back to the Council for discussion at a future meeting, possibly in the spring. She stated that it was necessary to approve the 2010 boundary for CDOT as they needed it for their 2014 data reporting.

COUNCIL DISCUSSION:

Norton expressed his concerns that the boundaries and populations would be changing since federal funding will be based on these boundaries and grants could be negatively affected if the boundaries were not correct.

Blackmore asked for clarification on the funding impact referenced by Norton.

Marissa Gaughan, CDOT MPO & Regional Planning Liaison, explained that the boundary should be based on census data and that the Council had made adjustments that now needed restoring to what they were in 2003. She added that there were no funding implications to restoring the boundary.

Blackmore explained how the restored boundary was larger and more inclusive.

Norton spoke to the importance of determining what the correct urbanized boundary is.

Aaron Bustow, FHWA, clarified that the apportionment of federal funds is based on the census boundaries, not the adjusted boundaries and that those numbers then feed into the MPO's funding for use in the MPO area. The adjusted urban boundary is identified as urbanized and rural specifically for their data needs.

Conway asked Blackmore when the discrepancy was brought to her attention.

She replied it was approximately 30 days ago.

There was a brief discussion regarding the guidelines for urbanized areas and the potential repercussions if those were misrepresented.

Blackmore committed to providing the Council with the information received from TAC and stated that identifying the census boundary as the UZA was a requirement.

Vazquez made a motion to approve Resolution No. 2014-22 recommending an Adjustment of the NFRMPO UZA. The motion was seconded and passed unanimously.

11. Call for Projects Recommendations – Bracke/Malette

Eric Bracke, TAC Chair, explained that Dave Klockeman had been called away from the meeting and Suzette Malette, Transportation Program Manager for Larimer County, would be assisting him with the presentation in his place.

Bracke highlighted information from the Call for Projects Recommendations Revised Memo for Council and began the Call for Projects Recommendations FY 2016-2019 presentation. He introduced each presenter before they provided their project information to the Council.

STP-Metro Project Recommendations-Small Community Pot

LCR 17 Expansion - Suzette Malette, Larimer County Transportation Program Manager

COUNCIL DISCUSSION:

Donnelly added that there is a large population that commutes from Loveland to Boulder County and the expansion allows for residents on the west side of Loveland to get to US 287 safely and more efficiently.

Melon asked what severity rate was

Bracke replied that crashes are broken into the categories of property damage, injury and fatality and then weighted. They can then be scored between all the projects.

Vazquez asked Bracke to identify what the scale was.

Bracke answered that a score of one would be low and five would be high.

Dowker stated that there will be a lot of growth in this corridor that will significantly increase traffic; therefore the proposed widening was critical in her opinion. She thanked Brothers and Malette for the work they had done on the proposal.

Collins Street Resurfacing- Gary Carsten, Eaton Town Manager

There was no discussion.

65th Avenue Widening- Dawn Anderson, City of Evans, City Engineer

COUNCIL DISCUSSION:

Morris added that 37th Street is also known as CR 54 and SH402 and is highly traveled and expressed his concern that if the project is not done the crash severity rate will likely increase with the busing of several hundred students starting in August. He thanked TAC for their work on the proposal.

Norton offered Greeley's support of the project stating that the bridge widening would provide some much needed additional capacity on 65th Avenue where the new school will be.

Conway commented on the enhanced safety that the project will provide.

STP-Metro Project Recommendations-Large Community Pot

US 34 Widening- Eric Bracke, City of Greeley, Traffic Engineer (for Dave Klockeman)

COUNCIL DISCUSSION:

Gilliland attested that the crash severity and congestion are extremely high at this location and she stated she strongly supports this project.

Norton asked if the amount requested will get the project completed.

Shaffer replied that there was other funding going toward the project, but it would be complete with this money. She also indicated her strong support for the much needed project.

There was a brief discussion regarding the total cost of the project.

Brookshire asked for confirmation of the requested amount for the project.

Blackmore confirmed that the request was for \$2,340,000.

Bracke stated that the funding requests listed for projects were not necessarily for the full amount needed to complete the projects and explained the negotiation process used by the TAC to establish appropriate request amounts.

Horsetooth and College- Dean Klingner, City of Fort Collins, City Engineer

COUNCIL DISCUSSION:

Norton expressed his concern that the project would not be able to be completed for the amount requested and asked if there was a large contingency fund available for this project.

Klingner responded that the City of Fort Collins did have some additional over-match money and agreed that this would be a tough project to build.

Conway asked if this project helped with the redevelopment to the mall.

Blackmore replied that it did not.

10th Street Access Control- Eric Bracke, City of Greeley, Traffic Engineer

COUNCIL DISCUSSION:

Norton said that Greeley was short of funding to complete this project but it is an excellent project that will help alleviate a lot of traffic and he wants to get as much done on it as possible. He thanked the TAC for giving it a high priority.

Morris concurred with Norton and said he was surprised the crash severity rate was not higher than 3.3.

Conway echoed Norton and Morris' comments, adding that he travels the route every day and it is very heavily traveled.

I-25/Crossroads Interchange- Myron Hora, CDOT R4

There was no discussion.

I-25 Truck Climbing Lane- Myron Hora, CDOT R4

There was no discussion.

CMAQ Project Recommendations

Bracke presented all of the CMAQ Project Recommendations to the Council.

There was no discussion.

TAP Project Recommendations

Bracke thanked the NoCo Bike/Ped Collaboration for their help and guidance in selecting projects for the TAP recommendations. He introduced the presenters for the two TAP projects and they gave the following presentations:

Colorado Front Range Trail – Jeffrey Boring, Resource Specialist, Larimer County Natural Resources Department.

COUNCIL DISCUSSION:

Shaffer noted that the roadway currently used by cyclists in that area is not at all favorable for safe bike travel and the connectivity to the trail is very appealing to the Loveland community as a whole.

Great Western Trail- Andy Nagel, Great Western Trail Authority, Chairman

COUNCIL DISCUSSION:

Vazquez acknowledged that this is a critical project, especially for Windsor, Severance and Eaton and highlighted the benefits of the connectivity to the Poudre Trail System and nearby communities and their facilities. He stated that it will enhance the regional connectivity the Council strives to provide. He respectfully requested the Council's support for the trail on behalf of the Town of Windsor.

Conway thanked the TAC for their collaboration and allowing for the recommendation of as many projects as possible. He commended them for the work they had done towards completing the Call for Projects process.

Bracke recommended approval of the Call for Projects Recommendations on behalf of the TAC.

Conway moved to approve the Call for Projects Recommendation as presented. The motion was seconded and passed unanimously.

Dowker lead the Council in applauding the TAC for completing the Call for Projects process.

Council recessed for eight minutes and reconvened at 7:38 p.m.

12. Election of 2015 Officers – Dowker

Chair Dowker read the following statement:

“Part of the tradition as the chair of the NFRMPO has been to continue to a second term if the chair chooses. As I considered continuing my term I thought of all the positive things that have happened over this past year.

From an engaged discussion on RAMP, to discussion on the MAP 21 reauthorization, to extensive conversations about SB228 the state legislature’s perspective on transportation funding, as well as the critical focus on a Call for Projects scoring criteria that would bring about a fair project list that brought the members of the MPO to the table with interesting and innovative ideas.

We have accomplished a lot. And we have done it with an air of civility and statesmanship.

When I asked for this council’s support, it was interesting to hear the many responses from members.

Having spoken with prior chairs, including the past chair Lyle Achziger who served in 2013, I confirmed that it has been the prerogative of the chair to continue into a second year.

As I spoke with others, they thought that my service to the Council had earned me a second year.

There were still others who suggested that Larimer and Weld County switch the chair each year, so I shouldn’t continue into a second year.

As this contest for chair has continued to unfold, it’s unfortunate that there has been such emphasis on Larimer County versus Weld. That has not been the intent of my running. Over the course of this year, I had thought we did a great job in getting away from that divisiveness -- we’ve worked all year to build consensus, build bridges, and work regionally for all of the NFRMPO.

We have made great strides on the Council in moving toward regional solutions.

As a community of just over 5,000 located in both Larimer and Weld County, with a newly signed agreement with Love’s Travel Center that will be built near I-25 and Hwy 56, Berthoud bridges both counties. We’re like the Switzerland of Northern Colorado.

My intent to continue as chair was to continue advocating for our region as I have done all year, not as a singular elected official, but advocating for all of our municipalities and counties.

I have always held the highest regard for my fellow council members – we come to this council to advocate for our communities and our region. As a council, we’re obligated to follow federal guidelines when we discuss funding allocations. We do this to ensure our compliance with the law and that we’re transparent to the public whom we serve.

The millions of dollars which we oversee, expending for projects that our Council has agreed to, is a responsibility that I don't take lightly.

The ability to move our region forward toward ensuring that balance between our large and small communities is paramount to our success.

As two more communities, both Estes Park and Wellington, look to join the NFRMPO, I want to advocate that we work to give them the ability to have local control and make that decision for their communities.

This past year it has been an honor to serve as the Chair of the North Front Range MPO and represent all of our communities in the numerous meetings in which I've participated.

The joint TPR meetings in which we're involved ensure that large and small communities, urban and rural, are represented in the discussion on Region 4 funding formulas.

Our northern region is well represented on the Statewide Transportation Advisory Committee, which includes Commissioner Kirkmeyer of Weld County representing the Upper Front Range and myself for the North Front Range.

In pulling my name from consideration for a second year as the Chair of the NFRMPO, I would like to continue as the representative to STAC and continue that appointment in 2015.

As we wrap our year on the MPO, I want to say a special thank you to members Tom Donnelly, Kathy Gilliland, Tom Norton and John Morris, for whom I have a great deal of respect.

I support Commissioner Conway's bid for Chair and wish him well in 2015."

Dowker nominated Sean Conway as MPO Council Chair and Joan Shaffer as Vice Chair by acclamation. The nominations were seconded and they passed unanimously.

Dowker welcomed Chair-elect Conway and Vice Chair-elect Shaffer to their new MPO Council seats.

COUNCIL DISCUSSION:

Dowker was recognized by several members of the Council for her dedicated leadership of the MPO, diligence in meeting the many challenges the MPO faced over the past year, her statesmanlike approach to bringing the Council together in a cooperative manner and representing the region with honor. She was said to have brought the utmost respect, eloquence and integrity to her position as MPO Chair.

Conway additionally commended Dowker for her incredible graciousness in supporting his bid for Chair and assured her she would remain the STAC representative for the MPO as she had requested.

Shaffer said she was very appreciative and honored by Dowker's nomination of her as Vice Chair and complimented her for being an incredible stateswoman. She said she looks forward to representing her community of Loveland and the MPO with the same intelligence, thoughtfulness and graciousness.

COUNCIL REPORTS:

Transportation Commission: Kathy Gilliland, Transportation Commissioner, District 5, reported the following:

- Kurt Morrison, Office of Policy & Government Relations will be leaving CDOT to work in Governor Hickenlooper's office.
- Bustang bus transit will hopefully be up and running in early March. The kick-off date will be announced in January. A presentation on the new program will be given to the MPO in February.

CDOT Region 4: Johnny Olson, CDOT R4, thanked Dowker for her service and complimented the work she had done with the Council and welcomed Conway as the new Chair. Then he reported on the following:

- The signal at SH 257 & Crossroads will be up in the next 60-90 days as a new contractor has been hired.
- CDOT's 4-year plan for 2015-18, which includes a 4-year rolling STIP, will be reviewed by the TAC at their December meeting and then presented to the Council in January.

Gilliland added that the I-25 at Crossroads project will be going to the HPTE in December and it is expected to be approved.

Vazquez asked if additional support was needed.

Gilliland responded that any additional support was appreciated.

Blackmore offered to send an official letter from the MPO stating that had been action was taken by the MPO Council and funding for the project was approved.

Shaffer added that the Transportation Matters conference was a very worthwhile event and she would like to see a similar event done in Northern Colorado. She thanked CDOT for the presentation.

Dowker also complimented CDOT on the event.

Statewide Transportation Advisory Committee (STAC) Report: A written report was provided to the Council as a handout.

Host Council Member Report: Shaffer thanked everyone for coming to Loveland and welcomed them to contact Browder for a guided tour of the new Public Works building which opened in October. She spoke to the energy efficiency of the facility as well as their concierge service for developers. She apologized that Mayor Gutierrez was unable to attend due to illness and recognized that Dave Clark, City of Loveland Mayor Pro Tem, was in attendance. She thanked Next Door Restaurant for the catered dinner. December 5th is Loveland's Night on the Town which includes several activities such as a museum reception, shopping and open galleries. The Ansel Adams exhibit is at the Loveland Museum through December 31st.

Dowker thanked Shaffer for hosting the meeting.

Other Council Reports:

Weld County- Conway distributed Weld County Road 49 Corridor brochures for Council review and announced that Weld County was the first county in the State to complete a RAMP project. He commended the Weld County Public Works department and others who had helped complete the project.

Johnstown- Mellon thanked Dowker and the MPO for the two laptops donated to VFW 2585, American Legion Post 70, in Johnstown and their auxiliaries adding that he was the past Commander of that post.

They are very appreciative of the computers which will be used to help complete certain service requirements. Donations like this give them more opportunity to donate to organizations such as the Fisher House in Denver. The gift was much appreciated and will be used to benefit many.

Conway commended Dowker for choosing the Johnstown post for the computer donations.

Blackmore stated that the donation program was started in 2013 with past Chair, Lyle Achziger of Evans and that the MPO is honored to be able to make these donations to worthy recipients.

Dowker said she was very pleased that the computers would be put to good use and was happy to be involved in the donation process.

FINAL WRAP-UP:

Final Public Comment: There was no public comment.

Next Month's Agenda Topic Suggestions: There were no suggestions.

The meeting was adjourned at 8:12 PM.

Meeting minutes submitted by: Renae Steffen, MPO Staff

Agenda Item 4:

ACTION ITEM: TIP Amendment- Fort Collins TMA
5307, 5310, 5339 Program of Projects Resolution



RESOLUTION NO. 2015-01
OF THE NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY PLANNING COUNCIL
ADOPTING AN AMENDMENT TO THE FY 2012-2017 TRANSPORTATION IMPROVEMENT
PROGRAM (TIP) REGARDING FTA 5307, 5310, 5339 FORT COLLINS/LOVELAND/BERTHOUD
TRANSPORTATION MANAGEMENT AREA (TMA) PROGRAM OF PROJECTS FOR FFY14

WHEREAS, 49 CFR PART 613 §450.324 requires the development of a fiscally constrained Transportation Improvement Program (TIP) for Metropolitan Planning Organizations through the continuing, cooperative, and comprehensive (“3C”) multimodal transportation planning process; and

WHEREAS, the North Front Range Transportation & Air Quality Planning Council as the Metropolitan Planning Organization (MPO) is the agency responsible for developing the TIP in accordance with the above stated regulation; and

WHEREAS, transportation projects programmed in the FY 2012-2017 TIP are consistent with the adopted 2035 Regional Transportation Plan, updated in 2011; and

WHEREAS, the Air Quality Conformity Finding conducted on the 2012-2017 TIP was positive, and all of the projects in the FY 2012-2017 TIP come from the conforming 2035 Regional Transportation Plan and this TIP Amendment does not change the positive conformity finding on the FY 2012-2017 TIP; and

NOW, THEREFORE, BE IT RESOLVED, the North Front Range Transportation & Air Quality Planning Council hereby amends the 2012-2017 TIP adding the following transit projects and funding:

- FTA 5307 – Operation of Fixed Route service, Preventative Maintenance & 3rd Party Contracting Costs
 - FY14 Allocation of \$3,084,043 (Federal)
- FTA 5310 – Larimer County Mobility Coordination Program & Access A Cab service to bridge Fort Collins & Loveland
 - FY14 Allocation of \$179,908 (Federal)
- FTA 5339 – ITS & Communications Equipment, Non-Revenue Transit Operations Support Vehicles, 4 Electronic Fare boxes, 4 Mobile Vehicle Security Systems, Bus Signage/Wraps & Asphalt/Concrete Upgrades
 - FY14 Allocation of \$335,605 (Federal)

Passed and adopted at the regular meeting of the North Front Range Transportation & Air Quality Planning Council held this 8th day of January, 2015.

Sean Conway, Chair

ATTEST:

Terri Blackmore, Executive Director

Agenda Item 5:

ACTION ITEM: New Business Process
Revised Resolutions
(handout pages replace packet pages 23-26)



**RESOLUTION NO. 2015-04
OF THE NORTH FRONT RANGE TRANSPORTATION
AND AIR QUALITY PLANNING COUNCIL
FOR TAKING ACTION AT ANY COUNCIL MEETING**

WHEREAS, the North Front Range Transportation & Air Quality Planning Council is the designated agency to ensure compliance with Federal regulations and complete the required plans, budgets and programs developed through the “3C” transportation planning process for the North Front Range MPO region; and

WHEREAS, the Federal Highway Administration (FHWA) and the Federal Transit Administration require a transparent process with maximum opportunity for local elected officials, transportation users and the public to review and comment on the regional planning and programming processes, and such values are reflected in the agenda and scheduling requirements of the Articles of Association as amended in May, 2014; and

WHEREAS, the NFRMPO staff strive to follow the federal and state rules for open and transparent meetings by posting the Planning Council, Finance and TAC agendas on the NFRMPO website and advertise the Planning Council meetings and agenda in the Coloradoan, the Greeley Tribune and the Loveland Reporter Herald; and

WHEREAS, the NFRMPO sends the electronic packet to anyone who requests it and several members of the public are following the 2040 Plan Development and the Call for Projects; and

WHEREAS, the North Front Range Transportation & Air Quality Planning Council and NFRMPO staff are required by the Articles of Association to furnish background material on agenda items to the Council in advance of meetings, and have been working toward a totally transparent planning process; and

WHEREAS, changes to the North Front Range Transportation & Air Quality Planning Council agenda at the meeting prevent the local elected officials and the public from participating in the decision-making process.

NOW THEREFORE, BE IT RESOLVED, the North Front Range Transportation and Air Quality Planning Council hereby approves a policy that all agenda items shall be fixed and an agenda will be distributed to Council by close of business on the day of Executive Committee review; and

BE IT FURTHER RESOLVED, members of the North Front Range Transportation and Air Quality Planning Council will have until noon on the Monday prior to Council packet distribution to notify the Executive Committee and the Executive Director of any additional action items they wish to have added to the agenda; and

BE IT FURTHER RESOLVED, the North Front Range Transportation and Air Quality Planning Council shall act to amend the Articles of Association to reflect the foregoing policy at the first meeting after the required notice for amendments.

Passed and adopted at the regular meeting of the North Front Range Transportation & Air Quality Planning Council held this 8th day of January, 2015.

Sean Conway, Chair

ATTEST:

Terri Blackmore, Executive Director



**RESOLUTION NO. 2015-02
OF THE NORTH FRONT RANGE TRANSPORTATION
AND AIR QUALITY PLANNING COUNCIL
FOR DECLARING EMERGENCIES, AUTHORIZING EMERGENCY ACTION,
AND REVIEW OF EMERGENCY ACTION BY THE FULL COUNCIL**

WHEREAS, the North Front Range Transportation & Air Quality Planning Council is the designated agency to ensure compliance with Federal regulations and complete the required plans, budgets and programs developed through the “3C” transportation planning process for the North Front Range MPO region; and

WHEREAS, emergency circumstances (i.e., a sudden, unexpected occurrence demanding immediate action to prevent or mitigate loss of, or damage to, life, health, property, or essential public service) arise from time to time during which normal public notice processes are unable to function in a time frame necessary to further the public interest; and

WHEREAS, the NFRMPO Executive Committee, Chair, and Executive Director are charged with the oversight of the NFRMPO functions between meetings of the Council; and

WHEREAS, the NFRMPO desires to balance the ability to respond quickly in emergency circumstances with the goals of full disclosure, free debate, and public participation where possible; and

WHEREAS, the North Front Range Transportation & Air Quality Planning Council and NFRMPO staff wish to clearly define the circumstances under which emergency action may occur, the extent and exercise of temporary powers by authorized personnel, and the process for review and ratification of emergency actions by the entire Council.

NOW THEREFORE, BE IT RESOLVED BY THE North Front Range Transportation & Air Quality Planning Council, that the following protocols shall apply to the declaration of an emergency and actions taken during the pendency of an emergency:

1. A majority of the NFRMPO Executive Committee may, by written resolution or email consent, declare an emergency whenever circumstances require action by the NFRMPO which must be taken to protect the public interest and to fulfill the obligations of the organization before a quorum can be assembled for a special meeting and before the next regularly scheduled meeting of the North Front Range Transportation & Air Quality Planning Council;
2. Upon a Declaration of an emergency pursuant to Paragraph #2, above, any action required on an emergency basis may be taken upon the written approval of any two of the following:
 - a. The Executive Director
 - b. The current Council Chair
 - c. A majority of the Executive committee

Written approval under this section shall include approval by electronic mail.

3. A written summary of all emergency actions taken shall be presented to the next meeting of the North Front Range Transportation & Air Quality Planning Council which shall, by resolution, ratify all such actions properly taken under this section in good faith.

BE IT FURTHER RESOLVED, the North Front Range Transportation and Air Quality Planning Council shall act to amend the Articles of Association to reflect the foregoing policy at the first meeting after the required notice for amendments.

Passed and adopted at the regular meeting of the North Front Range Transportation & Air Quality Planning Council held this 8th day of January, 2015.

Sean Conway, Chair

ATTEST:

Terri Blackmore, Executive Director

Agenda Item 6:

ACTION ITEM: Appointment of Committees &
STAC Representative/Alternate

Charging Statements &
Revised Resolutions
(replaces packet page 28)



CHARGING STATEMENT

FORMATION OF COUNCIL ARTICLES OF ASSOCIATION REVISION SUBCOMMITTEE

CHARGE OF THE COMMITTEE

The purpose of the committee is to work with the Executive Director to amend the Articles of Association to reflect the current Committees and elections. The following sections of the Articles will be reviewed and updated as necessary.

- Article VII –Technical Committee
- Appendix D – Conduct of Meetings
- Other sections that may be before the committee

DELIVERABLES

- Amended Articles of Association

OFFICERS

Chair: Troy Mellon, Town of Johnstown

Vice-chair: Joan Shaffer, City of Loveland

COMMITTEE MEMBERS

Don Brookshire, Town of Severance

Jordan Jemiola, Town of Milliken

ASSIGNED STAFF

Terri Blackmore 970-416-2174

tblackmore@nfrmpo.org

Passed and adopted at the regular meeting of the North Front Range Transportation & Air Quality Planning Council held this 8th day of January, 2015.

Sean Conway, Chair

ATTEST:

Terri Blackmore, Executive Director



CHARGING STATEMENT

FORMATION OF A COUNCIL STANDING FINANCE COMMITTEE

CHARGE OF THE COMMITTEE

The purpose of the committee is to assist and direct the MPO Finance Manager and Executive Director on financial matters that are relevant to the MPO. The committee will meet at least quarterly in preparation for financial reports to the Council as a whole. More frequent meetings may occur if there are financial matters that require more attention.

DELIVERABLES

- Quarterly financial reports.
- Review of annual audited financial statements.
- Unified Planning Work Program and Budget
- Annual VanGo Fare review
- Other financial matters as identified.

OFFICERS

Chair: Kevin Ross, Town of Eaton

Vice Chair: Jan Dowker, Mayor Pro Tem of Berthoud

COMMITTEE MEMBERS

Gerry Horak, City of Fort Collins and Paula Cochran, Town of LaSalle

ASSIGNED STAFF

Crystal Hedberg – 970-416-2638

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Passed and adopted at the regular meeting of the North Front Range Transportation & Air Quality Planning Council held this 8th day of January, 2015.

Sean Conway, Chair

ATTEST:

Terri Blackmore, Executive Director



**RESOLUTION NO. 2015-03
OF THE NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY
PLANNING COUNCIL ESTABLISHING THE 2015 COMMITTEE MEMBERSHIP**

WHEREAS, the North Front Range Transportation & Air Quality Planning Council as the Metropolitan Planning Organization (MPO) is the agency responsible for developing and updating long range regional transportation plans, the transportation improvement programs, and unified planning work programs for the federally-recognized Metropolitan Planning Area (MPA); and

WHEREAS, the North Front Range Transportation & Air Quality Planning Council is the responsible agency for the financial oversight of the MPO and establishes a Finance Committee to oversee that effort and make recommendations to the Planning Council on the Unified Planning Work Program and Budget, recommends a fare structure for VanGo™ and reviews and recommends approval of the annual Audit; and

WHEREAS, the North Front Range Transportation & Air Quality Planning Council is the responsible agency for the approval of changes to the Articles of Association for the MPO and establishes a Articles Committee to oversee that effort and recommend changes to the Planning Council as needed;

NOW, THEREFORE, BE IT RESOLVED the North Front Range Transportation & Air Quality Planning Council hereby recommends the following members for the Finance Committee: Kevin Ross, Chair; Jan Dowker, Vice-chair; Gerry Horak; and Paula Cochran.

BE IT FURTHER RESOLVED the North Front Range Transportation & Air Quality Planning Council hereby recommends the following members for the Articles of Association Committee: Troy Mellon, Chair; Joan Shaffer, Vice-chair; Don Brookshire; and Jordan Jemiola.

Passed and adopted at the regular meeting of the North Front Range Transportation & Air Quality Planning Council held this 8th day of January, 2015.

Sean Conway, Chair

ATTEST:

Terri Blackmore, Executive Director

Agenda Item 9:

COMMITTEE REPORT: Mobility



Larimer County Mobility Council (LCMC)

Gary Thomas - Chair
SAINT
Angela Woodall, Co-Chair
Foothills Gateway
Karen Corriveau
Touchstone Health Partners
JoAnn Vande Walle
Elderhaus
Stephanie Brothers
Berthoud Area Transit System
Garrett Mumma
CO Division of Voc. Rehabilitation
Yvonne Myers
Columbine Health Services
Toni Lueck
DARTAC (Transit Committee)
Kurt Ravenschlag
Fort Collins Transport/Dial-A-Ride
TBD
Larimer County Sheriff's Office
Averill Strand
Larimer County Dept. of Health
and Environment
Katy Mason
Larimer County Office on Aging
Michelle Miller
Larimer County Workforce Center
Mark Kirkpatrick
Loveland Transit (COLT)
John Teumer & Zach Wood
Loveland Disability AC
Ruth Carter-Fletcher
Berthoud RAFT

Weld County Mobility Council (WCMC)

Mary Lu Walton - Chair
Envision
DeeAnn Groves - Co-Chair
Senior Resource Services (SRS)
Beth Danielson
Connections for Independent Living
Tim Marquart
CO Dept. of Labor & Employment
Sarita Reddy
Greeley Center for independence
Will Jones
Greeley-Evans Transit (GET)
Jamie Clapp
North Range Behavioral Health
Libby Goode-Garasmick
Sunrise Community Health
Brad Taylor
Weld Advocacy Network for
Disabilities (WAND)
Lyle Smith-Graybeale
Weld County United Way

December 2014

Executive Summary – Larimer & Weld Coordinating Committee Meetings

Weld County (WCMC) – December 2, 2014

GET Updates

Jones provided the following information:

- City Council has approved extension of service hours.
- GET planning on acquiring 10 low-floor CNG buses within the next four years
- Students are riding free through a partnership with WC School District 6 as the funding partner. Ridership with implementation of program has increased over 350%
- GET held open house regarding proposed route changes and 25+ people attended to comment. Proposed changes would affect the red route, Sunday service and later service
- Move-In date for new transit center is fall 2015

Discussion Items

WCMC Transit Research Project – The WCMC discussed details of the project and were very interested in SH-85 activities, particularly to the south. Warring will contact E. Relford at Weld County to find out more about the status of SH-85 activities.

2015 WCMC Work Plan - HS Agency Outreach Discussion centered on new partners for the WCMC and an outreach plan for Warring.

Larimer County (LCMC) – December 18, 2014

Action Items

Annual Elections and Elderhaus 5317 Grant Amendment were tabled until February 2015 meeting due to lack of quorum.

Discussion Items

- MPO Public Involvement Plan (PIP) - MPO Planner Alex Gordon solicited feedback & suggestions for outreach re: PIP.
- New Dial A Ride (DAR) Service to Foothills Gateway – Co-Chair Woodall shared that DAR had implemented two shuttle buses while not full-service offer extended service to Foothills clients. Foothills trying to partner w/ Touchstone and Elderhaus so more clients can use service.
- FTA 5307, 5310 & 5339 Program of Projects (POP) – Warring gave an overview of the three FTA funding streams and the next steps in the funding process. The LCMC had project specific questions that will be further discussed with a Transport representative at the Feb. 2015 meeting.
- 2015 LCMC DRAFT Work Plan – Council discussed draft changes to four of the seven primary work tasks and moved the 2015 Work Plan to an action item in February. STC
- Senior Travel Training Pilot Project – The phased project has been advertised in the 2015 Fort Collins Recreator and will feature combined lunch/travel training sessions for seniors. Phase I starts in Fort Collins, Phase II will add Berthoud trainings and Phase III will add Loveland trainings.

Mobility Program Updates/Business Items (Larimer & Weld)

Online Transit Resource Guide – Warring has postponed work w/ consultants on guide due to FTA Triennial Review work. CDOT granted contract extension and work on the project will resume January 5, 2015.